

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
May 15, 2012*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of May, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with all members present. The meeting was opened with the Pledge of Allegiance.

## **Approval of Agenda**

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Approve Board Action for Security access to bldgs

## **Routine Business**

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the April 20, 2012 Special Board Minutes as read.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the May 1, 2012 Minutes as read.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Actions of HHS Committee Meeting held May 10, 2012 in accordance with the minutes on file in the Todd County Administration Office

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants # 31092 - #31235 in the amount of \$182,463.38 for payment on May 18, 2012.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants # 217863 - #218031 in the amount of \$1,051,193.43 for payment in May, 2012.

Recognition of retirement was given to Joan Abrahamson, an employee of 35 years of Health & Human Services.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a contract with All State Communications in the amount of \$11,200 + tax and a change order with Alexandria Electric in the amounts of \$3,529 to provide door security to Historic Courthouse, incorporating door security into current county door security system.

## **Administrator**

The Administrator gave an update on the 2013 Budget.

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Discussion was held regarding the County leasing space to Hands of Hope. It was decided to form a committee and then come back to the next Board Meeting with more information.

On motion by Neumann and second by Blessing, the following motion was introduced and adopted by unanimous vote: Approve out of state travel for Commissioner Ruda for the purposes of attending the National Association of Counties Conference July 13 - 17, 2012.

## **Public Hearing – Capital Improvement Plan**

Public Hearing was opened at 9:30 am for Capital Improvement Plan. Closed Hearing at 9:39. No public comment. Approval of Capital Improvement Plan was tabled until more detailed information is available.

## **Public Hearing – Land Use Ordinance Plan**

Open Public Hearing at 9:45 am for Land Use Ordinance Plan. Closed Hearing at 9:50. No Public Comment.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve Land Use Ordinance Plan as presented.

## **Health & Human Services**

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **PROCLAMATION - FOSTER CARE MONTH MAY 2012**

WHEREAS, the family, serving as the primary source of love, identity, self-esteem and support, is the very foundation of our communities and our State, and;

WHEREAS, in Todd County, there are children and youth in foster care being provided with a safe, secure and stable home along with the compassion and nurturing of a foster family, and;

WHEREAS, all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives, and;

WHEREAS, foster, kinship and adoptive families, who open their homes and hearts to support children whose families are in crisis, play a vital role in helping children and families, and;

WHEREAS, dedicated foster families frequently adopt foster children, resulting in a greater need for more foster families, and;

WHEREAS, there are numerous individuals, public and private organizations who work to increase public awareness of the needs of children in foster care and recruit additional foster care providers.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners, do hereby proclaim May as FOSTER CARE MONTH in Todd County.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve posting, interviewing, and hiring for the Certified Public Health Nurse position and waives the 90 day waiting period.

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On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve waiver a of the 90 day waiting period for recruitment, posting, interviewing and hiring for two Mental Health Social Worker positions.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve waiver of the 90 day waiting period for recruitment, posting, interviewing and hiring for RN or SW Case Manager position and could hire both positions if staff goes over 75 cases.

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve posting, recruiting, interviewing, and hiring a 0.5 FTE Support Staff Specialist for the Youth Alcohol Prevention Grant work.

## **Soil, Water & Conservation Development**

On motion by Neumann and second by Kneisl, the following CUP was introduced and adopted by unanimous vote: Property Owner: David & Soloma Swartzentruber. Parcel #20-0021701. Site address: 23748 165<sup>th</sup> Avenue, Long Prairie, MN. Conditional Use Permit to operate the business of horse hoof trimming and shoeing. To including making and repair of horse related tack and equipment. Use Permit is required for Home Based Commercial Business located in Ag/Forestry-2 zone district. N2 NW4 Ex W 400 ft of N 440 ft of NW4 NW4, Section 19, Twp 129, Range 34, Reynolds Township, Todd County.

On motion by Neumann and second by Blessing, the following CUP was introduced and adopted by unanimous vote: Property Owner: Clarence & Dorene Mielke. Parcel #10-0005800. Site address: 11450 Co 10, Osakis, MN. After the fact Conditional Use Permit for the commercial business of mini-storage units. Business is being done out of existing farm buildings. Conditional Use Permit is required for commercial storage on property located in General Development (GD) Shoreland zone. Site is a non-riparian lakeshore land. (63.53 acres) E2 of Gov't Lot 1 Ex beg at pt 907.5 ft S & 33 ft E of NW Cor of Lot 1 NE 795.6 ft NE-RLY 535.55 ft SE 228.22 ft to pt of Beg Thence NW 207 ft to Lakeshore SE-RLY Along, Section 7, Twp 128N, Range 35W, Gordon Township, Todd County

On motion by Neumann and second by Blessing, the following CUP was introduced and adopted by unanimous vote: Property Owner: Lee & Laura Paskewitz in the matter of Central Specialties, Inc. Parcel #08-0019800. Site address: 41336 Co 7, Browerville, MN. Conditional Use Permit to place a temporary hot mix plant in the permitted Gravel Pit. Use Permit is required for all Hot Mix Plants located on Ag/Forestry zoned district. (160 acres) SE4, Section 20, Twp 132, Range 32, Fawn Lake Township, Todd County.

On motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

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## A RESOLUTION DIRECTING CONSIDERATION OF A LAND USE ORDINANCE AMENDMENT

WHEREAS, MN Statute 115.55 subd 5(b) states, in part: A local unit of government may not issue a building permit or variance for the addition of a bedroom on property served by a system unless the system has been inspected to determine compliance with the applicable requirements, and;

WHEREAS, County Ordinances currently requires an ISTS inspection for any addition to an existing dwelling.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners directs that the Environmental Resources Committee move forward to change the Todd County Land Use Ordinance to follow State statute, which requires an inspection for addition of a bedroom.

Request for Fine Waiver was discussed and then tabled for more formation.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve amendment of the SWCD Division staffing roster to eliminate a Planning and Zoning Coordinator position (grade 20) and replace with a Resource Conservationist position (grade 18), and approve a 90 day waiver to fill the position.

### Park Board Requests

Randy Neumann will bring more information regarding the beach at Battle Point to the next Commissioner's Meeting June 5, 2012.

### Commissioners' Report

Ruda gave an update on the planning for the open house at the Historic Courthouse scheduled for July 3, 2012.

### Adjourn

The meeting was adjourned by action of Chairman Ruda until June 5, 2012 at 9:00 am.

### AUDITOR WARRANTS

ALEXANDRIA ELECTRIC	74,049.55
AMERICAN HERITAGE	5,667.20
BARTLEY SALES CO INC	6,436.08
CENTERPOINT ENERGY	2,838.17
CENTRAL SUSPENSIONS INC	15,939.10
CONTEGRITY GROUP INC	20,726.79
DOUG'S EXCAVATING INC	10,801.50
DUNCAN CONCRETE INC	13,323.75
EAGLE BEND FARM & LUMBER SUPPL	3,285.56
ENVIRON-CON, INC	14,098.03
FULL SPECTRUM FINISHING	20,396.50
GENE-O'S COUNTRYSIDE REST LLC	2,650.50
GOODELLS WELDING AND FAB INC	5,060.91
GUSTAFSON MECHANICAL INC	25,650.00

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JEROME GETZ CONST LLC	5,820.41
JOHNSON CONTROLS	6,660.45
MID CENTRAL DOOR CO	68,380.05
MIDSTATE TITLE CO	9,500.00
MIRAN CREEK FURNITURE INC	63,650.00
MN ELEVATOR INC	25,537.56
PEMBERTON SORLIE RUFER & KER	3,315.50
PETERS & CHURCHWELL	4,590.00
RAINBOW RIDER	4,200.00
TWIN CITY TITLE & MARBLE CO	43,367.50
ZAYO ENTERPRISE NETWORKS	3,306.72
PAYMENTS LESS THAN \$2000	35,704.13
MATTHEW WINTERS	2,838.00
WARRANTS 217884-217920	136,413.00
AMERICAN HERITAGE BANK	33,531.99
CHAFFIN CONSTRUCTION AND REMOD	2,175.00
LONG PRAIRIE OIL COMPANY	26,118.48
RESOURCE TRAINING AND SOLUTION	162,545.50
TODD COUNTY DAC	3,751.00
WARRRANTS 4/30/2012	\$188,864.50
TOTAL	1,051,193.43

## COMMISSIONER WARRANTS

Chaffin Construction	2,175.00
Resource Training & Solutions	169,347.50
Stoeckel Jahner Inc	3,600.00
West Group Payment Center	2,268.50
Widseth Smith Nolting	2,232.00
Payments less than 2000	9,241.50
Total	188,864.50

On a motion by Blessing and second by Kircher the preceding minutes of the County Board meeting held May 15, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on June 5, 2012

Witness my hand and seal:

  
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 Gerald Ruda, County Board Chairperson

  
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 Nathan Burkett, County Administrator