

TODD COUNTY HEALTH & HUMAN SERVICES

Minutes of the Meeting of the Health & Human Services Meeting

January 15, 2013

Call to Order

The Todd County Board of Commissioners met in the Todd County Historic Courthouse in the City of Long Prairie MN on the 15th day of January, 2013 at 9:00 a.m. with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Adding Training Announcement Schedule

Approval of Minutes

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the December 28, 2012 minutes as read without changes.

General

Cheryl Schneider, Health & Human Services Director held discussion regarding the Letter of Understanding with Francis J Phelan, PA for the annual Medicare Cost Report. It was decided to continue his services with the fee being \$2,595.00 including standard travel costs. The tentative site visit is scheduled for February 26, 2013.

Cheryl Schneider, Health & Human Services Director gave a power point presentation of the Affordable Care Act. A paper copy will be given to the Commissioners and posted on the Todd County Website.

The 2012 Preliminary End of Year Funds reports were presented to the Board by Cheryl Schneider.

On a motion by Kircher and second by Blessing the following motion was approved by unanimous vote: To approve the recommendation of the Renovation Committee being able to approve spending limit amounts up to \$10,000, anything over that amount would be brought to the next Commissioner Meeting scheduled. Updates of the Contingency Fund being low or significant changes will be made aware of to the County Board immediately. A monthly update will be given to the Board.

An update was given by Cheryl Schneider regarding the renovation of the Annexes. Staff are starting to move and the area should be ready by the end of the week. Soil borings are being looked into and the re-bids on the concrete, dirt and carpeting are being done.

On a motion by Kneisl and second by Erickson the following motion was approved by unanimous vote: To approve the following applications for tobacco licenses: American Legion Post #417, Long Prairie, MN; Clarissa Municipal Liquor Store, Clarissa, MN; Jimmy's Saloon and Grill, Inc. Hewitt, MN; Jon's Family Foods, Inc. Clarissa, MN; Shipwreck on Mound Lake Grill and Bar, Burtrum, MN; Don and Dave's Store, Staples, MN; Sidewalk Bar Inc. West Union, MN; Seven Oaks Express, Bertha, MN; Eagle Valley Express, Clarissa, MN.

Cheryl Schneider gave an update on South Country Health Alliance Directors' Meeting.

Public Health Immunization Program Audit results have been completed by Dr. Pamela Master and are in good order. She did comment how organized the Todd County's Program is.

Influenza Report and Update: There is only one school affected by the virus in Todd County so far and no Nursing Homes. Hospitals and Clinics Statewide are trying to keeping up with shortages of the test kits. There has been a shortage of staff in these facilities because of the illness, but our area is doing fine so far.

Cheryl Schneider gave the training schedule. There will be a webinar on Long Term Care assessments January 25, 2013 – 10:00 – 12:00. There will be information sent out on this. January 28, 2013 there will be are training seminar in Staples. Jody Far will be speaking on "Reducing Poverty". This is open to the public and Cheryl will send out information on this.

Social Services Fund Warrants

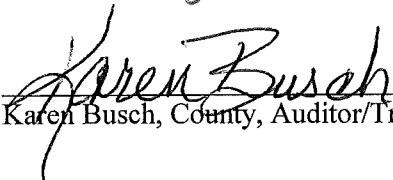
On a motion by Blessing and second by Kneisl the following motion was approved by unanimous vote: To recommend to the County Board the approval of all claims as presented on the Integrated and Disbursements Audit List for the Board on record at the Social Service Office, Courthouse Annex, representing claims in the amounts of \$38,508.18.

The meeting was recessed by action of Chairman Neumann until January 29, 2013 at 9:00 a.m.

On a motion by Blessing and second by Kircher the preceding minutes of the Health & Human Services Meeting held January 15, 2013 were duly approved by a unanimous vote by the Todd County Board of Commissioners at the Social Service Board Meeting held on January 29, 2013.



Randy Neumann, County Board Chairperson



Karen Busch, County, Auditor/Treasurer