

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 7, 2012*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of February, 2012 at 9:00 AM. The meeting was called to order by Chairperson Ruda with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agenda with the following additions:

1. Approve actions of January 24, 2012 HHS Committee
2. Historic Courthouse Roof – Authorization Bids
3. Historic Courthouse Low Voltage – Approve Change Order
4. Region V Development – Report on Business Plan, Eagle Bend Senior Center
5. Future Meeting Dates – District Meetings

Discussion with Legislative Delegation

Senator Bill Ingebrigtsen and Representative Mary Franson were present to discuss legislative priorities.

Public Hearing - Parks & Trails Ordinances

Chairman Ruda opened the public hearing at 9:38 am. There was no one present speaking in favor or opposed to the proposed ordinance. The Administrator reported that no public comments were received. Commissioner Ruda closed the public hearing at 9:39.

Routine Business

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the January 17, 2012 minutes as read.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #30171 - #30357 in the amount of \$211,746.46.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #217361 - #217595 in the amount of \$2,326,210.96.

On motion by Kircher and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve abatement on PIN 11-0023500 (Remove mobile home value for 2011 assessment taxes pay 2012).

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve re-appointments to the Livestock Advisory Committee to a new four year term: Bob Rick District 1, Jim Thompson District 2, Tony Clasemann District 4.

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On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve and set the Forfeited Land Sale date as March 2, 2012.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a renewal of a one year Club On Sale Liquor and Sunday Sales for Oscar Jacobson Post, Little Sauk.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a renewal of a one year On Sale Liquor and Sunday Sales for Sunsets, Inc.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a renewal of a one year Set-Up license for Little Moran Hunting Club.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Midwest Examiners Report as presented.

On motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the MCAPS4 (County Attorney) Support Services Agreement, and Ratification Statement.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Actions of HHS Committee Meeting held January 24, 2012 in accordance with the minutes on file in the Todd County Administration Office.

Todd County Public Works

On motion by Kneisl and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

SUPPORT OF AN AWARD OF CONTRACT FOR 2012 PROJECTS ON CSAH #23 AND CSAH #24 IN THE CITY OF BERTHA KNOWN AS SAP 077-623-008 AND SAP 077-624-018

WHEREAS, on May 18th, 2010 Todd County agreed to enter into a cooperative agreement with the City of Bertha to include improvements to CSAH 23 and CSAH 24 as part of a larger proposed utility reconstruction improvement project, and;

WHEREAS, sealed bids were received on January 31st, 2012 by the Bertha City Council for various improvement projects (known as Parts 1A, 1B, 2 & 3),

WHEREAS, Part 2 of the City's projects included reconstruction improvements on County State Aid Highway #23 known as SAP 077-623-008 and bituminous improvements on County State Aid Highway #24 known as SAP 077-624-018, and;

WHEREAS, the following sealed bids were received for Part 2 of the City's projects:

Wagner Construction	\$4,226,038.50
Kuechle Underground Inc.	\$4,288,789.89
LaTour Construction Inc.	\$4,557,139.90

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Northwest Asphalt Inc.	\$4,642,391.50
Duinick Inc.	\$4,828,696.25
Redstone Construction Company Inc.	\$4,920,353.65
Quam Construction Company Inc.	\$4,970,969.65
R.L. Larson Excavating	\$5,096,833.10
Sellin Brothers Inc.	\$5,552,379.50

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby support the Bertha City Council in an award of contract to Wagner Construction for Part 2 of the City's Utility Projects, which includes SAP 077-623-008 and SAP 077-624-018, based on the low bid of \$4,226,038.50.

Todd County Sheriff's Department

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Clarissa City Policing Contract Reduction in Law Enforcement hours from 30 hours per week to 14 hours per week.

On motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the agreement to terminate Central Minnesota Drug and Gang Task Force Joint Power Agreement.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Joint Powers Agreement for form the Central Minnesota Violent Offender Task Force.

Todd County Ditch & Ag Inspector

On motion by Blessing and second by Kircher, the following motion was introduced and adopted by unanimous vote: To acknowledge receipt of HHA petition from Brad Uberto to install a private crossing in CD15, located in Stowe Prairie Township section 24.

Administrator

On motion by Blessing and second by Kircher the following motion was introduced and adopted by unanimous vote: To authorize Contegrity, Inc. to advertise for bids to provide materials and install a roof and guttering for the Todd County Historic Courthouse

On motion by Blessing and second by Kircher the following motion was introduced and adopted by unanimous vote: To approve the change order with Alexandria Electric of Alexandria, MN in the amount of \$27,980.00 for the purposes of furnishing and installing low-voltage wiring in the Todd Count Historic Courthouse.

On motion by Kircher and second by Blessing the following resolution was introduced and adopted by unanimous vote:

**RESOLUTION TO CONSOLIDATED REGION FIVE RLF'S #06390216801 AND #06390216802
INTO ONE ACCOUNT**

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WHEREAS, Todd County can access Economic Development Administration (EDA), Revolving Loan Funds (RLF) administered by the Region Five Development Commission, and;

WHEREAS, both of the EDA RLF's provide financial assistance to eligible business entrepreneurs in Todd County, and;

WHEREAS, the Region Five Development Commission has been designated by the EDA and serves as the Designated Economic Development District for the counties of Cass, Crow Wing, Morrison, Todd and Wadena, currently all five counties are classified as distressed by EDA standards, and;

NOW, THEREFORE BE IT RESOLVED, RLF # 02 previously excluded Crow Wing County because they were not distressed, and;

WHEREAS, Region Five, to simplify the accounting and reporting process, seeks to consolidate the two RLF's into one, and

WHEREAS, there are lending guidelines in place for eligible businesses and they will not change.

THEREFORE BE IT RESOLVED, that Todd County approves the consolidation of the two EDA Revolving Loan Funds by resolution and supports a resolution to combine the available funding, and BE IT FURTHER RESOLVED, that there will be no additional cost to Crow Wing County to participate in both loan fund RLF's.

Region Five Development Commission was present to report their 5 year financial report and to present information and plans for the Eagle Bend Senior Center.

Future meeting were discussed. April 10- Commissioner Neumann's District, April 11- Commissioner Kircher's District, April 17- Commissioner Ruda's District, April 19 - Commissioner Blessing's District. The Board and Administrator plan to go to the State Capitol on February 23, 2012.

Administrator's Report

The administrator reported that all Soil, Water, Conservation and Development Division staff have moved into the Main Street Government Center. There is an ordinance for animal drawn vehicles been received in the administrator's office and may be an agenda item in the future.

Commissioners' Report

Commissioner Ruda reported he attended a Leadership Development Academy January 26 – 27, 2012 in Minneapolis and has useful information available if needed.

Adjourn

The meeting was adjourned at 11:11 a.m. by action of Chairman Ruda until February 21, 2012 at 9:00 a.m. in the Commissioner's Board Room.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CENTRA CARE HEALTH SYSTEMS	3,141.64
CENTRACARE HEALTH SERVICES	2,329.96
DAIRYLAND SUPPLY INC	2,435.24
DEPT OF EMPLOYMENT ECO DEV	6,599.76
FLEET SERVICES DIVISION	4,693.40

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JERRY'S AUTO BODY	6,180.73
KRIS ENGINEERING	12,227.36
MIDSTATES EQUIP AND SUPPLY	42,955.99
MORRIS ELECTRONICS	5,174.26
MORRISON CO PUBLIC HEALTH SERV	3,249.62
MOTOROLA	50,723.92
NORTH AMERICAN SALT	9,572.71
NORTHERN STAR COOP	4,166.27
REGION V DEVELOPMT	2,353.00
WOLTERS BODY SHOP	11,014.13
YIPA	2,141.00
PAYMENTS LESS THAN \$2000	42,787.47
FINAL TOTAL.....	\$211,746.46

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
AMERICAN HERITAGE BANK	34,755.39
CENTRAL LAKES COLLEGE	3,000.00
COMPUTER PROFESSIONALS	4,413.22
FLEET SERVICES	6,663.89
MN DEPT OF FINANCE	6,649.50
NORTHERN STAR COOP	2,560.58
NYHUS CHEVROLET BUICK INC	30,625.07
TODD COUNTY COUNCIL - AGING	3,468.83
WEST GROUP PAYMENT CENTER	3,108.22
SCOTT WONDERLICH	2,070.75
PAYMENTS LESS THAN \$2000	38,767.65
CENTERPOINT ENERGY	6,218.13
CITY OF ST CLOUD	2,524.61
LONG PRAIRIE OIL COMPANY	5,935.54
MASWCD	2,308.00
PETERS & CHURCHWELL	2,750.00
RESOURCE TRAINING & SOLUTION	331,702.00
TOWN OF BARTLETT	15,202.16
TOWN OF BERTHA	17,370.35
TOWN OF BIRCHDALE	15,948.90
TOWN OF BRUCE	16,435.24
TOWN OF BURLEENE	15,997.87
TOWN OF BURNHAMVILLE	18,768.09
TOWN OF EAGLE VALLEY	21,835.16
TOWN OF FAWN LAKE	16,535.26
TOWN OF GERMANIA	17,159.44

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TOWN OF GORDON	13,755.56
TOWN OF GREY EAGLE	16,401.56
TOWN OF HARTFORD	23,616.21
TOWN OF IONA	17,904.13
TOWN OF KANDOTA	12,329.34
TOWN OF LESLIE	16,686.80
TOWN OF LITTLE ELK	13,714.01
TOWN OF LITTLE SAUK	20,040.94
TOWN OF LONG PRAIRIE	19,155.00
TOWN OF MORAN	19,673.89
TOWN OF REYNOLDS	18,915.46
TOWN OF ROUND PRAIRIE	22,876.87
TOWN OF STAPLES	20,295.71
TOWN OF STOWE PRAIRIE	23,273.58
TOWN OF TURTLE CREEK	11,603.22
TOWN OF VILLARD	19,739.37
TOWN OF WARD	19,466.22
TOWN OF WEST UNION	13,232.35
TOWN OF WYKEHAM	19,451.31
WADENA CO HUMAN SERVICES	7,000.00
WSB AND ASSOCIATES	17,440.02
ASSOC OF MN COUNTIES	10,271.00
GREAT RIVER REGIONAL LIBRARY	78,003.50
LONG PRAIRIE SANITARY SERVICE	2,483.22
TODD CO HISTORICAL SOCIETY	8,500.00
ALEXANDRIA ELECTRIC	35,387.50
ALLIANCE BDGCORPORATION	23,871.60
CENTERPOINT ENERGY	2,184.37
CONTEGRITY GROUP INC	19,993.58
ENVIRON-CON, INC	20,786.00
GUSTAFSON MECHANICAL INC	65,037.00
JEROME GETZ CONST LLC	16,240.93
JOHNSON CONTROLS	10,633.55
MCIT	321,451.00
MINN ELEVATOR INC	18,074.13
MINNESOTA POWER	11,624.58
R&H DRYWALL	49,965.44
RAINBOW RIDER	4,200.00
TODD TRAILS ASSOCIATION	51,194.40
WSB AND ASSOCIATES	23,701.93
AMERICAN HERITAGE	3,091.91
TOWN OF FAWN LAKE	9,473.50

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US BANK	269,057.24
ZAYO ENTERPRISE NETWORKS	2,477.36
FINAL TOTAL.....	\$2,067,049.14

On a motion by Kneisl and second by Blessing the preceding minutes of the County Board meeting held February 7, 2012 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on February 21, 2012

Witness my hand and seal:



Gerald Ruda, County Board Chairperson



Nathan Burkett, County Administrator