

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
January 8, 2013*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 8th day of January, 2013 at 9:00 AM. The meeting was called to order by Vice Chairperson Neumann. The meeting was opened with the Pledge of Allegiance.

## **Approval of Agenda**

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes.

1. Add – MRCC Membership Appointments 5.6
2. Move – Todd Wadena Community Corrections from 6.1 to 4.5

## **Board Organization**

On motion by Kneisl, cease nominations, the following motion was introduced and adopted by majority vote with Blessing voting against: To appoint Commissioner Neumann as the Chairperson of the Todd County Board of Commissioners for 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote. To appoint Commissioner Kneisl as the Vice Chairperson of the Todd County Board of Commissioners for 2013.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER 2013**

WHEREAS, Minnesota Statutes Chapter 375.12 require the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements, and;

WHEREAS, pursuant to advertisement bids were opened to be designated as the official newspaper for Todd County on January 8, 2013.

NOW, THEREFORE BE IT RESOLVED, that the, Todd County Board of Commissioners accept the bid of Staples World, with a bid of \$9.30 per column inch to be the Official Newspaper for the year 2013, and;

BE IT FURTHER RESOLVED, that the Todd County website ([www.co.todd.mn.us](http://www.co.todd.mn.us)) be also designated as an official publication for all statutory requirements.

BE IT FURTHER RESOLVED, adoption of this resolution does not alter that previously approved budget for 2013.

On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION DESIGNATING AN EXTRA PUBLICATION**

# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Minnesota Statutes Chapter 375.12 require the annual letting of bids for publication of official proceedings of the County Board and similar statutes require the publication of delinquent tax lists, County Financial Statements, and local transportation project bid advertisements; and, and;

WHEREAS, pursuant to advertisement bids were opened to be designated as the extra publication for Todd County on January 8, 2013.

NOW, THEREFORE BE IT RESOLVED, that the, Todd County Board of Commissioners accept the bid from the Long Prairie Leader, with a bid of \$7.30 per column inch to be the extra publication for the year 2013.

## Todd-Wadena Corrections

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

### **RESOLUTION TO APPOINT EXECUTIVE COMMITTEE**

The Todd County Board of Commissioners and the Wadena County Board of Commissioners, on November 29, 2012, reviewed the 2012-2013 Comprehensive Community Corrections Plan Updates and 2013 Budget for Todd and Wadena Community Corrections and

WHEREAS, In compliance with the regulations contained in the Community Corrections Plan, it is required that membership of the Executive Committee be confirmed by the Todd and Wadena Counties Boards of Commissioners and the Community Corrections Advisory Board for Todd and Wadena Counties.

THEREFORE, IT IS RESOLVED that the members of the Executive Committee are appointed as follows:

1. Dave Kircher, Todd County Commissioner.
2. Mark Blessing, Todd County Commissioner.
3. Wadena County Commissioner.
4. Wadena County Commissioner.
5. James Hofer, Chairperson of the Community Corrections Advisory Board.
6. Jane Gustafson, Vice-Chairperson of the Community Corrections Advisory Board.
7. Honorable Sally Ireland Robertson, Todd and Wadena Counties District Court Judge.

BE IT FURTHER JOINTLY RESOLVED, the Todd and Wadena Counties Boards of Commissioners vest authority in the Executive Committee, by this resolution, to implement and maintain the Comprehensive Community Corrections Plan for Todd and Wadena Counties.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION ESTABLISHING COMMISSIONER COMMITTEE ASSIGNMENTS FOR 2013**

WHEREAS, County Commissioners have wide ranging and diverse responsibilities, and;

WHEREAS, it is necessary for Commissioners to be assigned to Committees for the purposes of advocating for the County, and to effectively complete the work of the County.

NOW, THEREFORE BE IT RESOLVED, that the attached Committee Roster (Attachment A) is hereby adopted as the County Commissioners' Committee Roster for 2013.

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On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

## **RESCINDING RESOLUTION # 2009-12/29-128, APPOINTMENT OF COUNTY**

### **ADMINISTRATOR AS CLERK TO THE TODD COUNTY BOARD OF COMMISSIONERS**

WHEREAS, on December 29, 2009 the County Administrator was appointed as Clerk to the County Board of Commissioners through resolution # 2009-12/29-128, and;

WHEREAS, on December 31, 2012, the County Administrator resigned from his position with the county, and;

WHEREAS, per Minn. Statute the Clerk of the Board will fall back onto the Auditor-Treasurer.

NOW, THEREFORE BE IT RESOLVED that the Todd County Board of Commissioners Rescind Resolution # 2009-12/29-128 and reinstate the Auditor-Treasurer as Clerk to the Todd County Board of Commissioners.

### **Routine Business**

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the December 28, 2012 minutes with the correction of the Administrator's last day of work as December 31, 2012.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Commissioner Warrant numbers 33225 thru 33272 in the amount of \$41,192.92 for payment on January 11, 2013.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Auditor Warrant numbers 219436 thru 219624 in the amount of \$900,187.94 for payments during the month of December.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by roll call vote: Kircher, yes; Kneisl, yes Blessing, yes; Erickson, yes; Neumann, yes.

### **REPURCHASE OF TAX-FORFEITED PROPERTY**

WHEREAS, Bradley S Kramer has submitted an application for repurchase of the following described tax-forfeited lands: Parcel 28-0000800, being Part of the NW4 of the NE4 of Section 2, Township 131, Range 35, described as: Commencing at the intersection of the West line of Hwy 71 & the North line of Section 2, West 750 feet to the point of beginning, thence South 920 feet, West 250 feet, North 920 feet to North line of Section 2, East 250 feet to the point of beginning.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approves the application for repurchase of tax-forfeited lands submitted by Bradley S Kramer for Parcel 28-0000800.

### **Ditch & Ag**

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **HOLD HARMLESS AGREEMENT – INSTALL PRIVATE CROSSINGS – COUNTY DITCH 20**

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WHEREAS, Jerome Hoemberg is requesting to replace one existing private crossing and install two new private crossings on his property located in Staples Twp, section 13. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection was done on November 27, 2012, and;

WHEREAS, Crossing #1 is an existing road crossing that will be replaced with two 48 inch culverts which will be 60 to 70 feet long so the west edge can be used as a cattle crossing instead of the cattle walking through the ditch. Crossing #2 is a new crossing; landowner will use the 78 inch culvert that will be removed from crossing #1 to install a cattle crossing. Crossing #3 will be three 36 inch culverts that will be used for field access. The culverts will be placed at original ditch bottom elevation and will exceed the combined capacity of the three upstream culverts.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Jerome Hoemberg to replace one existing crossing and install two new crossings on CD20. The crossings will be located on his own property and will be installed at his own expense. This property is located in Staples Township, Section 13.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote: To acknowledge receipt of HHA from Jerome Hoemberg to maintain 2,600 feet of CD20 on parcels 22-0022400 & 22-0022500 located in Staples Twp section 24.

## Commissioner's Report

The Board welcomed Commissioner Ron Erickson to the Board. Board Protocol will be discussed at the next work session 1/15/2013.

## Adjourn

The meeting was recessed by action of Chairman Neumann until January 22, 2013 at 9:00 am.

### COMMISSIONER WARRANTS

VENDOR NAME	Amount
MCCC, MI33	17,700.75
MN ASSOC OF SOIL & WATER DISTRICT	2,249.50
TODD CO PUBLIC WORKS	10,000.00
Payments less than 2000	11,242.67
<b>Final Total</b>	<b>41,192.92</b>

### AUDITOR WARRANTS

Vendor Name	Amount
American Heritage Bank	7,167.15
Computer Professionals	3,803.04
Long Prairie Oil Company	31,161.04
Long Prairie Sanitary Service	2,887.46
Staples Area Farmers Market Assoc	2,397.89
Winning Edge Seminars Inc	2,400.00
Payments less than 2000	13,302.04

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American Heritage Bank	43,857.66
Card Services Coborns	2,135.22
City of Garfield	7,539.50
DIETZ BROTHERS,INC	8,350.00
Hallermann/Eugene	14,207.77
Metro Sales Inc	2,496.02
Minnesota Power & Light	14,948.84
Morrison SWCD	40,270.00
Peters & Churchwell	2,876.98
Rainbow Rider	4,200.00
Tom's Backhoe Service, Inc	27,200.00
Zayo Enterprise Networks	3,374.32
Payments less than 2000	13,530.87
AMERICAN HERITAGE	4,649.77
BRANDON COMMUNICATIONS	30,676.20
CARGILL SALT DIVISION	25,510.79
CENTERPOINT ENERGY	4,199.12
CITY OF LONG PRAIRIE	26,232.08
CITY OF STAPLES	19,748.00
FLEET SERVICES DIVISION	4,542.00
GRANITE ELECTRONICS INC	82,020.03
IVERSON REUVERS LLC	3,969.61
MATHIOWETZ CONSTRUCTION	15,714.33
NORTH AMERICAN SALT	15,205.11
PEMBERTON SORLIE RUFER & KERSHNER	5,486.60
SCHOOL DISTRICT 2753	12,440.17
STOECKEL JAHNER INC	4,670.00
TODD CO AGRICULTURAL SOC.	9,000.00
TODD TRAILS ASSOCIATION	51,194.40
UNIV OF MN-EXT FISCAL & ACCT	17,218.49
WIDSETH SMITH NOLTING INC	5,586.00
WSB AND ASSOCIATES	33,444.70
Payments less than 2000	16,172.29
Fleet Services/Wax Bank	6,074.64
Gene-O's Countryside Rest Llc	5,728.50
Mn Dept Of Finance	7,007.50
Morrison County	7,872.47
Perham Resource Recovery Facility	54,278.60
Resource Training And Solutions	168,437.50
Todd County Dac	4,092.00
Payments less than 2000	10,911.24
<b>TOTAL</b>	<b>900,187.94</b>

# TODD COUNTY BOARD OF COMMISSIONERS

On a motion by Kneisl and second by Erickson the preceding minutes of the County Board meeting held January 8, 2013 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on January 22, 2013.

Witness my hand and seal:

  
Randy Neumann, County Board Chairperson

  
Karen Busch, County Auditor-Treasurer