

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 20, 2012*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 20th day of March, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following changes:

1. Approval of 3.2 Liquor License for Head of the Lakes Resort
2. Employment Action – Approve Hire

Routine Business

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the March 6, 2012 minutes as read.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants in the amount of \$122,469.95. The warrant for the Brainerd Area Taxi Service in the amount of \$210 was removed and moved to the next Health & Human Services meeting for approval on 3/27/2012.

On motion by Neumann and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Joint Powers Agreement with the DNR for cost sharing for the upcoming LiDAR Project.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year set-up license for Knotty Pine Ballroom.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale 3.2 Malt Liquor License for Knotty Pine Ballroom.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To Approve a one year On Sale and Sunday County Liquor License for 8's Pub and Grill LLC.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a Seasonal On Sale Liquor License for Greystone Golf Club Inc.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Club On Sale Liquor License for Long Prairie Country Club Inc.

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On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale and Sunday Liquor License for Midway Bar & Grill.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale and Sunday Liquor License for Rohde's Hub Supper Club Inc.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale and Sunday Liquor License for Shipwreck on Mound Lake Grill & Bar Inc.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale and Sunday Liquor License for T.J.'s Diamond Point Inc.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Double Eagle Golf & Grille.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale 3.2 Malt Liquor License for Clarissa Ballroom.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Dance License for Clarissa Ballroom.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-up License for Clarissa Ballroom.

On motion by Blessing second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On and Off Sale 3.2 Malt Liquor License for Head of the Lakes Resort.

On motion by Blessing second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve Out of State travel expenses for the Youth Alcohol Prevention Program coordinator and community members for the course of the grant (through June, 2016).

On motion by Blessing second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve replacing the current exhaust pipe in the Battle Point Park restroom with a 14 inch exhaust pipe.

Contegrity Group

Earl Fuechtmann and Travis Fuechtmann from Contegrity Group, Inc. reported on the progress of the historic courthouse project, award bids for the roof repair and construction change orders.

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On motion by Blessing second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the contract with McPhillips Brothers Roofing Company of St. Paul, MN in the amount of \$112,000 for the purposes of providing and installing a steel shingle roof on the Todd County Historic Courthouse.

On motion by Blessing second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve change order with Twin City Tile of St. Paul, MN in the amount of \$9,980 for the purposes of refinishing historic terrazzo floors in the Todd County Historic Courthouse.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the contract with Double J Concrete & Masonry, Inc. of New London, MN in the amount of \$16,860 for the purposes of brick patching and repair.

Association of MN Counties

Jeff Spartz, executive director of the Association of Minnesota Counties was present and reported on Legislative Issues.

Todd County Public Works

Loren Fellbaum was present to discuss a date for the Spring Road Meeting. April 16, 2012 at 9:30 am was set and it will be held at the Highway Department.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONSTRUCTION CONTRACT: CP 77-12-03 (PAVEMENT MARKINGS)

WHEREAS, Sealed Bids were received on March 1st, 2012 by the Todd County Public Works Director for CP 77-12-03, said project for pavement markings on various Todd County highways, and;
WHEREAS, Sealed bids were received from Traffic Marking Services, Inc. of Maple Lake, Minnesota (\$64,939.64), AAA Striping Service Co. of Saint Michael, Minnesota (\$69,665.18), and Swanston Equipment of Fargo, North Dakota (\$98,095.34).

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the contract for the above said construction project to Traffic Marking Services, Inc. of Maple Lake, Minnesota based on their low bid of \$64,939.64.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the Conservation Practice Assistance Contract to provide \$8,506.50 of matching grant funds for the bank stabilization of a pipe replacement on County Road 86 at the Long Praire River.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

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SAP 77-654-01 (STAPLES TH #10 TURNBACK PROJECT) CONTRACT – SECOND RETAINAGE REDUCTION REQUEST FOR TOM'S BACKHOE, INC.

WHEREAS, Tom's Backhoe, Inc. (Contractor) of Brainerd, Minnesota has requested that Todd County reduce the withheld \$93,670.00 of contract retainage on the SAP 77-654-01 (Staples Trunk Highway #10 Turnback Project) Contract, and;

WHEREAS, this request would reduce the retained amount from the \$93,670.00 to \$30,700.00, and;

WHEREAS, there is still a portion of the contract still remaining to be completed throughout the summer of 2012 which is valued less than the proposed retainage reduction, and;

WHEREAS, the City of Staples, the Project Engineer (Widseth Smith Nolting), and the Todd County Engineer all concur with the Contractor's request to reduce the retainage to \$30,700.00.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby supports the reduction of the current contract retainage of SAP 77-654-01 from \$93,670.00 to \$30,700.00.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve commitment of \$288,000 for the purposes of paying the local match for the Staples Overpass project, with the following conditions, the City of Staples will pay the first \$248,000, Todd County will match the remainder up to \$288,000 of Todd County funds (\$536,000 total), and the City of Staples will be responsible for any local match over \$536,000.

U-reka Broadband

Jon Schultz, from U-reka Broadband was present to discuss the findings of the Todd County Fiberband Feasibility Study.

Administration

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To establish a public meeting on May 10, 2012 at 6:00 pm at the Long Prairie-Grey Eagle High School Auditorium for the purposes of providing information to the public regarding the Todd County Fiber to the Home Feasibility study.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To authorize the County Administrator to develop a survey/advertisement for the public meeting on May 10, 2012 regarding the Todd County Fiber to the Home Feasibility Study and to direct that the same be included in the Tax/Valuation Statements to be mailed in March, 2012.

On motion by Kircher, the following motion was introduced and failed for lack of second: Resolution regarding a proposed "animal drawn vehicle" ordinance.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve revisions to the Todd County Finance Policies, on file in the Administrator's Office.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve revisions to the Todd County Information Systems Policies, on file in the Administrator's Office.

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On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve revisions to the Todd County Travel Policies, on file in the Administrator's Office.

On motion by Neumann and second by Blessing, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve hire of Tim Stieber as the Soil, Water, Conservation and Development Director, at Grade 24, Step 6, pending a successful background check.

Administrator's Report

The Administrator will travel to St. Paul March 21-22, 2012 to attend the AMC Legislative Conference. There have been meetings held for the SAM Committees and they are going well.

Commissioners' Report

Kneisl reported he attended a meeting regarding the Perham incinerator expansion. Blessing suggested they add the subject of the waste haulers to the next work session. Ruda announced April is County Government Month. May invite schools to local government training and will send out letters regarding this. Ruda also suggested continuing to host the continental type breakfast for the county employees. Neumann announced his District Meeting will be April 10, 2012 at 6:00 pm at the Osakis VFW.

Adjourn

On motion by Blessing and second by Neumann, the Todd County Commissioners' Meeting was adjourned at until April 4, 2012.

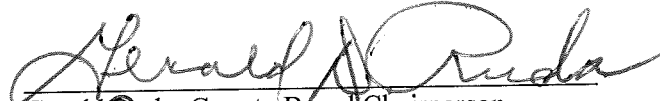
COMMISSIONER WARRANTS


VENDOR NAME	AMOUNT
AMERICAN SOLUTIONS	2,716.67
CENTRACARE HEALTH SERVICES	6,845.79
GEO-COM CORP	8,955.00
HENDERICKSEN PSG	3,350.19
KINETIC LEASING INC	18,897.00
LONG PRAIRIE OIL COMPANY	2,918.16
JAMES MAISER	2,150.00
METRO SALES INC	2,866.04
MORRISON CO PUBLIC HEALTH	3,858.79
NORTH AMERICAN SALT	9,886.37
NORTHERN BUSINESS PRODUCTS	6,398.27
SHIRLEY'S GAS & GROCERIES	3,716.78
STAPLES WORLD	10,664.83
WIDSETH SMITH NOLTING INC	4,354.00
PAYMENTS LESS THAN \$2000	34892.06
FINAL TOTAL.....	\$122,469.95

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On a motion by Kneisl and second by Kircher the preceding minutes of the County Board meeting held March 20, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 3, 2012

Witness my hand and seal:


Gerald Ruda, County Board Chairperson


Nathan Burkett, County Administrator