

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
June 7, 2011*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 7th day of June, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Ruda and second by Neumann, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

Removed from the agenda – Item 9.4 Closed Session

Routine Business

On motion by Kircher and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the May 17, 2011 minutes as read.

On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #28080 - #28211 in the amount of \$28,569.72.

On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #215971 – 216193 in the amount of \$8,214,958.03.

On motion by Neumann and seconded by Kneisl, the following resolution was introduced and adopted by unanimous vote:

SENIOR CITIZEN CENTER APPROPRIATION

WHEREAS, Todd County has budgeted for 2011 an appropriation of \$200 per Senior Citizen Center in Todd County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2011 payment of \$200 for each Senior citizen Center located in Todd County.

On motion by Ruda and seconded by Kircher, the following resolution was introduced and adopted by unanimous vote:

MEMORIAL DAY APPROPRIATION

WHEREAS, Todd County has budgeted for 2011 an appropriation to help with expenses for conducting Memorial Day Services.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby approve the 2011 payment of \$10 to the Evergreen Cemetery Association of Long Prairie for the care of County lots in said Evergreen Cemetery, and;

BE IT FURTHER RESOLVED, to approve the payment of \$50 to each regular organization of Veterans of Foreign Wars, American Legion Posts and Auxiliaries in Todd County to help with the payment of expenses in connection with the proper observance of Memorial Day Services conducted within Todd County and the amount to be paid by warrant to each organization provided that in cases where any of the

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above mentioned do not have an organization, the amount will be paid to the organization conducting the Memorial Day Service.

On motion by Neumann and seconded by Kneisl, the following resolution was introduced and adopted by unanimous vote:

APPOINTMENT TO THE SAUK RIVER WATERSHED DISTRICT BOARD OF MANAGERS

WHEREAS, the term of James Kral expires on July 1, 2011 and;

WHEREAS, MS 103D.311 Sub.2B requires the appointment be made to fill a vacancy by the Todd County Board of Commissioners at a regular County Board meeting.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners re-appoints James Kral, for a three year term beginning July 1, 2011 to the Sauk River Watershed District Board of Managers.

Todd County Public Works

On motion by Neumann and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: Contract with Miller Brother's Construction for the removal of the asphalt shingles and installation of a steel roof on the Little Sauk Shop for \$14,500.

On motion by Kneisl and seconded by Kircher, the following resolution was introduced and adopted by unanimous vote:

APPROVAL OF MNDOT AGENCY AGREEMENT #99040 NORTH/SOUTH CORRIDOR WITH RAILROAD OVERPASS PROJECT (SP 077-596-007, TDG 7711(244)) – WETLAND BANK PURCHASE

WHEREAS, Todd County is proposing a federal aid project to purchase wetland bank credits for the project known as the Staples North/South Corridor with Railroad Overpass Project, and;

WHEREAS, this project is eligible for the expenditure of federal aid funds and is identified in MnDOT records as State Project 077-596-007 and FHWA records as Minnesota Project TDG 7711(244).

NOW, THEREFORE BE IT RESOLVED, that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as Agent of the County of Todd to accept as its agent, federal aid funds which may be made available for eligible transportation related projects, and;
BE IT FURTHER RESOLVED, the County Board Chairman and County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement #99040", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

On motion by Neumann and seconded by Ruda, the following resolution was introduced and adopted by majority vote with Kircher and Kneisl voting against:

AWARD OF CONSTRUCTION CONTRACT: 2011 BITUMINOUS PAVEMENT CONTRACT
WHEREAS, sealed bids were received on May 24th, 2011 by the Todd County Public Works Director and the Auditor/Treasurer for SAP 077-601-018, SAP 077-604-012, SAP 077-608-007, SAP 077-645-002,

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SAP 077-646-006, SAP 077-651-004, CP 77-11-01, CP 77-11-02 and CP 11:55, said projects for bituminous paving and aggregate shouldering on various Todd County highways, and; WHEREAS, sealed bids were received from Central Specialties, Inc. of Alexandria, Minnesota (\$2,631,877.63), Tri-City Paving of Little Falls, Minnesota (\$2,818,727.46) and Knife River Corporation of Sauk Rapids, Minnesota (\$2,994,939.27). NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners does hereby accept and award the construction contract for the above said construction projects to Central Specialties Inc. of Alexandria, Minnesota based on their low bid of \$2,631,877.63.

Todd County Planning and Zoning

On motion by Neumann and seconded by Ruda, the following motion was introduced and adopted by majority vote with Kircher voting against: To award the contract for septic inspections for the septic inventory project funded by the Minnesota Board of Water and Soil Resources to Bollig, Inc. of Willmar, MN in the amount of \$60,088.00.

Todd County MIS

On motion by Kneisl and seconded by Ruda, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the increase bandwidth to 100 Mbps as stated in agreement, at a cost of \$1,300 per month. (Agreement on file in the Administrator's Office).

Todd County Administrator

A list of recommended bid contracts for approval for the Historic Courthouse Renovation were named by Earl Feuchtmann from Contegrity Group, Inc.

1. On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To award bid for the Todd County Historic Courthouse Project, Category 4 Carpentry to Jerome Getz Construction, LLC of Alexandria, MN in the amount of \$170,791.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
2. On motion by Kircher and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 5 Casework to Rick's Cabinets of Browerville, MN in the amount of \$137,250.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
3. On motion by Ruda and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 9 Wood Windows to Alliance Building Corporation of Sauk Rapids, MN in the amount of \$228,045.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
4. On motion by Neumann and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 11 Terrazzo to Twin City Tile & Marble Co of St. Paul, MN in the amount of \$35,670.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
5. On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 12 Acoustical Treatments to Central Suspensions, Inc of Alexandria, MN in the amount of \$36,000.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.

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6. On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 13 Flooring to Grazzini Brothers & Co. of Eagan, MN in the amount of \$54,625.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
7. On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 14 Painting to Full Spectrum Finishing of Royalton, MN in the amount of \$69,000.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
8. On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 15 Specialties to Bartley Sales Company, Inc. of Mpls., MN in the amount of \$28,822.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
9. On motion by Ruda and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 16 Elevator to Minnesota Elevator of Mankato, MN in the amount of \$95,127.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
10. On motion by Kneisl and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 18 Fire Protection to Breth-Zenzen Fire Protection, LLC of St. Joseph, MN in the amount of \$47,988.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
11. On motion by Kircher and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 20 & 22 HVAC and Testing/Adjusting & Balancing to Environ-Con, Inc. of St. Cloud, MN in the amount of \$136,700.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
12. On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 21 Controls to Johnson Controls, Inc. of St. Cloud, MN in the amount of \$39,995.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.
13. On motion by Neumann and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for the Todd County Historic Courthouse Project, Category 23 Electrical to Alexandria Electric of Alexandria, MN in the amount of \$424,650.00 and direct the County Board Chair and County Administrator to engage in appropriate contracts.

Janet Karnes's name was drawn as the winner of the Kindle for the Fiberband Initiative Support Petition entries.

On motion by Ruda and seconded by Kircher, the following motion was introduced and adopted by unanimous vote:

A RESOLUTION DIRECTING PREPARATION OF A DRAFT AGREEMENT TO INTEGRATE AND CO-LOCATE TODD COUNTY SWCD AND TODD COUNTY PLANNING AND ZONING AND APPOINTING MEMBERS TO A COMMITTEE

WHEREAS, on May 24, 2011 the Todd County Soil and Water Conservation District (SWCD) Board of Supervisors passed a resolution which suggests a model and provides policy guidance for co-location and integration of certain Todd County Departments and the SWCD, and;

WHEREAS, it is the responsibility of all units of government to streamline their use of available material and financial resources and consider what best serves public need and the natural resources, and;

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WHEREAS, it is in the best interest of the public for Todd County and Todd SWCD to maintain a strong working relationship while providing technical and cost share services to clients in the most economical and efficient way possible, and;

WHEREAS, the Todd County Board of Commissioners is generally in agreement with the model and guidance for co-location and integration of the SWCD with the Todd County Planning and Zoning Department, and;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners directs that a committee comprised of two SWCD supervisors, the SWCD Manager, two County Board Members and the County Administrator prepare a draft agreement to integrate the SWCD and Planning and Zoning Department, and;

BE IT FURTHER RESOLVED, that Commissioners David Kircher and Gary Kneisl be appointed to that committee.

Administrator's Report

Administrator reported that at the work session on June 14 the County Board will be discussing the potential state shutdown. The Administrator is preparing some information and discussion points for the Board to consider as decisions for state shutdown preparations need to be made. The Courthouse hill parking lot is being shut down for construction at this time. Discussion will need to be held on the effects of moving offices and physical layouts of buildings being vacated. The grant application to Blandin for Fiberband has been submitted and we are now awaiting word as to whether or not we will be funded.

Commissioners' Report

Ruda reported he and Garry Johanson attended the MCIT Session on new criteria for variance board decision making, he is bringing the information to the June 28 work session. Kneisl reported June 27 is the Perham incinerator expansion meeting at City Hall in Perham at 7:00 p.m. There will be a district AMC meeting in Morris on June 10th at 9:00 a.m. Randy and Gerry will be attending.

Adjourn

On a motion by Ruda and seconded by Kneisl the meeting was adjourned at 10:28 a.m. until June 21, 2011.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
AUDIO COMMUNICATIONS	2,135.37
CENTRACARE CLINIC-LONG PRAIRIE	10,500.00
CORE PROFESSIONAL SERVICES PA	2,400.00
ELECTION SYSTEMS & SOFTWARE	16,247.50
FLEET SERVICES DIVISION	7,139.16
LONG PRAIRIE OIL COMPANY	2,313.43
MIDSTATES EQUIP AND SUPPLY	2,718.13
PAYMENTS LESS THAN \$2000	25,116.13
FINAL TOTAL.....	\$68,569.72

AUDITOR WARRANTS

AMOUNT

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VENDOR NAME	
DENNIS BREITENFELDT	2,332.00
COLLABORATIVE DESIGN GROUP INC	35,888.19
LARSON ALLEN LLP	30,726.35
RESOURCE TRAINING & SOLUTION	170,010.50
PAYMENTS LESS THAN \$2000	115,306.37
AMERICAN HERITAGE BANK	24,399.19
BROWN AND KRUEGER TRUST ACCT	61,030.57
COMPUTER PROFESSIONALS	3,718.30
LONG PRAIRIE OIL COMPANY	6,965.25
MN DEPT OF FINANCE	5,669.00
NELSON AUTO CENTER INC	21,696.24
TODD TRAILS ASSOCIATION	31,481.90
ZAYO ENTERPRISE NETWORKS	3,284.21
ANOKA CO GOVERNMENT CENTER	17,492.50
CITY OF PERHAM	30,070.04
ENVIRONMENTAL PROPERTY AUDITS	16,437.50
GREEN ISLAND	4,978.00
KNIFE RIVER CORP	128,603.73
MINNESOTA POWER	7,823.38
MORRISON COUNTY	23,696.23
NORTHERN STAR COOP	2,971.25
RESOURCE TRAINING & SOLUTION	169,559.50
RINKE-NOONAN CORP	2,077.00
STAPLES COMMUNITY CENTER	2,642.20
TODD COUNTY DAC	3,410.00
AMERICAN HERITAGE	4,345.28
BECKER AND SONS CONST LLC	2,910.00
CONTEGRITY GROUP INC	5,160.00
ENVIRONMENTAL PROPERTY AUDITS	6,450.00
FLEET SERVICES	4,710.00
G S EQUIPMENT INC	6,664.80
LAKEWOOD HEALTH SYSTEMS	5,000.00
LINE'S BUILDING CENTER	4,393.74
MINNEGASCO CENTER POINT	4,512.44
MOODY'S INVESTORS SERVICE	5,600.00
RAINBOW RIDER	4,000.00
VCI ENVIROMENTAL INC	16,437.50
WEST GROUP PAYMENT CENTER	2,951.20
WSB AND ASSOCIATES	28,630.82
ZAYO ENTERPRISE NETWORKS	3,149.61
ZIEGLER INC	39,280.00

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COLLABORATIVE DESIGN GROUP INC	7,302.36
AL EVANS	2,448.95
KEN'S COLLISION AND GLASS	15,493.01
MCIT	2,500.00
TODD TRAILS ASSOCIATION	12,592.76
AMERICAN HERITAGE BANK	828,762.94
BIG SWAN LAKE IMPROVEMENT DIST	7,521.97
CITY OF BERTHA	28,343.90
CITY OF BROWERVILLE	106,674.38
CITY OF BURTRUM	8,203.95
CITY OF CLARISSA	73,481.38
CITY OF EAGLE BEND	118,192.03
CITY OF GREY EAGLE	63,988.60
CITY OF HEWITT	24,548.34
CITY OF LONG PRAIRIE	401,040.78
CITY OF OSAKIS	79,409.07
CITY OF STAPLES	344,030.02
CITY OF WEST UNION	3,099.58
REGION V DEVELOP COMMISSION	10,078.99
SAUK RIVER WATER SHED DISTRICT	57,451.80
SCHOOL DISTRICT 213	418,193.22
SCHOOL DISTRICT 2170	454,449.68
SCHOOL DISTRICT 2753	1,184,612.99
SCHOOL DISTRICT 2759	175,361.72
SCHOOL DISTRICT 486	245,905.68
SCHOOL DISTRICT 487	3,389.19
SCHOOL DISTRICT 740	62,892.92
SCHOOL DISTRICT 743	308,238.76
SCHOOL DISTRICT 786	231,575.10
SCHOOL DISTRICT 787	199,896.26
SCHOOL DISTRICT 789	8,851.00
SCHOOL DISTRICT 793	2,727.81
SCHOOL DISTRICT 818	22,877.54
TOWN OF BARTLETT	41,040.73
TOWN OF BERTHA	43,742.19
TOWN OF BIRCHDALE	77,257.76
TOWN OF BRUCE	57,781.05
TOWN OF BURLEENE	37,242.23
TOWN OF BURNHAMVILLE	79,164.51
TOWN OF EAGLE VALLEY	51,273.08
TOWN OF FAWN LAKE	82,009.11
TOWN OF GERMANIA	27,619.80

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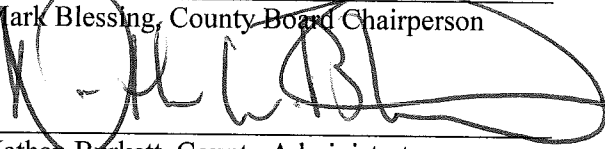
TOWN OF GORDON	47,482.74
TOWN OF GREY EAGLE	118,369.21
TOWN OF HARTFORD	69,117.47
TOWN OF IONA	26,615.00
TOWN OF KANDOTA	48,115.55
TOWN OF LESLIE	82,477.66
TOWN OF LITTLE ELK	37,615.63
TOWN OF LITTLE SAUK	67,315.69
TOWN OF LONG PRAIRIE	63,720.88
TOWN OF MORAN	44,716.07
TOWN OF REYNOLDS	45,149.51
TOWN OF ROUND PRAIRIE	89,408.44
TOWN OF STAPLES	79,780.02
TOWN OF STOWE PRAIRIE	47,376.31
TOWN OF TURTLE CREEK	38,684.62
TOWN OF VILLARD	101,852.45
TOWN OF WARD	51,048.55
TOWN OF WEST UNION	36,988.29
TOWN OF WYKEHAM	41,392.01
TOTAL	\$8,214,958.03

On a motion by Kircher and second by Neumann the preceding minutes of the County Board meeting held June 7, 2011 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on June 21, 2011

Witness my hand and seal:



Mark Blessing, County Board Chairperson



Nathan Burkett, County Administrator