

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 17, 2012*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17th day of April, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with Blessing, Neumann and Kneisl present with Kircher and Burkett absent.

Approval of Agenda

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Discussion - Commissioner Redistricting

Routine Business

Recognition of retirement was given to Sandy Rohr, an employee of 30 years of service in the Soil, Water and Conservation District Division.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the April 3, 2012 minutes as read.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants # 30859 - #30978 in the amount of \$122,525.37 for payment on April 20, 2012.

On motion by Neumann second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a 6 month On & Off Sale 3.2 Malt Liquor License for Hometown Holiday Resort for the period May 1, 2012 – October 31, 2012.

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To accept the 2012 Annual County Boat and Water Safety Grant for the State of Minnesota in the amount of \$8,114.00.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

NATIONAL CRIME VICTIMS' RIGHTS WEEK

WHEREAS, 18.7 million Americans are directly harmed by crime each year and each crime affects many more family members, friends, neighbors and co-workers;

WHEREAS, Hands of Hope Resource Center assisted 665 victims in the fiscal year 2011;

WHEREAS, the physical, emotional and financial impact of crime falls on all people of all ages and abilities, and of all economic, radical and social backgrounds;

WHEREAS, in addition to these challenges, crime victims face a criminal justice system that often ignores their rights and treats them with disrespect;

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WHEREAS, today, thousands of victim assistance programs provide help and support to victims of domestic violence, sexual assault, child abuse, stalking, drunk driving crashes, survivors of homicide and other crimes.

WHEREAS, National Crime Victims' Rights Week, April 22—28, 2012, provides an opportunity to extend the vision to every victim of crime and to help ensure their access to the help they deserve and the rights they were promised.

WHEREAS, Hands of Hope Resource Center is joining forces with victims service programs, criminal justice officials, and concerned citizens throughout Todd County and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week.

NOW, THEREFORE BE IT RESOLVED, We the Board of Commissioners for Todd County Minnesota do hereby proclaim the week of April 22—28, 2012 as:

NATIONAL CRIME VICTIMS' RIGHTS WEEK

And reaffirm Todd County's commitment to respect and enforce victims' rights and address their needs during *Crime Victims' Rights Week* and throughout the year.

Public Works

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2012 HIGHWAY SAFETY IMPROVEMENT PROJECT

SP 077-070-004 [MINN. PROJECT NO. HSIP 7712 (155)]

WHEREAS, sealed bids were received on April 10th, 2012 by the Todd County Public Works Director and the Auditor/Treasurer for SP 077-070-004, said project for ground-in wet reflective epoxy edge lines on various Todd County Highways, and;

WHEREAS, the following sealed bids were received:

Traffic Marking Service, Inc.	Maple Lake, Minnesota	\$205,253.79
Century Fence Company	Forest Lake, Minnesota	\$211,895.34
AAA Striping Service Co.	St. Michael, Minnesota	\$216,934.90

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Traffic Marking Service, Inc. of Maple Lake, Minnesota based on their low bid of \$205,253.79.

On a motion by Blessing and second by Kneisl, the following resolution was adopted by majority vote with Neumann voting against:

ADDITION OF CP 12:74 (ALTERNATE BITUMINOUS OVERLAY PROJECT ON COUNTY ROAD 74) TO THE 2012 HIGHWAY IMPROVEMENT CONTRACT WITH CENTRAL SPECIALTIES, INC.

WHEREAS, on April 3rd, 2012 the Todd County Board of Commissioners awarded a contract to Central Specialties, Inc. that included the following bituminous related highway projects:

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SAP 077-607-009, SAP 077-621-019, SAP 077-628-005, CP 77-12-01, CP 77-12-02

, and;

WHEREAS, the contract bidding documents were written to provide Todd County the opportunity to receive bid estimates for an alternate bituminous overlay project on County Road 74 (CP 12:74).

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby modify the existing contract with Central Specialties, Inc. to include their alternate project (CP 12:74) bid of \$257,050.61.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

DESIGNATION OF EXTENSION OF VETERANS MEMORIAL HIGHWAY

WHEREAS, on August 18th, 2009 Todd County designated by County Board Resolution County State Aid Highway #23 from Trunk Highway #71 to the Todd/Wadena County Line as Veterans Memorial Highway, and;

WHEREAS, on March 2nd, 2010 Todd County indicated by County Board Resolution support for the Veterans Memorial Highway to be extended as follows:

Extending from the Todd/Wadena County line on Todd County State Aid Highway #23, turning eastward in the City of Bertha on to Todd County State Aid Highway #24 to Todd County State Aid Highway #11, turning southward on to Todd County State Aid Highway #11 and continuing to the Todd/Stearns County Line. The designation of County State Aid Highway #23 between County Road 24 and Trunk Highway 71 be removed, and;

WHEREAS, the Todd County Public Works Department and the Todd County Veterans Services Department have been working together in collaboration to investigate funding sources to fund the designation of the extension of the Veterans Memorial Highway and have now acquired such funds in full that have been made available to the Todd County Veterans Services Department.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby officially designate the extension of the Veterans Memorial Highway as follows:

Extending from the Todd/Wadena County Line on Todd County State Aid Highway #23, turning eastward in the City of Bertha on to Todd County State Aid Highway #24 to Todd County State Aid Highway #11, turning southward on to Todd County State Aid Highway #11 and continuing to the Todd/Stearns County Line. The designation of County State Aid Highway #23 between County Road 24 and Trunk Highway 71 be removed, and;

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners does hereby designate May 25th, 2012 as Veterans Memorial Highway Day and that the designation of the extension of the Veterans Memorial Highway be celebrated by a ribbon cutting ceremony at 9:30 AM on that day at the intersection of Todd County State Aid Highway #11 and Todd County State Aid Highway #14.

Soil, Water & Conservation District Division

On motion by Blessing and second by Neumann, the following CUP was introduced and adopted by unanimous vote: Property Owner: Edward & Irene Kauffman. Parcel #13-0012600. Site address: 22096 304th St. Browerville, MN. CUP to operate a greenhouse/nursery to sell produce from the site. To use the existing greenhouse and to construct a second greenhouse (.80 acres) W2 NE4, Section 13, Twp 130,

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Range 34, Iona Township. Use Permit is required for a commercial retail business located in an Ag/Forestry-1 zone.

On motion by Neumann and second by Kneisl, the following CUP was introduced and adopted by unanimous vote: Owner: Joseph & Ella Bontrager. Parcel #07-0034900. Site address: 34928 183rd Avenue, Clarissa, MN. CUP to operate a greenhouse/nursery to grow and sell wholesale and some retail from the site. To use the existing greenhouse with plans to add one or two more. Use Permit is required for a commercial retail business located in an Ag/Forest-1 zone. (33.37 acres) NE4 NE4 lying SW'erly of Desc Line, comm. At NE cor of NE4 NE4, S 753.41 ft to pt of beg, thence NW 1080.50 ft to N line & terminating, Section 29, Twp 131, Range 34, Eagle Valley Township.

On motion by Kneisl and second by Blessing, the following CUP was introduced and adopted by unanimous vote: Owner Levi & Susie Yoder and Mosie & Saloma Yoder. Parcel #01-0014202. Site address: 20394 St. Hwy 210, Aldrich, MN. After the fact Conditional Use Permit for the Commercial Sawmill which is being operated on the site. Use Permit is required for the commercial use located in an Ag/Forestry-2 zone; and an after the fact Conditional Use Permit for the second home on the site which meets the requirements of "Temporary Family Housing" in regard to size and location and use by family members. (40 acres) SE4 SW4, Section 14, Twp 133, Range 34, Bartlett Township.

On motion by Blessing and second by Neumann, the following CUP was introduced and adopted by unanimous vote: CUP for the residential subdivision known as "Molly Moons Acer" Subdivision consisting of one 24.09 acre lot. Use Permit is required for all subdivisions located in lakeshore zoned property. The Lot was divided off a 70.27 acre parcel. Molly Moons Acer, Lot 1, Block One, Section 36, Twp 128, Range 32, Burnhamville Township, Todd County.

On motion by Blessing and second by Neumann, the following Preliminary Plat was introduced and adopted by unanimous vote: Owners: Cyle Gruver and Jan Waller. Parcel #06-00449501. Site address: 15120 341st Ave. Plat proceedings for approval to develop a single-family residential subdivision to be known as "Molly Moons Acer". Plat consists of one, 24.09 acre, lot. Molly Lake is zoned Natural Environment Lakeshore. 24.09 acres - Molly Lake – S2 SW4 Ex N 418.19 ft & Ex S 500.54 ft, Section 36, Burnhamville Township, Todd County.

Ditch & Ag Inspector

On motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

MINOR MAINTENANCE – BRUSH REMOVAL – COUNTY DITCH 19

WHEREAS, in October 2008 cutting and grinding of trees and brush and mowing of weeds was done on County Ditch 19 by Central Applicators. The brush in the section of ditch in Ward Township sections 11 and 12 that runs north of County Road 18 to the Long Prairie River was not able to be cut because of the extremely steep and unstable ditch banks, and;

WHEREAS, Central Applicators has purchased a cutting head to put on a backhoe that can reach down into the ditch and chip up the trees without damaging the ditch banks. The root structures of the brush will remain in place to stabilize the banks, and;

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WHEREAS, the length of ditch from County Road 18 to the sediment pond that is just east of the Long Prairie River is approximately 3,264 feet. Central Applicators gave an estimate of \$1.25 per foot to chip up the brush and small trees and to break up the remains of 2 dams. When Central Applicators is done with the project they will measure the exact length that was chipped and charge for that length. The total estimate is \$4,080.00. This project will be done as soon as possible to allow for a small amount of re-growth of the brush so when the ditch is sprayed for brush and weeds later this spring, the brush will have leaves to take up the spray.

NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority approves minor maintenance of brush removal on County Ditch 19 to be done in Ward Township sections 11 and 12 at an approximate cost of \$4,080.00. This project will be paid for by the County Ditch 19 maintenance fund.

Administration

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve contract with Tierny Brothers of Minneapolis, Minnesota, in the amount of \$25,637.09 for the purposes of furnishing and installing technology equipment for the County Board Room in the Historic Courthouse.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve waiver of 90 day rule to fill one budgeted custodian position.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve establishment of a public hearing on May 15, 2012 at 9:30 am for the purposes of taking public comment on the County's proposed Capital Improvement Plan.

Minnesota Counties Intergovernmental Trust

Jane Hennagir, Management Consultant for MCIT presented the 2011 Report Update.

Commissioner's Redistricting Discussion

Neumann presented a second redistricting option to be presented at the Public Hearing April 20, 2012 at 9:00 am.

Administrator's Report

Administrator absent.

Commissioners' Report

Nothing at this time.

Adjourn

On a motion by Blessing and seconded by Neumann the meeting was recessed until the Public Hearing to be held April 20, 2012 at 9:00 a.m. in the Commissioner's Board Room.

COMMISSIONER WARRANTS

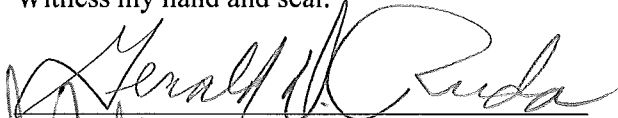
VENDOR NAME	AMOUNT
DELL MARKETING L.P.	2,135.31

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FRONTIER PRECISION INC	29,379.14
GRANITE ELECTRONICS INC	6,626.23
H & L MESABI	4,776.03
HEARTLAND GLASS CO INC	10,453.00
LONG PRAIRIE OIL COMPANY	9,237.20
LYLE SIGNS INC	6,108.49
MIDSTATES EQUIP AND SUPPLY	3,129.83
MORRISON CO PUBLIC HEALTH SERV	2,015.80
NEWMAN TRAFFIC SIGNS	4,494.57
NORTHERN BUSINESS PRODUCTS	3,202.27
WIDSETH SMITH NOLTING INC	6,411.00
ZIEGLER INC	3,144.27
107 PAYMENTS LESS THAN \$2000	31,412.23
FINAL TOTAL.....	\$122,525.37

On a motion by Kneisl and second by Blessing the preceding minutes of the County Board meeting held April 17, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 1, 2012

Witness my hand and seal:



Gerald Ruda, County Board Chairperson



Nathan Burkett, County Administrator