

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 15, 2011*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of March, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Ruda and second by Neumann, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

1. Consider boat and water grant
2. Consider asbestos abatement bids
3. Remove consideration of vehicle purchases

Routine Business

On motion by Kneisl and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #215616 thru 215756 in the amount of \$1,217,461.57.

On motion by Kircher and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #27386 thru 27520 in the amount of \$99,207.47.

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve March 1, 2011 minutes as read without changes.

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year club on sale and Sunday Liquor License for Long Prairie Country Club.

On motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve a one year county on sale and Sunday Liquor License for Greystone Golf Club.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Set Up license for Blake Dixon at the Knotty Pine Ballroom.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year county off sale, on sale and Sunday liquor, license for the following : Historic Rock Tavern, LLC, Whoopee Inn, LLC, Shipwreck on Mound Lake Grill & Bar, Inc., Rohde's Hub Supper Club, Inc., and Midway Bar & Grill.

On motion by Ruda and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

TODD COUNTY BOARD OF COMMISSIONERS

RESOLUTION FOR GAMBLING PERMIT FOR PRAIRIE PARTNERS MIDWEST OUTDOORS UNLIMITED, INC

WHEREAS, the Todd County Board of Commissioners are in agreement to approve a Gambling Permit for Prairie Partners Midwest Outdoors Unlimited, Inc.

NOW, THEREFORE BE IT RESOLVED, to approve a one day Gambling Permit for the Prairie Partners Midwest Outdoors Unlimited, Inc. to hold a raffle on May 22, 2011 at Bruno's Hub Supper Club, located at 30905 County Road 13, Burtrum, MN 56318.

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To award the bid for asbestos abatement services in the Todd County Historic Courthouse to VCI Environmental, Inc. of Lakeland, MN in the amount of \$14,400.00, award bid for onsite monitoring services related to asbestos abatement services in the Todd County Historic Courthouse to Environmental Property Audits, Inc. of Anoka, MN in the amount of \$6,750.00.

Todd County Sheriff's Department

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To accept the 2011 Boat and Water Grant in the amount of \$7,925.00.

Todd County Development Corporation

On motion by Kircher and second by Kneisl, the following Letter of Intent was introduced and adopted by unanimous vote: To approve the Letter of Intent to USDA Rural Development that will demonstrate the commitment and transfer of \$112,974.00 in dedicated funds to the Todd County Development Corporation Business Assistance Revolving Loan Fund upon provisions in the letter of intent being met.

Todd County Public Works

On motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote: To set the 2011 Spring Road Meeting for April 8, 2011 at 9:30 am at the Public Works Department.

On motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To re-appoint Loren Fellbaum as the Todd County Engineer for the period of May 1, 2011 until April 30, 2015.

Todd County Administration

On motion by Kircher and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING A RECORDS RETENTION POLICY

WHEREAS, the Todd County Board of Commissioners is responsible for establishing a records retention policy.

NOW, THEREFORE BE IT RESOLVED, that the following policy is adopted with regards to records retention at Todd County, Minnesota

Purpose: Establish guidelines for departments to maintain and dispose of records.

TODD COUNTY BOARD OF COMMISSIONERS

1. The Todd County Board of Commissioners adopts the General Records Retention Schedule for Counties created by the State Archives of the State of Minnesota, and all current and future updates.
2. The Todd County Board of Commissioners adopts the Electronic Records Management Guidelines created by the State Archives of the State of Minnesota, and all current and future updates.
3. All County departments are encouraged and directed to maintain all records possible in electronic format.
4. County departments are encouraged to destroy records in accordance with the General Records Retention Schedule, and that only records with a business purpose are kept longer than the necessary standard as outlined in the General Records Retention Schedule.
5. Prior to destruction of any public record, which is classified as public data, the County will offer the record to the Todd County Historical Society and the State Archives.
 - a. The Todd County Historical Society has the first right to all Todd County records over the State Archives.
6. In January of each year, County departments will dispose of records in accordance with the General Records Retention Schedule; County Administration is responsible for coordinating document shredding and disposal services.
7. Each department should create an inventory of the types of records it keeps and file with County Administration no later than January of each year.

On motion by Ruda and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the master government records depository agreement with the Todd County Historical Society. (Agreement on file in the Administrator's Office).

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION OF SUPPORT TO ESTABLISH RECIPROCAL BROADBAND SERVICES COUNTY WIDE, KNOWN HEREAFTER AS TODD COUNTY FIBERBAND

WHEREAS, the world's cultural and economic environment is becoming increasingly more knowledge-driven and information-based, and Todd County citizens, businesses, and agriculture need access to that information, and;

WHEREAS, research indicates that introduction of broadband in to rural areas increases the rate of job growth and income of rural areas and that the presence of broadband in a community is the greatest indicator of future economic success, and;

WHEREAS, broadband access has evolved from a luxury and entertainment item to an essential infrastructure for business, health care, education and government and the speeds needed to maintain local and global competitiveness are greater than telecommunication companies serving Todd County are willing to provide, and;

WHEREAS, demand exists for broadband access, but without a concerted and unified effort being made to obtain appropriate access for the citizens of Todd County, it is likely that demand will not be met, and;

TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, this body wants its citizens to maintain the highest quality of life and its businesses to be as competitive and productive as possible, the highest speed, highest capacity broadband, and other telecommunications services are critical for maintaining a healthy and competitive community, and;

WHEREAS, high speed, high capacity access to telecommunications services should be thought of as an essential public service that should be available to all citizens of Todd County, similar to the way the street and highway system is available to all citizens, and;

WHEREAS, private sector providers are currently unwilling and/or unable to provide the highest speed, highest capacity access to broadband services to the citizens and businesses of Todd County via last mile fiber, wireless or other means.

NOW, THEREFORE BE IT RESOLVED,

1. That this body supports any action to establish by any means legally available, a municipal telecommunications utility system county wide that provides the highest speed (reciprocal) internet, highest capacity access to broadband services, and;
2. with the passage of this resolution this body supports efforts to bring reasonably priced, stable and accessible quality broadband access to all places in Todd County, and;
3. that this body supports and adopts the following goals:
 - a. All places within the city limits of a city within Todd County shall have fiber to the premise broadband services at a reasonable price no later than 2014, and;
 - b. All places within Todd County, regardless of location, shall be able to access quality broadband services at speeds of no less than 20 mbps download, and 10 mbps upload by no later than 2016.
4. That this effort will from this point forward be known as the "Todd County Fiberband Initiative".

BE IT FURTHER RESOLVED, that all resolutions or parts of resolutions in conflict with the Resolution are hereby repealed to the extent of such conflict and that provisions of this Resolution are hereby declared to be separable and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereof.

Administrator's Report

Purchase agreement between the County Board and National Joint Powers Alliance for property at 200 First Street Northeast in Staples was signed without changes. STS will be helping next week for final removal of the boxes out of the old courthouse into the incubator building located in the industrial park.

Commissioners' Report

Neumann asked if he could get a budget report on the old courthouse. That report will be brought to the next work session next week. Kircher reported from the Park Board that they needed more names submitted to make the 9 member board. Kircher also reported the Sauk River Watershed will be there this year for replanting. The AMC Conference will be held March 23, 2011. Commissioner Kneisl and Sheriff Mikkelson will leave March 16, 2011 to Washington DC to meet with the Central MN Congressional Delegation. Blessing reported the NJPA will meet at 5 p.m. in Brainerd on April 6, 2011. There will be a meeting for Ditch 15 on March 22, 2011.

TODD COUNTY BOARD OF COMMISSIONERS

Adjourn

On a motion by Kircher and Second by Neumann the meeting was adjourned at 10:23 a.m.

AUDITOR WARRANTS

VENDOR NAME	AMOUNT
AMERICAN HERITAGE BANK	27,619.56
BIG BROWERVILLE TRUCKWASH	3,593.57
CITY OF PERHAM	44,378.95
CITY OF ST CLOUD	2,513.55
COMPUTER PROFESSIONALS	3,718.30
GENE-O'S FAMILY RESTAURANT	2,839.50
LONG PRAIRIE OIL COMPANY	27,720.56
MINN MOBILITY SYSTEMS INC	4,495.00
MN DEPT OF FINANCE	4,790.00
MORRISON COUNTY	8,421.05
PERHAM RESOURCE	97,140.00
TODD COUNTY DAC	3,069.00
TODD SOIL & WATER CONS DIST	105,707.00
WIDSETH SMITH NOLTING INC	3,721.00
WSB AND ASSOCIATES	47,523.30
MINNESOTA POWER	12,932.94
MN DEPT OF FINANCE	5,243.00
TOWN OF BARTLETT	14,423.92
TOWN OF BERTHA	16,050.60
TOWN OF BIRCHDALE	16,500.55
TOWN OF BRUCE	14,757.47
TOWN OF BURLEENE	15,156.84
TOWN OF BURNHAMVILLE	17,745.57
TOWN OF EAGLE VALLEY	20,158.37
TOWN OF FAWN LAKE	16,553.19
TOWN OF GERMANIA	16,256.65
TOWN OF GORDON	13,279.98
TOWN OF GREY EAGLE	16,078.46
TOWN OF HARTFORD	22,362.77
TOWN OF IONA	16,641.28
TOWN OF KANDOTA	12,284.07
TOWN OF LESLIE	15,770.56
TOWN OF LITTLE ELK	13,006.15
TOWN OF LITTLE SAUK	19,736.11
TOWN OF LONG PRAIRIE	18,466.49
TOWN OF MORAN	17,259.69

TODD COUNTY BOARD OF COMMISSIONERS

TOWN OF REYNOLDS	18,170.26
TOWN OF ROUND PRAIRIE	21,950.39
TOWN OF STAPLES	19,518.86
TOWN OF STOWE PRAIRIE	20,918.00
TOWN OF TURTLE CREEK	11,009.88
TOWN OF VILLARD	19,236.46
TOWN OF WARD	18,416.81
TOWN OF WEST UNION	12,449.90
TOWN OF WYKEHAM	18,292.72
AMERICAN HERITAGE	2,347.77
ANOKA CO GOVERNMENT CENTER	17,492.50
CENTERPOINT MINNEGASCO	2,145.84
CROW WING COUNTY AUDITOR	6,000.00
FLEET SERVICES	4,512.19
PUBLIC FINANCIAL MANAGEMENT	8,422.04
COLLABORATIVE DESIGN GROUP	61,882.95
FLEET SERVICES DIVISION	7,000.00
MINNEGASCO CENTER POINT	8,070.37
PEMBERTON SORLIE RUFER & KER	11,411.86
RAINBOW RIDER	4,000.00
RESOURCE TRAINING & SOLUTION	166,237.00
ZAYO ENTERPRISE NETWORKS	3,303.69
PAYMENTS LESS THAN \$2000	36,757.08
FINAL TOTAL.....	\$1,217,461.57

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
ALL STATE COMMUNICATIONS	2,495.00
AMERICAN SOLUTIONS	2,904.97
CITY OF PIERZ	5,000.00
CITY OF ROYALTON	5,000.00
CITY OF WADENA	4,575.00
CODEX CORP	2,324.53
LONG PRAIRIE OIL COMPANY	3,507.16
LONG PRAIRIE TRAILS COMMITTEE	4,490.80
MORRIS ELECTRONICS	4,237.02
NORTHERN BUSINESS PRODUCTS	2,266.15
ROYAL TIRE	3,589.10
SHIRLEY'S GAS & GROCERIES	4,359.03
STRACK'S COLLISION CENTER	2,935.67
TODD CO GIS	8,600.00
UN OF MN EXT BRAINERD REGION	2,629.85

TODD COUNTY BOARD OF COMMISSIONERS

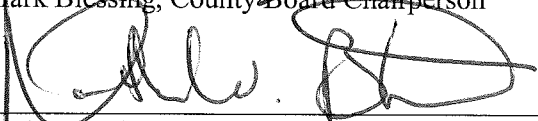
WIDSETH SMITH NOLTING INC	2,776.50
119 PAYMENTS LESS THAN \$2000	37,516.69
FINAL TOTAL.....	\$99,207.47

On a motion by Kircher and second by Ruda the preceding minutes of the County Board meeting held March 15, 2011 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on April 5, 2011

Witness my hand and seal:



Mark Blessing, County Board Chairperson



Nathan Burkett, County Administrator