

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 5, 2011*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 5th day of April, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

1. Consider Agreement for services for relocation of 911 Equipment
2. Consider Master Joint Powers Agreement with the Bureau of Criminal Apprehension
3. Midwest Examiners Office could not make their appointment today. Ruda suggested that the Board review the report and submit questions instead of request an in-person meeting. All members were in agreement.

Routine Business

On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #27521 thru #27678 in the amount of \$441,044.85.

On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #215757 thru #215865 in the amount of \$711,008.13.

On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the March 15, 2011 minutes with one correction:

1. Noting in the Commissioners report that Kneisl and Sheriff Mikkelson were in Washington D.C.

On motion by Neumann and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve March 29, 2011 minutes as read without changes.

On motion by Ruda and seconded by Kircher, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR CENTRACARE HEALTH FOUNDATION-LONG PRAIRIE TO HOLD A RAFFLE AT THE LONG PRAIRIE COUNTRY CLUB

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the CentraCare Health Foundation-Long Prairie through this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day, Gambling Permit for the CentraCare Health Foundation-Long Prairie to hold a raffle at the Long Prairie Country Club, located at 406 6th Street SE, Long Prairie, MN, on Tuesday, July 19th, 2011.

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On motion by Kneisl and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve a one year dance license for the Clarissa Ballroom.

On motion by Kircher and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year 3.2 Malt Liquor On & Off Sale license for Knotty Pine Ballroom and Head of the Lakes Resort.

On motion by Neumann and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale and Sunday Liquor license for Diamond Point Supper Club.

On motion by Kircher and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year 3.2 Malt Liquor On Sale license for Little Moran Hunting Club.

On motion by Neumann and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor license for Double Eagle Golf & Grille.

On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year set up license for Little Moran Hunting Club, Clarissa Ballroom and Head of the Lakes Resort.

On motion by Ruda and seconded by Kneisl, the following resolution was introduced and adopted by unanimous vote:

EXTENSION OF THE YOUTH FARMLAND GROUP LEASE

WHEREAS, The Youth Farmland Group has entered into a lease agreement with Todd County for the establishment, maintenance and exposition of a Youth Farmland Group project at the fairgrounds; and WHEREAS, the lease will be expiring on March 31, 2011, and;

WHEREAS, the Youth Group would like to extend the Lease for another four (4) years as the project has been well received by the public.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby extend the term of the Lease Agreement, per copy on file in the Auditor-Treasurer's Office, between Todd County and the Youth Farmland Group for another four (4) years. Lease will expire on March 31st, 2015.

On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Chair of the Board to sign a letter of support to the Central Minnesota Emergency Medical Services Region for grant applications.

On motion by Ruda and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve out of state travel for Commissioner Mark Blessing for the purposes of attending the National Association of Counties Annual Conference.

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On motion by Kneisl and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve appointment of Karin Nauber to the Todd County Parks and Trails Board.

MCIT Member Report Update

Kevin Balfanz - MCIT Representative, gave an update for the past year.

Public Works

On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To direct the Public Works Department to submit an estimated of 1,800 tons in the statewide road salt solicitation for the State Bid Contract through the Cooperative Purchasing Venture (CPV).

On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To direct the Public Works Department to purchase all metal pipe culverts for the 2011 season from Contech Construction Products off of the State Bid under the Cooperative Purchasing Venture Agreement.

Hands of Hope

On motion by Ruda and seconded by Neumann, the following resolution was introduced and adopted by unanimous vote:

NATIONAL CRIME VICTIMS RIGHTS WEEK

WHEREAS, 432 residents of Todd County were victims of crime this past year and each crime affects many more, including families, friends and communities and;

WHEREAS, crime exacts an emotional, physical, psychological, and financial toll on victims as they have lost loved ones, life savings, physical and mental health, and often their sense of security that has the potential to irrevocably change the course of their lives forever; and

WHEREAS, more than 30 years of progress for crime victims stands on the shoulders of dedicated advocates and brave victims who overcame shame, isolation, and indifference to gain a voice, rights, and respect and;

WHEREAS, victim assistance programs across the country are reaching more victims and criminal justice officials are honoring victims' rights more consistently, there is still a lot to do and;

WHEREAS, our history teaches us that, by working together, we can help victims of crime reshape their destinies and ensure that they receive the support they need, the respect they deserve, and the rights they have earned and;

WHEREAS, National Crime Victims' Rights Week, April 10 – 16, 2011, provides and opportunity for us to reshape the future for victims by honoring the past and reflecting on hard won victories, and to recommit to working together to insist on better treatment for victims to help them overcome the harm caused by crime and;

WHEREAS, Hand of Hope Resource Center is joining forces with victim service programs, criminal justice officials and concerned citizens throughout Todd County and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week;

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NOW, THEREFORE BE IT RESOLVED, as County Commissioners for Todd County MN, we do hereby proclaim the week of April 10-16, 2011 as: National Crime Victims' Rights Week

On a motion by Kneisl and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

SEXUAL ASSAULT AWARENESS MONTH

WHEREAS, The Board of Commissioners are working toward making every home and community in Todd County safe, and;

WHEREAS, the voices of those who have been victims of sexual violence must be heard through public awareness and education activities, and;

WHEREAS, in Fiscal Year 2010 Hands of Hope Resource Center served 36 new sexual assault victims and their loved ones in Todd County, and;

WHEREAS, on the average, only 5% of victims report sexual assault, and;

WHEREAS, the Board of Commissioners join Hands of Hope Resource Center in believing that all Todd County residents must be a part of the solution to eliminate crimes of sexual violence;

NOW, THEREFORE BE IT RESOLVED, that Todd County and the Board of Commissioners, does hereby proclaim April 2011 as SEXUAL ASSAULT AWARENESS MONTH in honor of all Todd County residents who have made a conscious and dedicated decision to end sexual violence.

Todd County Social Services

On motion by Neumann and second by Ruda the following resolution was introduced adopted by unanimous vote:

CHILD ABUSE PREVENTION MONTH

WHEREAS, child abuse and neglect are community problems and finding solutions depends on involvement among people throughout the community; and

WHEREAS, the effects of child abuse are felt by whole communities and need to be addressed by the entire community; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social services agencies, schools, religious organizations, law enforcement agencies, health care providers and the business community; and

WHEREAS, all citizens should become aware of child abuse issues and prevention strategies within the community, and become involved in supporting parents to raise their children in safe, nurturing environments;

NOW, THEREFORE BE IT RESOLVED, We, the Todd County Board of Commissioners, do hereby proclaim April 2011 as Child Abuse Prevention Month in the County of Todd and call upon all citizens, community agencies, religious organizations, health care providers and businesses to actively work toward the prevention of child abuse and neglect, thereby protecting children and strengthening the communities in which we live.

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Todd County Public Health

The Todd County Public Health department has been awarded a MN Department of Human Services grant to work with schools for Youth Alcohol Prevention. The Public Health staff discussed the grant objectives and work plan with the County Board.

On motion by Kircher and second by Neumann the following resolution was introduced adopted by majority vote with Ruda voting against:

APPROVE TOBACCO LICENSES FOR ESTABLISHMENTS TO SELL TOBACCO PRODUCTS IN TODD COUNTY

WHEREAS, the Todd County Tobacco Sales and Youth Access Ordinance, effective November 2000, is in accordance with MN and federal laws to regulate the sales of tobacco to decrease youth access to tobacco products, and;

WHEREAS, the referenced Ordinance provides for licensing of establishments to sell tobacco, a retailer education opportunity, compliance checks and appropriate legal consequences, and ;

WHEREAS, the following establishment has met requirements for licensing;

American Legion Post 0417 Oscar Jacobsen Legion Inc.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners approve this tobacco sales license effective;

American Legion Post 0417 Oscar Jacobsen Legion Inc. April 1, 2011 – 12-31-2011.

Historic Courthouse Presentation

Collaborative Design Group and Contegrity, Inc. presented final design phase plans to the County Board.

On motion by Kircher and second by Ruda the following motion was introduced adopted by unanimous vote: To approve renovation plans for the Todd County Historic Courthouse, and direction for County Administration, Collaborative Design Group and Contegrity to proceed with construction activities.

Todd County Administrator

On motion by Ruda and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION APPOINTING AN INTERIM COUNTY SURVEYOR

WHEREAS, Minnesota Statutes allows the County Board of a County to appoint a County Surveyor, and;

WHEREAS, the office of County Surveyor is currently vacant, and;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Commissioners appoints Mark Jahner as the interim County Surveyor for Todd County with term to expire when the Board permanently fills the position, and;

BE IT FURTHER RESOLVED, that the interim County Surveyor shall continue to perform duties under the same terms as the agreement currently in place.

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the County Administration to work with Public Financial Management and

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bring forth bond sale results for County Board consideration at the April 19, 2011 regular County Board meeting.

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the County Administration to direct Gessell Motors to begin purchasing vehicles for the County vehicle fleet, within specifications, and within budgeted amounts.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the agreement with Granite Electronics of St. Cloud, MN to provide relocation services for 911 equipment at a cost of up to \$10,000 plus applicable taxes.

Administrator's Report

Administrator reported that there are new vending machines throughout the county complex, this is at no cost to the County, and the vendor will be returning 15% of the revenues to the County. County staff deserves to be recognized and commended for getting the historic courthouse ready for renovation. The Commissioners will be hosting a continental breakfast for employees on April 12 prior to the Social Services meeting. The County Administrator will be holding focus groups with area high school students, commissioners are welcome to attend. District meetings are scheduled and prepared, please try to inform the public that they are being held, a county volunteer will be making direct phone calls to people in the county to ask them to attend. A community meeting for the Fiberband Initiative has been scheduled for May 12 at 5:30 pm at the Long Prairie High School; a light dinner will be served. All members of the community are encouraged to attend.

Commissioners' Report

Nothing at this time.

Adjourn

On a motion by Ruda and Second by Kneisl the meeting was adjourned at 11:45 a.m.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
AMERICAN HERITAGE BANK	20,343.03
CITY OF PERHAM	46,277.00
COMPUTER PROFESSIONALS	3,684.30
JOHNSON CONTROLS	4,560.00
LONG PRAIRIE SANITARY SERVICE	2,810.95
MN DEPT OF FINANCE	5,199.50
MORRISON COUNTY	3,690.50
TODD COUNTY DAC	3,069.00
TODD TRAILS ASSOCIATION	31,481.90
CONTEGRITY GROUP INC	5,235.80
GENE-O'S FAMILY RESTAURANT	2,502.00
KINETIC LEASING INC	18,897.00
MINNESOTA POWER	11,977.58

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RAINBOW RIDER	4,000.00
WSB AND ASSOCIATES	63,671.51
AMERICAN HERITAGE	4,981.54
CENTRACARE HEALTH SERVICES	5,001.65
FLEET SERVICES	3,813.17
FLEET SERVICES DIVISION	5,738.32
PEMBERTON SORLIE RUFER & KER	3,250.00
ZAYO ENTERPRISE NETWORKS	2,970.16
BRAUN INTERTEC CORPORATION	5,130.00
COLLABORATIVE DESIGN GROUP	51,900.62
GREAT RIVER REGIONAL LIBRARY	80,133.50
MINNEGASCO CENTER ENERGY	6,744.38
RESOURCE TRAINING SOLUTION	166,371.00
TODD CO AUDITOR-TREASURER	43,094.55
TODD TRAILS ASSOCIATION	18,700.00
UNIV OF MN-EXT FISCAL & ACCT	24,621.75
PAYMENTS LESS THAN \$2000	61,157.42
FINAL TOTAL.....	\$711,008.13

COMMISSIONER WARRANTS

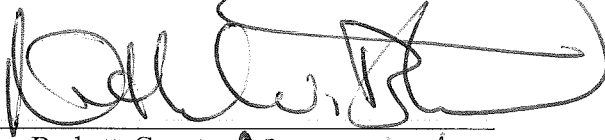
VENDOR NAME	AMOUNT
BIG BROWERVILLE TRUCKWASH	2,509.83
CHAMBERLAIN OIL COMPANY	5,598.00
CORE PROFESSIONAL SERVICES PA	2,400.00
JEAN EBERLE	2,696.52
FINANCIAL CONSULTANTS	2,240.85
KRIS ENGINEERING	6,027.75
LONG PRAIRIE MACHINERY CO INC	2,779.39
LONG PRAIRIE OIL COMPANY	7,402.25
M-R SIGN COMPANY INC	5,437.12
MORRISON CO PUBLIC WORKS	3,580.77
NORTHERN STAR COOP	4,598.96
OLYMPIC SALES INC	40,100.00
ROYAL TIRE	7,265.64
STREICHER'S	9,294.77
ULTRA MAX	2,412.00
ZIEGLER INC	298,943.34
142 PAYMENTS LESS THAN \$2000	37,757.66
FINAL TOTAL.....	\$441,044.85

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On a motion by Ruda and second by Neumann the preceding minutes of the County Board meeting held April 5, 2011 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 19, 2011



Mark Blessing, County Board Chairperson



Nathan Burkett, County Administrator