

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
October 18, 2011*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 18th day of October, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

## Approval of Agenda

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

Removed from the Agenda 1. Todd County Development 3<sup>rd</sup> Quarter Report

## Routine Business

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the October 4, 2011 minutes as read.

On motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #29226 - #29350 in the amount of \$103,986.07.

On motion by Neumann and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR AMERICAN LEGION #417**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the American Legion #417, (Little Sauk), through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a five (5) year Gambling Permit for the American Legion #417 (Little Sauk), located at 16268 Co. 50, Long Prairie, MN. The Gambling Permit will run from November 1, 2011 through October 31, 2016.

On motion by Kircher and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR HABITAT FOR HUMANITY OF MORRISON COUNTY TO HOLD A RAFFLE ON MONS LAKE IN TODD COUNTY**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Habitat for Humanity of Morrison County through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the Habitat for Humanity of Morrison County to hold a raffle on Mons Lake, in Burnhamville Township, Todd County, in conjunction with a fishing event on February 4, 2012.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **APPOINTMENT TO THE HOUSING AND REDEVELOPMENT AUTHORITY OF TODD COUNTY, MINNESOTA**

WHEREAS, the term of Eva Buhl expired on September 18, 2011, and;

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WHEREAS, the appointment to fill a vacancy on the HRA Board must be approved by the Todd County Board of Commissioners at a regular County Board meeting, and;

WHEREAS, a letter was received from the Todd County Housing & Redevelopment Authority that Eva Buhl has taken the Oath for another 5 year term.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners appoint Eva Buhl, for a five year term, beginning September 19, 2011 through September 18, 2016, to the Housing and Redevelopment Authority of Todd County, Minnesota.

## Sauk River Water Shed

Holly Kovarik, Administrator of Sauk River Water Shed reported the 2010 Annual Report.

## Todd County Planning & Zoning

On motion by Ruda and second by Kneisl, the following CUP was introduced and adopted by unanimous vote: Property Owner: Tes Ingebritson. Parcel #22-0025200. To approve the Conditional Use Permit to operate a dog-breeding kennel with possible boarding. Owner is proposing a maximum of eight (8) adult breeding dogs. There are three acres fully fenced and the breeding dogs live in the owner's home. Use Permit is required for a home based business of a commercial breeding/boarding facility located in AF-1 District. (80 acres) S2 NW4, Section 28, Twp 133, Range 33, Staples Township, Todd County.

On motion by Ruda and second by Neumann, the following Preliminary Plat was introduced and adopted by unanimous vote: Property Owners: David Patterson and Shannon O'Toole. To approve the Preliminary Plat as presented with condition: (1) Consult with the Soil and Water Conservation District (SWCD) to devise a plan and construct a "berm" that runs along the existing wetland fringe. The 'berm' must be long enough to protect the wetland from impacts created by the construction of the new facility and the log storage area. To develop one commercial lot. Subdivision to be known as "Prairie lakes II". Lot consists of 26.31 acres with 9.25 acres of that as buildable. Land is currently zoned commercial and the proposed lot use is a wood shaving mill. Access to the lot will be from State Hwy #71.

## Todd County Ag & Ditch Inspector

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To Acknowledge Receipt of HHA petition from Wally Miller and Roy Lee to maintain portions of County Ditches 33 & 2 located in Reynolds Township sections 28 & 29.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **HOLD HARMLESS AGREEMENT FOR DITCH MAINTENANCE – COUNTY DITCH 31**

WHEREAS, Wayne and Aaron Wendel are requesting to maintain a portion of CD31 located on Wayne's property in Eagle Valley Township, section 5. The maintenance will be done at their own expense. A Hold Harmless Agreement has been signed and submitted to the Ditch Authority, and;

WHEREAS, an onsite inspection has been done. Project was reviewed by the TEP on 10/11/2011, and;

WHEREAS, applicants are allowed to maintain the drainage ditch to the original width, depth and grade.

An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled, staying within 16 ½ feet of the ditch, or moved to an approved upland site.

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NOW, THEREFORE BE IT RESOLVED, that the Todd County Ditch Authority gives permission to Wayne and Aaron Wendel to maintain a portion of CD31 that is located on Wayne's property, at their own expense.

## Todd County Administration

On motion by Ruda and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve acceptance of donation of a door lift and installation for the Expo Building at the Fairgrounds. Thanks are extended to Les Levin.

On motion by Neumann and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION SUPPORTING APPLICATION FOR LEGACY FUNDS FOR MAINTENANCE OF THE LAKE WOBEGON TRAIL**

WHEREAS, the Minnesota Department of Natural Resources has issued requests for applications for legacy funding related to trails maintenance and improvements, and;

WHEREAS, the Todd County Parks and Trails Board has indicated support for an application to be made to provide for maintenance of the Lake Wobegon Trail, and;

WHEREAS, the Todd County Board of Commissioners believes that the Lake Wobegon Trail is an asset to Todd County and to the Central Minnesota Region.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners supports application to the State of Minnesota for Legacy Funds to maintain and improve the Lake Wobegon Trail.

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the plat correction to the Minnesota Department of Transportation Right of Way plat no 77.29.

Earl Feuchtman and Travis Feuchtman from Contegrity Group, Inc reported on the progress of the Historic Courthouse.

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Construction Change Request #8 & #20. (On file in the Administration Office).

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the project budget amendment, increasing contingency budget to \$450,000.

## Administrator's Report

The Administrator reported that there is an AMC District 4 meeting on October 21. Letters were sent out to local government officials in Todd County for a meeting at 9 am on October 27 in the County Board room to discuss the impacts of the market value credit elimination. Officials are asked to attend the meeting before calling the county for data. Reminder that the County Board Meeting will be held in Staples on November 1, 2011. Administration begins negotiations with the bargaining units this week for the insurance opener.

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## Administrator's Report

Nothing at this time.

On a motion by Ruda and second by Neumann, the meeting was adjourned at 10:40 a.m. until November 1, 2011.

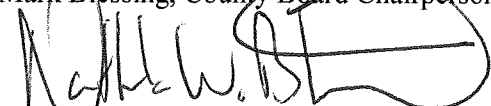
### COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
BRAATEN SAND & GRAVEL	3,734.35
CENTRACARE HEALTH SERVICES	2,087.19
CENTRAL MN COUNCIL ON AGING	2,162.48
CENTRAL SPECIALTIES INC	8,899.82
COBORNS	2,833.29
EASTERN TWP	4,704.00
LAVERNE GRAVES	3,862.12
LONG PRAIRIE OIL COMPANY	3,784.52
MINNESOTA POWER	8,670.25
MORRISON CO PUBLIC HEALTH	4,429.67
NORTHERN BUSINESS PRODUCTS	5,058.37
NORTHERN STAR COOP	6,051.41
PAKOR	2,283.97
REGION V DEVELOPMT COMM	5,000.00
STUDIO E ARCHITECTS LLC	4,800.00
WOLTERS BODY SHOP	2,553.16
PAYMENTS LESS THAN \$2000	33,071.47
FINAL TOTAL.....	\$103,986.07

On a motion by Kneisl and second by Kircher, the preceding minutes of the County Board meeting held October 18, 2011 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on November 1, 2011

Witness my hand and seal:

  
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Mark Blessing, County Board Chairperson

  
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Nathan Burkett, County Administrator