

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
May 1, 2012*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of May, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with all members present. The meeting was opened with the Pledge of Allegiance.

## **Approval of Agenda**

On motion by Neumann and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Discussion – Establishing Public Hearing date for Land Use Ordinance

## **Routine Business**

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the April 17, 2012 minutes as read.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the Actions of HHS Committee Meeting held March 13, April 10 and April 24, 2012 in accordance with the minutes on file in the Todd County Administration Office

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants # 30979 - #31091 in the amount of \$75,875.56 for payment on May 4, 2012.

## **Auditor/Treasurer**

On motion by Neumann second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a 6 month On & Off Sale 3.2 Malt Liquor License for Linwood Resort from May 1 – October 31, 2012.

On motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by majority vote with Neumann voting against:

## **RESOLUTION FOR ADOPTION OF COUNTY COMMISSIONER DISTRICTS**

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and, WHEREAS, Minnesota Statute section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first and;

WHEREAS, pursuant to these statutes the 2010 Federal Census population figures shall be used to redistrict the Todd County Commissioner Districts by May 1, 2012, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines and;

# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the Todd County Board of Commissioners has considered the possibility or potential for maximizing minority representation on the board of commissioners and;

WHEREAS, Todd County published a three week notice in the newspaper having the contract for publishing the commissioner's proceedings for the county for 2012 and;

WHEREAS, Todd County conducted a public meeting on redistricting on April 20, 2012;

NOW, THEREFORE BE IT RESOLVED that the Todd County Board of Commissioners hereby redistricts the County of Todd, following town, municipal, ward, city district, or precinct lines as reestablished by April 3, 2012, and reestablished the length of terms as follows:

- District 1 - Bartlett Township, Fawn Lake Township, Moran Township, Staples City, Staples Township, Villard Township (4-year term, 2012 Election)
- District 2 - Bertha City, Bertha Township, Burleene Township, Clarissa City, Eagle Bend City, Eagle Valley Township, Germania Township, Hewitt City, Iona Township, Stowe Prairie Township, Wykeham Township (2-year term, 2012 Election)
- District 3 - Long Prairie City, Long Prairie Township, Reynolds Township (4-year term, 2012 Election)
- District 4 - Browerville City, Bruce Township, Burnhamville Township, Burtrum City, Grey Eagle City, Grey Eagle Township, Hartford Township, Little Elk Township, Swanville City, Turtle Creek Township, Ward Township (continuation of current term, 2014 Election)
- District 5 - Birchdale Township, Gordon Township, Kandota Township, Leslie Township, Little Sauk Township, Osakis City, Round Prairie Township, West Union City, West Union Township (4-year term, 2012 Election)

BE IT RESOLVED that the County Administrator is directed to file the redistricting plan with the County Auditor on May 1, 2012 to be effective on June 1, 2012 for the 2012 primary and general election so the information may be published in the county's official newspapers by May 8, 2012.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in the map on file in the Administrator's Office.

## Public Works

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve purchase of the following equipment:

S205 Bobcat Skidsteer and 18" HiFlo Planer from Long Praire Machinery

MT605B Challenger Tractor and DDR120-CO Diamond Mower from Ziegler Equipment

DDR 120 Diamond Mower from Diamond Mower, Inc.

Midland WA Road Widener from Mike Staub Equipment, Inc.

That the Public Works Department sells the following equipment at the 2012 Fall Hillig Auction:

2001 Bush Hog 3610 Rotary Mower

1993 6200 John Deere Tractor

2009 Kuhn Disc Mower

1993 Ford Plowtruck

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by majority vote with Kircher voting against: To Reduce the contract retainage from 5% to 0% on the 2007

# TODD COUNTY BOARD OF COMMISSIONERS

Highway Construction Contract with Central Specialties, Inc., thus authorizing Partial Payment #8 in the amount of \$134,774.24.

## Health & Human Services

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve waiver of a 90 day waiting period for the Child Support Enforcement Aide position.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve waiver of a 90 day waiting period for the Child Protection Social Worker position.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve waiver of a 90 day waiting period for the Eligibility (Financial) Worker position.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve Hire of Jenna Peterson as the Administrative Services Unit Manager at Grade 21 Step 6.

## Administration

Earl & Travis Fuetchmann from Contegrity Group, Inc. were present to report on the progress of the Historic Courthouse.

Discussion was held regarding a Grand Opening of the Historic Courthouse. July 3, 2012 was suggested and the building committee will research other items that would need to take place.

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve agreement with Henrickson Public Sector Group of Minneapolis, MN in an amount not to exceed \$155,000 for the purposes of providing and installing furnishings to the Historic Courthouse.

Discussion was held regarding signage for all the buildings on the government block. The building committee was assigned to do the research on this.

The First Quarter Financial Report was given by the Administrator.

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve establishment of a public hearing on May 15, 2012 at 9:45 am for the review of the Land Use Ordinance.

Tim Stieber, Soil, Water & Conservation Director was introduced. Tim gave his background and accomplishments he has had in the past years.

# TODD COUNTY BOARD OF COMMISSIONERS

Mike Hanan, Director of the Todd County Solid Waste Facility was present to announce to the Board that there will be an informational tour of the Prairie Lakes Facility in Elk River on May 23, 2012. Members should let Mike know who would like to attend so he can arrange transportation.

## Administrator's Report

Nothing at this time.

## Commissioners' Report

Nothing at this time.

## Adjourn

The meeting was adjourned by action of Chairman Ruda until May 15, 2012 at 9:00 am to be held in the small courtroom at the Justice Center.


## COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALEX POWER EQUIPMENT	2,547.58
CENTRAL ELECTRIC	2,991.20
FLEET SERVICES DIVISION	4,693.40
MCCC, MI33	4,297.09
MOTOROLA	17,600.92
STAPLES WORLD	7,137.76
PAYMENTS LESS THAN \$2000	36,607.61
FINAL TOTAL.....	\$75,875.56

On a motion by Neumann and second by Kneisl the preceding minutes of the County Board meeting held May 1, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 15, 2012

Witness my hand and seal:

  
Gerald Ruda, County Board Chairperson

  
Nathan Burkett, County Administrator