

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 3, 2012*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3rd day of March, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with Blessing, Kircher and Kneisl present and Neumann absent.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Approval Special Meeting Minutes from March 27, 2012
2. Retirement of Byron Freie
3. RFP for Compensation and Classification Study
4. Pictometry Contract
5. District Meeting Discussion
6. Closed Meeting to Discuss Employee Matter

Routine Business

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the March 13, 2012 Joint Meeting Minutes as read.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the March 20, 2012 minutes as read.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the March 27, 2012 Special Meeting Minutes as read.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants # 30730 - #30858 in the amount of \$66,305.62 for payment on April 6, 2012.

On motion by Kneisl and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrant #30620 for Taxi Service for Client in Brainerd in the amount of \$210.00.

On motion by Kneisl second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants # 217715 - #217862 in the amount of \$770,589.36 for payment in March, 2012.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Blessing second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

WHEREAS, The Board of Commissioners are working toward making every home and community in Todd County safe, and;
WHEREAS, the voices of those who have been victims of sexual violence must be heard through public awareness and education activities, and;
WHEREAS, in Fiscal Year 2011 Hands of Hope Resource Center served 32 new sexual assault victims and their loved ones in Todd County, and;
WHEREAS, on the average, only 5% of victims report sexual assault, and
WHEREAS, one in four females will experience sexual assault in their lifetime and one in six males and one in four sexual assaults happen in public areas and;
WHEREAS, only 31% of sexual assaults are stranger assaults, and;
WHEREAS, the Board of Commissioners join Hands of Hope Resource Center in believing that all Todd County residents must be a part of the solution to eliminate crimes of sexual violence;
NOW, THEREFORE BE IT RESOLVED, that Todd County and the Board of Commissioners, does hereby proclaim April 2012 as SEXUAL ASSAULT AWARENESS MONTH in honor of all Todd County residents who have made a conscious and dedicated decision to end sexual violence.

On motion by Kneisl second by Kircher, the following resolution was introduced and adopted by unanimous vote:

CHILD ABUSE PREVENTION PROCLAMATION

WHEREAS, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community;
WHEREAS, the effects of child abuse are felt by whole communities and need to be addressed by the entire community;
WHEREAS, effective child abuse prevention succeeds because of partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and the business community;
WHEREAS, family-serving, youth focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;
WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society;
NOW, THEREFORE, BE IT RESOLVED, that the Todd County Board of Commissioners, hereby proclaim April as Child Abuse Prevention Month in the County of Todd and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the communities in which we live.

On motion by Kneisl second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve a 6 month On & Off Sale 3.2 Malt Liquor License for Lakeshore Resort.

TODD COUNTY BOARD OF COMMISSIONERS

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Actions of HHS Committee Meeting held March 27, 2012 in accordance with the minutes on file in the Todd County Administration Office.

Recognition was given to Byron Freie, an employee of 33 years of service in the Custodial Department.

Public Works

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR SP 077-596-002

(STAPLES NORTH/SOUTH CORRIDOR WITH RAILROAD OVERPASS PROJECT)

WHEREAS, sealed bids were received on March 13th, 2012 by the Todd County Public Works Director for SP 077-596-002 known as the Staples North/South Corridor with Railroad Overpass Project, and;
WHEREAS, the following sealed bids were received:

Mathiowetz Construction Company	Sleepy Eye, Minnesota	\$8,146,717.21
Redstone Construction	Mora, Minnesota	\$8,320,326.33
R.L. Larson Excavating, Inc.	Saint Cloud, Minnesota	\$8,459,096.11
Robert R. Schroeder Construction	Glenwood, Minnesota	\$8,586,099.73
Landwehr Construction, Inc.	Saint Cloud, Minnesota	\$8,877,453.10
Duinick Brothers, Inc.	Prinsburg, Minnesota	\$9,048,860.10
Lunda Construction Co.	Rosemount, Minnesota	\$9,333,060.95
Park Construction Co.	Spring Lake Park, Minnesota	\$10,188,303.86

and;

WHEREAS, on March 27th, 2012 the Staples City Council approved a similar resolution supporting the Todd County Board of Commissioners in the award of said construction contract to Mathiowetz Construction Company.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the construction contract for the above said construction project to Mathiowetz Construction of Sleepy Eye, Minnesota based on their low base bid of \$8,146,717.21.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT FOR 2012 BITUMINOUS PAVEMENT CONTRACT

(SAP 077-607-009, SAP 077-621-019, SAP 077-628-005, CP 77-12-01, CP 77-12-02)

WHEREAS, sealed bids were received on March 27th, 2012 by the Todd County Public Works Director and the Auditor/Treasurer for SAP 077-607-009, SAP 077-621-019, SAP 077-628-005, CP 77-12-01, CP and 77-12-02, said projects for bituminous paving and aggregate shouldering on various Todd County Highways, and;

WHEREAS, the following sealed bids were received:

Central Specialties, Inc.	Alexandria, Minnesota	\$2,374,735.06
---------------------------	-----------------------	----------------

TODD COUNTY BOARD OF COMMISSIONERS

Tri-City Paving	Little Falls, Minnesota	\$2,446,192.70
Knife River Corporation	Sauk Rapids, Minnesota	\$2,622,795.92
Hardrives, Inc.	Saint Cloud, Minnesota	\$2,728,924.37
Anderson Brothers Construction	Brainerd, Minnesota	\$2,868,111.86

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction projects to Central Specialties, Inc. of Alexandria, Minnesota based on their low bid of \$2,374,735.06.

Soil, Water & Conservation District Division

On motion by Blessing and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

SYSTEMATIC SEPTIC SYSTEM INVENTORY

WHEREAS, the State of Minnesota acting through the Board of Soil and Water Resources and Todd County, and;

WHEREAS, Laws of Minnesota 2011, 1st Special Session, Chapter 6, Article 2, and Section 7 appropriated Clean Water Fund (CWF) funds to the Board, and funds transferred to the Board from MDH, establish funding for the FY 2012 Competitive Grants Program

WHEREAS, Minnesota Statutes 103B.101, subd. 9 (1), and 103B.3369, authorize the Board to award this grant, and;

WHEREAS, BWSR has determined Todd County to be eligible and has selected the grantee to participate in Clean Water Funds, and the grantee has agreed to appropriate the required local match and the grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State,

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners accept the Clean Water funding, and;

BE IT FURTHER RESOLVED, that they accept responsible for specific duties as required by the agreement relating to match, reporting and compliance.

Ditch & Ag Inspector

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote: To acknowledge receipt of HHA petition from Kevin Hinrichs to replace a private crossing in CD33, located in Leslie Township section 24.

Administration

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: Approve revisions to the Todd County Personnel Policies, on file in the Administrator's Office.

On motion by Kircher and second by Blessing, the following resolution was introduced and adopted by majority vote with Kneisl voting against:

A RESOLUTION REGARDING A PROPOSED "ANIMAL DRAWN VEHICLE" ORDINANCE

WHEREAS, the Todd County Board of Commissioners appreciates the input and concern of all citizens, and will continue to consider the costs and benefits of all issues brought before the Board, and;

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the County Board takes the following positions regarding the proposed ordinance:

1. The primary issue with animal drawn vehicles on public roadways is a safety concern; requiring licensing does not increase the level of safety on the roadways for the traveling public.
2. The County Board generally believes in limiting the size and scope of government, and believes that adopting this ordinance would increase the reach of government.
3. Enforcement and administration of the proposed ordinance would cost the County more than the potential revenue.
4. It is the philosophy of the Todd County Board of Commissioners to work with the community to resolve problems; the County Board does not believe that creating laws is the answer to most problems.

WHEREAS, the County Board has taken a position on all issues that it is preferable to communicate and work with the Todd County Community as opposed to imposing more regulations on any part of that community.

NOW, THEREFORE BE IT RESOLVED, at this time the County Board will work to educate all citizens of Todd County on all issues of public safety, land use ordinances and public health issues.

BE IT FURTHER RESOLVED, the County Board directs as follows:

1. The Todd County Sheriff should continue education efforts with users of animal drawn vehicles, including but not limited to, rules of the road, road safety and maintaining visibility, as well as enforcing the Laws of the State of Minnesota.
2. The Todd County Engineer shall perform a brief and informal study on the estimated number of animal drawn vehicles on county roads, and propose to the County Board a signage plan to ensure all motorists are made aware that animal drawn vehicles may be in the area.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by a roll call vote with Blessing, Kneisl, Ruda in favor; Kircher Opposed: To approve issuance of a compensation and classification study request for proposals.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Contract with Pictometry for the purposes of providing Pictometry photography in the amount of 14,383.67 each year from 2012 to 2014.

Discussion was held regarding topics for the District Meetings.

Contegrity Group

Travis with Contegrity Group gave an update on the Historic Courthouse Roofing project.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To authorize Contegrity, Inc. to proceed with McPhillips Roofing in accordance with the original contract, which specifies a steel shingle with the appearance of an asphalt shingle for the Historic Courthouse.

Closed Meeting

On motion by Kneisl and second by Blessing, the Todd County Commissioners' Meeting was recessed at 11:04 am and went into closed session regarding an employee matter.

TODD COUNTY BOARD OF COMMISSIONERS

The Todd County Commissioners Meeting was resumed at 12:02 pm. No decision was made.

Administrator's Report

The Administrator reported on the progression of the Health & Human Services Department and announced the staffing plan. The Soil & Water and Planning & Zoning merger is also going well.

Commissioners' Report

Ruda commented he had been involved in the internal interviews for Health & Human Services positions and was very impressed of the quality of employees working for Todd County. Ruda also suggested we start organization for inauguration of the Historic Courthouse. Anyone with ideas should contact the Board.

Adjourn

Recessed at 12:03 pm by action of Chairman Ruda until April 17, 2012.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CENTRACARE CLINIC-LONG PRAIRIE	10,500.00
FLEET SERVICES DIVISION	4,390.60
HAY GROUP INC	4,183.20
LITTLE FALLS MACHINE INC	2,242.23
NORTHERN STAR COOP	2,350.86
STACY RIEDEL	2,500.00
SEH INCORPORATED	5,070.00
PAYMENTS LESS THAN \$2000	35,068.73
FINAL TOTAL.....	\$66,305.62

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
ABC CONSTRUCTION LLC	9,597.77
ALEXANDRIA ELECTRIC	2,840.84
ALLIANCE BUILDING CORPORATION	7,117.00
AMERICAN HERITAGE BANK	45,252.55
BRETH-ZENZEN FIRE PROTECTION	14,570.55
CARD SERVICES COBORNS	26,918.98
CENTERPOINT ENERGY	2,048.64
CENTRAL SUSPENSIONS INC	6,954.11
CITY OF BROWERVILLE	6,598.89
COLLABORATIVE DESIGN GROUP INC	3,030.50
COMPUTER PROFESSIONALS	5,000.00
CONTEGRITY GROUP INC	7,377.34
ENVIRON-CON, INC	4,200.00
FLEET SERVICES	3,410.00
FULL SPECTRUM FINISHING	5,000.00

TODD COUNTY BOARD OF COMMISSIONERS

GENE-O'S COUNTRYSIDE REST LLC	12,368.75
GOODELLS WELDING AND FAB INC	8,779.39
GOULD CONSTRUCTION INC	5,664.44
GREAT RIVER REGIONAL LIBRARY	4,825.00
GUSTAFSON MECHANICAL INC	2,193.75
INITIATIVE FOUNDATION	31,996.50
JEROME GETZ CONST LLC	74,418.26
JOHNSON CONTROLS	4,041.11
LONG PRAIRIE SANITARY SERVICE	61,465.00
MIDSTATE TITLE CO	3,879.79
MINNESOTA POWER	3,002.71
MN DEPT OF FINANCE	18,876.78
MN ELEVATOR INC	10,165.00
MORRISON COUNTY	20,272.91
PERHAM RESOURCE FACILITY	18,696.00
PETERS & CHURCHWELL	32,537.50
R&H DRYWALL, INC	78,003.50
RAINBOW RIDER	35,150.00
ROYL MASONRY COMPANY	24,664.09
SCHOOL DISTRICT 2170	5,196.50
STOECKEL JAHNER INC	10,241.00
TODD CO AUDITOR-TREASURER	11,718.10
TODD COUNTY DAC	15,200.00
TODD TRAILS ASSOCIATION	22,655.03
TOM'S BACKHOE SERVICE, INC	2,698.00
US POSTAL SERVICE	55,936.15
WEST GROUP PAYMENT CENTER	18,174.00
WSB AND ASSOCIATES	3,842.25
ZAYO ENTERPRISE NETWORKS	3,171.89
PAYMENTS LESS THAN \$2000	20,838.79
FINAL TOTAL.....	770,589.36

On a motion by Blessing and second by Kneisl the preceding minutes of the County Board meeting held April 3, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 17, 2012.

Witness my hand and seal:


Gerald Ruda, County Board Chairperson


Nathan Burkett, County Administrator