

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 5, 2013*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of February, 2013 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All members present.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes.

1. Add - Approval of two grants for the Veterans Service Office

Routine Business

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote. To approve the January 22, 2013 Minutes as read.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the actions of HHS Committee Meeting held January 29, 2013 in accordance with the minutes on file in the Todd County Administration Office.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 33395 thru 33518 in the amount of \$122,178.49 for payment on February 8, 2013.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 219625 thru 219819 in the amount of \$2,457,337.99 for January 2013.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a one day On Sale 3.2 Malt Liquor License for Sobieski-Swanville Lions on Feb. 23, 2013 at the Fishing Contest on Long Lake in Burnhamville Twp, Todd County.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the grant for the Veterans Service Office Community Outreach Program in the amount of \$2,298.00 and the Veterans Service Office Operation Improvement Grant Program in the amount of \$2,800.00.

Auditor-Treasurer

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

INDIRECT COST ALLOCATION PLAN CONTRACT

WHEREAS, The County operates programs that receive Federal Funding; and

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WHEREAS, the County supports these programs with support services paid from County-appropriated funds, and;

WHEREAS, the Federal Government, acting through its agent the State of Minnesota Department of Human Services, will pay a fair share of these support costs if documented by an approved cost allocation plan.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners approve the agreement to provide professional consulting services between Government Management Group and Todd County for the 2012 and 2013 Cost Allocation Plan at a cost of \$4,950 for each plan year.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve rescinding BA # 20130122-07, which was to carry over \$54,032.00 and to approve the carryover of \$34,343.00 which is payment for two cars.

Todd County Planning & Zoning

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

FINAL PLAT APPROVAL – “THOMPSON’S SUBDIVISION”

WHEREAS, Owners- Developer Willard & Karol Thompson have applied to subdivide property next to lake Osakis described as part of Gov’t Lot 5, Section 33, Leslie Township, Todd County, and;

WHEREAS, the plat known as “Thompson Subdivision” consists of two lots: Lot 1A and Lot 1B are abstract property and Lot 1C is Torrens property - Lot 1A, Lot 1B, Lot 1C contains 89,848 sq feet more or less and these three lots are restricted from being sold separately; and Lot 2A is abstract property and lot 2B and Lot 2C are Torrens property, Lots 2A, 2B and 2C contain 40,100 sq feet more or less and these three lots are restricted from being sold separately. This property is located on Lake Osakis and zoned General Development (GD); and

WHEREAS, Applicants appeared before the Todd County Planning Commission at a public hearing on September 6, 2012, where this preliminary plat known as “Thompson’s Subdivision” was recommended to the County Board of Commissioner for approval with conditions, and;

WHEREAS, On September 18, 2012 the Todd County Board of Commissioners approved said Preliminary Plat to move forward and be completed with conditions: (1) This wording be added to the Use document "This site is located in an agricultural area, and consequently there will be from time to time, sights, sounds and smells associated with the operation of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state and federal regulations and Todd County Ordinances." (2) Applicant shall obtain approval from Leslie Township Board prior to installation of any driveway. (3) Any further subdividing must be done by plat and survey. (4) Driveways and building construction on the created lots should utilize erosion control Best Management Practices (BMP’s) during and after construction. (5) Owners obtain all permits required by Sauk River Watershed District; (6) Lot 1A-1B-1C is restricted from being sold separately and Lot 2A-2B-2C are restricted from being sold separately, and;

WHEREAS, the Todd County Soil, Water, Conservation & Development Division (Planning & Zoning) has completed the necessary plat review and find that all items required for final plat approval have been completed.

NOW, THEREFORE BE IT RESOLVED, the final plat of “Thompson’s Subdivision” be approved as presented.

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On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve waiver of 90 day rule allowing advertising and hiring for one SWCDD Conservation Technician as outlined in hiring plan.

Todd County Sheriffs' Department

On a motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the In-House Posting for a full time Jailer/Dispatcher.

On a motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

CITY OF BURTRUM LAW ENFORCEMENT CONTRACT

WHEREAS, the City of Burtrum is requesting that the Todd County Sheriff's Office contract for law enforcement services, and;

WHEREAS, a contract has been agreed upon by the Burtrum City Council, and;

WHEREAS, this contract states that these services would be for 12 hours per month at \$35.00 per hour.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve Sheriff Peter J. Mikkelson to enter into this contract with the City of Burtrum effective January 1, 2013 – December 31, 2013.

On a motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

CITY OF BROWERVILLE LAW ENFORCEMENT CONTRACT

WHEREAS, the city of Browerville is requesting that the Todd County Sheriff's Office contract for law enforcement services, and;

WHEREAS, a contract has been agreed upon by the Browerville City Council, and;

WHEREAS, this contract states that these services would be for 15 hours per week at \$35.00 per hour.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve Sheriff Peter J. Mikkelson to enter into this contract with the City of Browerville effective January 1, 2013 – December 31, 2013.

On a motion by Blessing and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

CITY OF GREY EAGLE LAW ENFORCEMENT CONTRACT

WHEREAS, the City of Grey Eagle is requesting that the Todd County Sheriff's Office contract for law enforcement services; and

WHEREAS, a contract has been agreed upon by the Grey Eagle City Council, and;

WHEREAS, this contract states that these services would be for 44 hours per month at \$35.00 per hour.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve Sheriff Peter J. Mikkelson to enter into this contract with the City of Grey Eagle effective January 1, 2013 – December 31, 2013.

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Todd County Development Corporation

Todd County Development Corporation (TCDC) Executive Director Rick Utech was present and gave the Year End Progress Report for 2012.

Todd County Recorder

Todd County Recorder, Cheryl Perish presented the County Recorder/Registrar of Titles Year End Report for 2012.

On a motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Plat Correction of Waters Edge at Mons Lake.

Chairman Neumann recessed the meeting at 9:55 until 10:00 am.

Renovation Project Annexes Update

Earl Fuechtmann from Contegrity Group and Stephanie Howe from Studio E were present and gave a progress report of the renovation project at the Courthouse Annexes.

On motion by Blessing and second by Erickson, the following motion was introduced and adopted by majority vote with Neumann voting against: To accept the bid alternate #1 for replacing the NW rooftop Air handling Unit of Annex II.

Commissioner's Report

Kneisl reported there was a delay with the Solid Waste Incinerator Permit. The MPCA is withholding their decision until the end of March and bids have to go out sooner. They are setting up a meeting next week with the Commissioner to discuss the issue.

Adjourn

The meeting was recessed by action of Chairman Neumann until February 19, 2013 at 9:00 am.

AUDITOR WARRANTS

Vendor Name	Amount
AMERICAN HERITAGE BANK	37,369.29
CENTRAL LAKES COLLEGE	3,000.00
CITY OF BERTHA	6,583.50
COMPUTER PROFESSIONALS	5,497.32
CONTEGRITY GROUP INC	2,715.00
FLEET SERVICES/WAX BANK	6,116.86
FRANZ REPROGRAPHICS	4,723.38
GREAT RIVER REGIONAL LIBRARY	76,545.00
LONG PRAIRIE SANITARY SERVICE	2,887.46
MN DEPT OF FINANCE	6,645.50
MORRISON COUNTY	4,440.24
OTTERTAIL COUNTY TREASURER	22,266.00
PERHAM RESOURCE RECOV FAC	47,895.80

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R & J SEPTIC SERVICE	2,554.69
TODD COUNTY DAC	4,433.00
US BANK	513,923.13
Payments Less than 2000	10,537.70
CLIFTONLARSONALLEN, LLP	15,800.00
DEPUTY REGISTRAR	2,325.92
DIETZ BROTHERS, INC	34,554.06
FIPLEX COMM INC	102,000.00
GEIS/DANIEL	4,200.00
GENE-O'S COUNTRYSIDE REST	2,869.00
LONG PRAIRIE OIL COMPANY	6,078.77
NUSS TRUCK & EQUIP	117,000.29
PETERS & CHURCHWELL	2,499.00
RAINBOW RIDER	5,000.00
RANGER CHEVROLET	34,343.81
WADENA COUNTY HUMAN SERVICES	7,000.00
WSB AND ASSOCIATES	33,983.16
ZAYO ENTERPRISE NETWORKS	3,191.86
Payments Less than 2000	17,057.30
AMERICAN HERITAGE BANK	20,067.66
CITY OF BROWERVILLE	3,094.97
CITY OF CLARISSA	2,203.30
CITY OF EAGLE BEND	5,422.54
CITY OF HEWITT	3,225.55
CITY OF LONG PRAIRIE	12,236.01
CITY OF OSAKIS	2,639.12
CITY OF STAPLES	19,013.21
SAUK RIVER WATER SHED DISTRICT	3,876.75
SCHOOL DISTRICT 213	13,548.90
SCHOOL DISTRICT 2170	18,880.41
SCHOOL DISTRICT 2753	55,352.05
SCHOOL DISTRICT 2759	12,262.81
SCHOOL DISTRICT 486	14,438.62
SCHOOL DISTRICT 743	12,507.95
SCHOOL DISTRICT 786	15,439.52
SCHOOL DISTRICT 787	8,510.15
SCHOOL DISTRICT 790	2,136.38
SCHOOL DISTRICT 818	2,123.63
TOWN OF BARTLETT	4,072.90
TOWN OF BERTHA	3,259.96
TOWN OF BIRCHDALE	2,048.58
TOWN OF BRUCE	6,101.76

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TOWN OF BURLEENE	3,595.03
TOWN OF BURNHAMVILLE	3,588.02
TOWN OF EAGLE VALLEY	4,664.04
TOWN OF FAWN LAKE	4,480.21
TOWN OF GERMANIA	3,937.89
TOWN OF GREY EAGLE	5,113.92
TOWN OF HARTFORD	3,928.82
TOWN OF LESLIE	2,843.50
TOWN OF LITTLE SAUK	3,174.16
TOWN OF LONG PRAIRIE	4,418.38
TOWN OF MORAN	3,807.83
TOWN OF REYNOLDS	2,339.03
TOWN OF ROUND PRAIRIE	4,202.47
TOWN OF STAPLES	5,473.02
TOWN OF STOWE PRAIRIE	3,281.37
TOWN OF VILLARD	2,381.06
TOWN OF WARD	3,050.21
TOWN OF WYKEHAM	5,790.38
PAYMENTS LESS THAN 2000	14,932.79
AMERICAN HERITAGE	7,595.60
AMERICAN HERITAGE BANK	2,853.00
ANOKA CO GOVT CENTER	16,456.50
CENTERPOINT ENERGY	2,924.25
FLEET SERVICES DIVISION	4,996.50
MCIT	360,399.00
MINNESOTA POWER & LIGHT	15,158.07
MITCH'S FUEL SERVICE	24,975.00
PEMBERTON SORLIE RUFER	4,749.00
TODD CO HISTORICAL SOCIETY	8,500.00
WINNING EDGE SEMINARS INC	2,400.00
PAYMENTS LESS THAN 2000	4,190.00
CENTERPOINT ENERGY	5,234.21
CITY OF LONG PRAIRIE	10,867.88
CONTEGRITY GROUP INC	2,265.00
MRCC	2,100.00
Otter Tail Co. Dept of Solid Waste	80,950.00
RESOURCE TRAINING AND SOLUTIONS	421,756.00
PAYMENTS LESS THAN 2000	5,466.08
TOTAL DISBURSEMENTS	2,457,337.99


COMMISSIONER WARRANTS

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VENDOR NAME	AMOUNT
CARGILL SALT DIVISION	23,565.19
KRIS ENGINEERING	11,853.29
LONG PRAIRIE FLOORING	3,020.00
MIDSTATES EQUIP & SUPPLY	44,886.17
NORTH AMERICAN SALT	9,239.19
WIDSETH SMITH NOLTING INC	4,313.00
PAYMENTS OVER 2000	25,301.65
Final Total	122,178.49

On a motion by Erickson and second by Kneisl the preceding minutes of the County Board meeting held February 2, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on February 19, 2013.

Witness my hand and seal:


Randy Neumann, County Board Chairperson


Karen Busch, Todd County Auditor-Treasurer