

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
August 2, 2011*

## Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of August, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

## Approval of Agenda

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

- |                      |   |
|----------------------|---|
| Added to the Agenda: | 1. Resolution of Support for Friendly Rider   |
| Removed from Agenda: | 2. Rain Garden at the Todd County Fairgrounds |

## Routine Business

On motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the July 19, 2011 minutes as read.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #28593 - #28696 in the amount of \$53,137.31.

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #216362 - #216493 in the amount of \$3,387,402.41.

## Todd County Public Works

On motion by Kircher and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

### **FINAL PAYMENT AUTHORIZATION - 2011 PAVEMENT STRIPING CONTRACT CP 77-11-03**

WHEREAS, the contract with Traffic Marking Services, Inc. for the 2011 Pavement Striping Contract known as CP 77-11-03 located along various Todd County Highways, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2011 with the value of the total work certified being \$74,710.00, and;

WHEREAS, partial payments amounting to \$70,974.50 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$3,735.50 still remains to be paid to Traffic Marking Services, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **AWARD OF CONSTRUCTION CONTRACT: 2011 BRIDGE REPLACEMENT CONTRACT**

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WHEREAS, Sealed Bids were received on July 11<sup>th</sup>, 2011 by the Todd County Public Works Director for SAP 077-599-057, SAP 077-623-006 & SAP 077-623-007, said projects for bridge replacements at various locations in Todd County, and;

WHEREAS, Sealed bids were received from Landwehr Construction, Inc. of Saint Cloud, Minnesota (\$418,040.91), Midwest Contracting, LLC of Marshall, Minnesota (\$469,987.75) and Central Specialties of Alexandria, Minnesota (\$495,551.08).

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the construction contract for the above said construction projects to Landwehr Construction, Inc. of Saint Cloud, Minnesota based on their low bid of \$418,040.91.

## **Todd County Ag & Ditch Inspector**

On motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the Acknowledge Receipt of HHA petition from Larry Brynjulfson to maintain approximately 1,900 feet of County Ditch 9 located in Gordon Township, Section 26.

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Acknowledge Receipt of HHA petition from Wally Miller to replace a private crossing on County Ditches 33 & 2 located in Reynolds Township, Section 29.

On motion by Ruda and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Acknowledge Receipt of HHA petition from Cory Larson to maintain approximately 3,100 feet of County Ditches 33 & 2 and install a private crossing located in Reynolds Township, Section 29.

## **Todd County Administrator**

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by majority vote with Kircher voting against: Approval for the County Auditor-Treasurer to resign as passport agent provided the City of Long Prairie accepts the responsibility, effective as soon as is practical, and that public notice shall be made to this effect.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Data Practices Policy as written effective immediately. (on file in administrator's office).

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the 2012 Contract with Rainbow Rider Transit.

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: Approval of change order 2011-03 in an amount not to exceed \$88,000 to resolve issues with the foundation in the historic courthouse.

On motion by Ruda and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

**A RESOLUTION DIRECTING PREPARATIONS FOR A COUNTY WIDE CLEAN-UP WEEK**

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WHEREAS, the Todd County Board of Commissioners has identified the following values through a strategic planning process:

1. People come to Todd County and live in Todd County in part because of the diversity, beauty and availability of our resources, and;
2. Todd County values community involvement, we promote collaboration and cooperative partnerships among individuals, communities, organizations and businesses within the County, and;
3. Community safety takes individual responsibility, education and enforcement. We will encourage and educate the County Community to be pro-active in providing a safe environment, and;
4. Individual responsibility is critical to success, we support strong family and community structure to provide stability, motivation and opportunities to live longer better, and;

WHEREAS, the County Board has identified that there are many properties in Todd County with excess trash, white goods or hazardous materials on their property, which pose a potential threat to community safety, personal well being, natural resources and future community growth, and;

WHEREAS, the County Board has the authority and capability to provide for free or reduced cost disposal of said materials as the owner of the Todd County Transfer Station.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Administrator is directed to assemble a committee, and charge that committee to bring forth a recommendation for a period of time which Todd County property owners can bring materials to the Todd County transfer station and dispose of them at a reduced cost, to be presented no later than September 20, 2011.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

## **RESOLUTION IN SUPPORT OF PUBLIC TRANSIT SERVICES IN NORTHERN TODD COUNTY**

WHEREAS, the Todd County Board of Commissioners has financially supported public transit services in the City of Staples through Friendly Rider Transit since 2007, and;

WHEREAS, Todd County's financial support to Friendly Rider Transit has resulted in a substantial increase in ridership in the City of Staples over the past four and one half years, and;

WHEREAS, the City Councils and the citizens in Bertha and Hewitt in northern Todd County have indicated their interest in having public transit services in their communities starting in 2012, and;

WHEREAS, the Todd County Board of Commissioners supports expanding public transit services beyond the City of Staples in northern Todd County, and;

WHEREAS, Friendly Rider Transit has hours within its Rural Transit Grant it can shift from Wadena County to serve the area in and around Bertha and Hewitt and add up to five hours per week to its services in the City of Staples, and;

NOW THEREFORE BE IT RESOLVED, the Todd County Board of Commissioner will provide Friendly Rider Transit \$7,000 per year for five years starting January 1, 2012 to serve the cities of Bertha and Hewitt, and to a limited extent rural northern Todd County, and;

FURTHER BE IT RESOLVED, the Todd County Board of Commissioners requests that the Minnesota Department of Transportation support the expansion of public transit services in Todd County by allowing Friendly Rider Transit to use hours available through its Rural Transit Grant in Wadena County to serve northern Todd County.

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## Administrator's Report

Work Session rescheduled to 10:30 on August 11, following social services meeting. Anticipate discussion on Administrator's proposed budget, work being completed on the 2 year projection and long term projections. Soil and Water supervisors and County Board reps continue to meet regarding a closer working relationship between SWCD and P&Z. Strategy Aligned Management draft measurement proposals are available for the Board to review, Administrator would like to thank those who have participated in development to this point. The County is still waiting on final grant information from Blandin for the feasibility study. The County Administrator pointed out the revisions to the County Website and thanked the MIS staff for their diligent work on the project. The County Administrator also pointed out the new GIS software that had been done completely internally saving the County more than \$50,000 and thanked GIS for their hard work in developing it.

## Commissioner's Report

Blessing reported that the City of Long Prairie did vote and accept to take over passport duties. Ruda reported that the Great River Library Budget will be maintained at a steady level, but Todd County's contribution will be going down. Neumann reported that high water conditions on Lake Osakis are causing potential shoreland erosion, and asked the public to be respectful when boating on the lake not to cause large wakes.

## Adjourn

On a motion by Ruda and second by Kneisl, the meeting was adjourned at 10:25 a.m. until August 16, 2011.

### AUDITOR WARRANTS

VENDOR NAME	AMOUNT
CENTRAL SPECIALTIES INC	1,593,701.74
COLLABORATIVE DESIGN GROUP	18,465.36
COMPUTER PROFESSIONALS	3,858.30
DORSEY & WHITNEY LLP	9,000.00
TIMOTHY HEGGE	12,090.00
KEN'S COLLISION AND GLASS	17,578.32
LONG PRAIRIE COMMUNITY GROUP	2,200.00
RESOURCE TRAINING SOLUTION	163,876.00
STOECKEL JAHNER INC	2,400.00
PAYMENTS LESS THAN \$2000	54,187.45
AMERICAN HERITAGE BANK	3,566.65
BROWN AND KRUEGER	25,556.33
FLEET SERVICES	4,985.84
GENE-O'S FAMILY RESTAURANT	2,214.00
LONG PRAIRIE SANITARY SERVICE	2,089.67
MINNESOTA POWER	32,631.00
MN DEPT OF FINANCE	7,712.00
MORRISON COUNTY	36,757.99

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NORTHERN STAR COOP	3,457.02
PERHAM RESOURCE RECOVERY	29,678.88
JAMES SOULE	3,000.00
TODD COUNTY DAC	5,456.00
WSB AND ASSOCIATES	54,920.50
BROWN AND KRUEGER	12,056.24
DEPT OF EMPLOYMENT ECO DEV	4,358.28
MINNESOTA POWER	10,817.46
PEMBERTON SORLIE RUFER & KER	2,960.00
RAINBOW RIDER	4,000.00
US BANK	46,891.00
ZAYO ENTERPRISE NETWORKS	3,142.56
ALEXANDRIA ELECTRIC	9,705.20
CENTRAL SPECIALTIES INC	877,895.19
COMMISSIONER OF FINANCE	2,650.00
CONTEGRITY GROUP INC	31,772.85
CORBIN PICKAR EXC INC	11,000.00
DOUG'S EXCAVATING INC	29,631.45
DUNCAN CONCRETE INC	5,700.00
JEROME GETZ CONST LLC	8,448.35
LONG PRAIRIE OIL COMPANY	5,599.12
PETERS & CHURCHWELL	2,429.64
PUBLIC FINANCIAL MANAGEMENT	22,500.00
RESOURCE TRAINING SOLUTION	170,589.00
BROWN AND KRUEGER	25,757.85
KEN'S COLLISION AND GLASS	10,115.17
FINAL TOTAL.....	\$3,387,402.41

COMMISSIONER WARRANTS

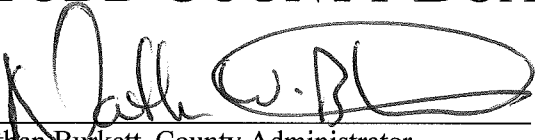
VENDOR NAME	AMOUNT
CONTECH CONSTRUCTION	13,459.09
REGENTS OF THE UNIV OF MN	10,840.00
ZIEGLER INC	4,695.76
101 PAYMENTS LESS THAN \$2000	24,142.46
FINAL TOTAL.....	\$53,137.31

On a motion by Kircher and second by Neumann the preceding minutes of the County Board meeting held August 2, 2011 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on August 16, 2011.

Witness my hand and seal:

  
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 Mark Blessing, County Board Chairperson

# TODD COUNTY BOARD OF COMMISSIONERS

A handwritten signature in black ink, appearing to read "Nathan W. Burkett", written over a horizontal line.

Nathan Burkett, County Administrator