

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 19, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 19th day of February, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes.

1. Add – Request from City of Bertha regarding forfeited property
2. Add – Approve Cost Allocation Plan for 2011
3. Remove – DNR Agreement

Routine Business

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the February 5, 2013 Minutes as read.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held February 12, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 33519 thru 33644 in the amount of \$113,557.20 for payment on February 22, 2013.

On motion by Kircher and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

INCREASE CHANGE FUND

WHEREAS, the Todd County Sheriff's Office issues permits to Carry a Pistol and the fee for these permits is \$75.00, and;

WHEREAS, the Todd County Sheriff's Office currently has a change fund of \$50.00 and;

WHEREAS, the Sheriff's Office is finding the amount of \$50.00 in the change fund to be inadequate due to the increase in numbers of permits issued.

NOW, THEREFORE BE IT RESOLVED, that all Todd County Board of Commissioners authorize the Todd County Sheriff's Office to have an additional \$50.00 of cash for a total of \$100.00 in the Change Fund.

On motion by Kneisl and second by Blessing the following motion was introduced and adopted by unanimous vote: To approve the request of the City of Bertha to have the Bertha Fire Dept use the building on parcel 29-0007900 (forfeited property) for a dept traing site and burn down the structure and clean up the lot.

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On motion by Kircher and second by Kneisl the following resolution was introduced and adopted by unanimous vote:

INDIRECT COST ALLOCATION PLAN CONTRACT

WHEREAS, at the Feb 5, 2013 meeting, the county board approved a contract with Government Management Group for Cost Allocation years 2012 and 2013; and

WHEREAS, in checking with the State Dept. of Human Services, a 2011 Cost Allocation Plan was never submitted in 2012.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners approve the agreement to provide professional consulting services between Government Management Group and Todd County for the 2011 Cost Allocation Plan at a cost of \$4,950.00.

Public Works

On motion by Blessing and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION FOR 2012 BRIDGE CONSTRUCTION CONTRACT SAP 077-597-003, SAP 077-599-058, & SAP 077-599-059

WHEREAS, the 2012 bridge construction contract with Marvin Tretter, Inc. for SAP 077-597-003, SAP 077-599-058, and SAP 077-599-059 has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed with the value of the total work certified being \$407,872.55, and;

WHEREAS, partial payments amounting to \$387,478.92 have been previously made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$20,393.63 still remains to be paid to Marvin Tretter, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve purchase of a used vibratory roller from Robinson Paving of Mounty Perry, Ohio in the amount of \$15,962.50.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve cooperative agreement with the City of Staples for SAP 077-621-020. (Agreement on file in the Administration Office).

Health & Human Services

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve request to waive the 90 day period, and approve to recruit, interview and select to fill this position. This position will be posted as Full Time preferred, will consider Part Time, and qualifications may be either a Health Educator Gr 19 or Public Health Nurse Gr 21.

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Contegrity Group and Studio E – Annex Renovation Update

On a motion by Erickson and second by Blessing, the following motion was introduced and adopted by majority vote with Kneisl voting against: To approve the quote with Japke Decorating as low bidder for the carpet quote in the Annexes Renovation in the amount of \$57,830.00.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by unanimous vote: To advertise for re-bid of the earthwork and concrete categories for the Annex Renovation Project release by February 22, 2013.

Todd County Ag Society

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve request by the Todd County Agricultural Society to apply for the Legacy Grant from the MN Department of Agriculture for Expansion of the Entertainment Pavilion and Upgrades to the building being used by the Historical Society pending receiving grant.

Todd County Parks & Trails

Discussion was had on the P&C insurance paid out of the Parks and Trails fund verses the amount budgeted each year for that fund. Karen Bush, Clerk to the Board will bring a Board Action to the next Commissioner Meeting regarding discussion of the Todd County Parks & Trails Budget.

Todd County Commissioners

Discussion was held regarding roof repair on the Expo Building. Delvin Durheim did talk to Miller Construction regarding not starting the job and Ray Miller asked to withdraw their original bid. Delvin Durheim and Gary Kneisl will follow-up and bring a Board Action back to the board by the last meeting in March.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve withdrawal of the original bid from Miller Construction for the roof repair on the Expo Building at the Todd County Fairgrounds.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve to advertise to reopen bids for roof repair on the Expo Building at the Todd County Fairgrounds.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve appointment of Derik Zigan to District #3 Todd County Livestock Advisory Council Member - Producer Area.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Human Resource Department and Administrative Assistant will be under supervision of the County Auditor/Treasurer until a decision is made on the County Administrator's Position.

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Commissioner's Report

Erickson reported he has been in contact with the Hockey Association and will bring back more information to the next Board Meeting.

Adjourn


On motion by Blessing and second by Kneisl, the meeting was adjourned until March 5, 2013 at 9:00 am.

COMMISSIONER WARRANTS

Vendor Name	Amount
CARGILL SALT DIVISION	21,189.66
CDW GOVERNMENT INC	2,069.85
CITY OF ST CLOUD	2,516.93
LONG PRAIRIE OIL COMPANY	3,523.18
MORRISON CO PUBLIC HEALTH	2,271.39
NORTH AMERICAN SALT	13,244.85
NORTHERN BUSINESS PRODUCTS	4,628.00
NORTHERN STAR COOP	3,827.41
ROYAL TIRE	2,505.17
U S IMAGING	3,910.39
WIDSETH SMITH NOLTING INC	2,525.40
ZUERCHER TECHNOLOGIES LLC	11,633.80
Payments less than 2000	39,711.17
Final Total	113,557.20

On a motion by Erickson and second by Blessing the preceding minutes of the County Board meeting held February 19, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on March 5, 2013.

Witness my hand and seal:



Randy Neumann, County Board Chairperson



Karen Busch, Todd County Auditor-Treasurer