

# TODD COUNTY BOARD OF COMMISSIONERS

## *Regular Board Meeting Agenda*

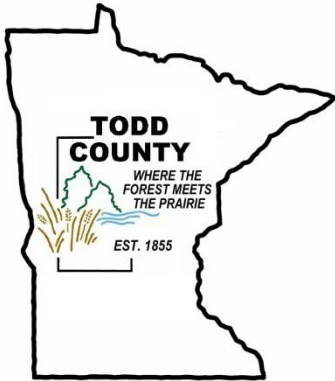
Date: March 1, 2011

Time: 9:00 AM

Meeting to be held in the County Board Room, Main Street Government Center, 347 Central Avenue,  
Long Prairie, Minnesota.

<b>Item #</b>		<b>Approx. Time</b>
<b>1</b>	<b>Call to Order and Roll Call</b>	9:00
<b>2</b>	<b>Pledge of Allegiance</b>	9:01
<b>3</b>	<b>Amendments to the Agenda</b>	9:03
<b>4</b>	<b>Potential Consent Items</b>	9:05
4.1	Approve February 15, 2011 Minutes	
4.2	Commissioner Warrants	
4.3	Tobacco Licenses	
4.4	Tax Forfeited Public Sale Resolution	
<b>5</b>	<b>Todd County Livestock Advisory Committee</b>	9:10
5.1	Establish Reciprocal Broadband Services	
<b>6</b>	<b>Todd County Administrator</b>	9:15
6.1	Data Practices Policy	
6.2	Legacy Grant Application	
6.3	Out of State Travel Authorization	
6.4	Arial Spraying Letter	
	<b>Standing Reports</b>	
	Administrator's Report	
	Commissioners' Report	
	<b>Adjourn</b>	

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-09	

<b>Title (for publication with the Agenda):</b> Approve February 15, 2011 Minutes	
Date of Meeting: March 1, 2011	Total time requested: 1 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: County Administrator	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Minutes	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approval of the February 15, 2011 Minutes without changes	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
February 15, 2011*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th of February, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

## **Approval of Agenda**

On motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

1. Adding Rainbow Lodge Set-up License and 3.2 on-off malt liquor seasonal license
2. Todd County Soil and Water Plan Resolution
3. Solid Waste Capital Purchases

## **Routine Business**

Cheryal Hills reported on the activities of the Region V Development Commission.

On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants #215433 thru 215615 in the amount of \$1,645,912.02.

On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #27117 thru 27259 in the amount of \$186,420.30.

On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the February 1, 2011 minutes without changes.

On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a 4 month On Sale 3.2 Malt Liquor License for Staples Softball Assoc, at Dower Lake Park, in Staples Township.

On motion by Neumann and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve a 6 month On & Off Sale 3.2 Malt Liquor License for T. Rose Inc., (Linwood Resort) located in Gordon Township.

On motion by Neumann and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Sunsets, Inc. located in Kandota Township.

On motion by Ruda and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale and Sunday Liquor License for Thunder Lodge Sportsbar & Supper Club located in Long Prairie Township.

# TODD COUNTY BOARD OF COMMISSIONERS

On motion by Neumann and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve On-Off Sale 3.2 Malt Liquor Seasonal License for Rainbow Lodge.

On motion by Ruda and seconded by Kneisl, the following resolution was introduced and adopted by unanimous vote:

## **RESOLUTION OF 2011 COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING**

WHEREAS, M.S. 274.14 provides that the County Board of Appeal and Equalization must meet after June 10, and before June 30, 2011 on at least one meeting day and may meet for up to ten consecutive meeting days; and

WHEREAS, at least one of the meeting days must include an evening meeting that does not end before 7:00 p.m.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Appeal and Equalization meeting for 2011 will be set for Monday, June 13, 2011 commencing at 6:30 p.m. and that it does not end before 7:00 p.m., in the County Board Room, at 347 Central Ave, Long Prairie, Minnesota.

On a motion by Ruda and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

## **WATER PLAN ADOPTION AND IMPLEMENTATION**

### **AFTER BWSR APPROVAL**

WHEREAS, the Todd County Board of Commissioners has been notified by the Minnesota Board been approved according to Minnesota Statutes Chapter 103B.301.; and, NOW, THEREFORE BE IT RESOLVED, the Todd County Board Commissioners hereby adopts and will begin implementation of its approved comprehensive water plan;

BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, the Todd County Board shall amend existing water and related land resources plans and official controls as necessary to conform them to the applicable and approved comprehensive water plan;

BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, Todd County shall notify local units of government within the County of the adoption of the plan or amendments to the plan. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the County Board for review;

BE IT FURTHER RESOLVED, Within 180 days, the Todd County Board shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls, and local comprehensive water management plan. The Todd County Board shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the local comprehensive water management plan;

BE IT FURTHER RESOLVED, if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources;

# TODD COUNTY BOARD OF COMMISSIONERS

## Todd County Public Works

On a motion by Neumann and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

### **2011 COUNTY PROJECTS AUTHORIZATION**

WHEREAS, the Todd County Public Works Department Proposed 5-Year Road Improvement Plan has identified segments of County State Aid and County highways which require construction work to be done in the near future in order to maintain, at its current level, the overall highway system of Todd County, and;

WHEREAS, the costs for the proposed work will be paid for with funds available from the County's Road and Bridge Account, and;

WHEREAS, for the year 2011, the following projects have been recommended for the 2011 County Construction Program:

*CP 11:55 (County Road 55 from Trunk Highway 27 to Trunk Highway 27)*

*Bituminous Mill & Overlay with Aggregate Shouldering Project*

NOW, THEREFORE BE IT RESOLVED, that the Public Works Department is hereby directed to prepare the necessary plans and specifications for the above noted projects.

## Environment and Land Resource Management

On a motion by Ruda and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

### **CONTRACTOR LIST RESOLUTION**

WHEREAS, the ELRM Office has in the past created a distribution list of local area SSTS Contractors (Installers, Designers and Inspectors) for the public use, and;

WHEREAS, there are often concerns about who is listed on this information sheet who decides who will be on the list and also in an attempt to keep an up to date and accurate list of qualified SSTS contractors; THEREFORE BE IT RESOLVED, the policy in the Todd County ELRM Office will be to conduct an annual meeting for the contractors who would like to be placed on the distribution list. All contractors in attendance would have their contact information updated on this list which would be available for public use.

## Todd County Administration

On a motion by Kircher and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the Todd County 2011 Legislative Positions.

On a motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the budget amendment for Grant Writing Services Funding.

On a motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve appointment of Commissioner Ruda to the Planning Commission subcommittee for Ordinance Review.

# TODD COUNTY BOARD OF COMMISSIONERS

## Closed Session

On motion by Kniesl and seconded by Ruda, the Todd County Commissioners' Meeting was recessed at 9:50 and went into closed session with Tom Sellnow, Attorney to discuss the purchase of the NJPA Building in Staples.

On motion by Kneisl and second by Kircher, the Todd County Commissioners Meeting was resumed.

On a motion by Kircher and second by Kneisl, the following motion was introduced and adopted by majority vote with Neumann voting against: Approval of a purchase offer between the Todd County Board of Commissioners and the North Central Service Cooperative (National Joint Powers Alliance) for purchase of real property located at 200 First Street Northeast, Staples, MN in the amount of \$350,001., and authorize the County Board Chairman and County Administrator to sign said purchase offer.

On a motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote: To approve purchase of a compactor not to exceed a cost of \$42,500 and a skid steer and implements not to exceed a cost of \$22,500.

## Administrator's Report

Discussion was held about a visit to the capitol which will be March 2, 2011 meeting with legislatures. The historic courthouse asbestos report came back very good with it found only in the bathroom floor and piping in the walls. Drilling for geothermal testing will be 2/16/2011. The transition team met last week and the next meeting is scheduled for 28th of February.

## Commissioners' Report

Commissioner Ruda read a letter from Central Planes letting us know they will be spraying for tent worms and army worms this summer. Ruda will send a letter back to them with approval.

## Adjourn

On a motion by Ruda and Second by Neumann the meeting was adjourned at 10:27 a.m.

### AUDITOR WARRANT LISTING

VENDOR NAME	AMOUNT
CENTRAL SPECIALTIES INC	27,209.41
EAGLE BEND SENIOR CITIZEN CEN	6,500.00
GREAT RIVER REGIONAL LIBRARY	80,133.50
LARSON ALLEN LLP	2,223.65
MCIT	2,500.00
RESOURCE TRAINING & SOLUTION	168,243.50
AMERICAN HERITAGE BANK	38,990.08
CITY OF PERHAM	38,229.12
COMPUTER PROFESSIONALS	5,578.30
FRIENDLY RIDER TRANSIT	7,000.00
GENE-O'S FAMILY RESTAURANT	3,132.00
LARSON ALLEN LLP	12,050.00

# TODD COUNTY BOARD OF COMMISSIONERS

LONG PRAIRIE OIL COMPANY	4,587.99
MCIT	344,735.00
MN DEPT OF FINANCE	5,935.00
MORRISON COUNTY	17,704.93
TODD CO HISTORICAL SOCIETY	8,500.00
MITCH'S FUEL SERVICE	22,950.00
MOODY'S INVESTORS SERVICE	5,100.00
PEMBERTON SORLIE RUFER	7,273.50
TODD COUNTY DAC	3,410.00
ZAYO ENTERPRISE NETWORKS	2,984.28
AMERICAN HERITAGE	3,106.17
CARD SERVICES COBORNS	2,319.07
CENTERPOINT MINNEGASCO	2,470.79
FLEET SERVICES	4,483.27
MINNESOTA POWER	12,787.88
PETERS & CHURCHWELL	3,415.00
PRAIRIE MOTORS INC	12,990.00
RAINBOW RIDER	4,000.00
RESOURCE TRAINING & SOLUTION	168,558.50
STOECKEL JAHNER INC	8,707.00
TODD TRAILS ASSOCIATION	50,371.04
US BANK	161,850.00
WIDSETH SMITH NOLTING INC	19,374.78
WSB AND ASSOCIATES	30,232.22
BRAUN CORPORATION INC	2,625.15
COLLABORATIVE DESIGN GROUP	18,794.95
MINNEGASCO CENTER POINT	8,886.07
MRCC	2,100.00
TODD CO AGRICULTURAL SOC	12,000.00
WEST GROUP PAYMENT CENTER	3,947.70
SCOTT WONDERLICH	3,273.50
AMERICAN HERITAGE BANK	12,307.37
CITY OF CLARISSA	2,456.00
CITY OF EAGLE BEND	5,516.91
CITY OF HEWITT	2,224.53
CITY OF LONG PRAIRIE	4,524.11
CITY OF STAPLES	13,265.78
SCHOOL DISTRICT 213	13,164.50
SCHOOL DISTRICT 2170	16,329.63
SCHOOL DISTRICT 2753	53,973.27
SCHOOL DISTRICT 2759	12,695.82
SCHOOL DISTRICT 486	7,195.42

# TODD COUNTY BOARD OF COMMISSIONERS

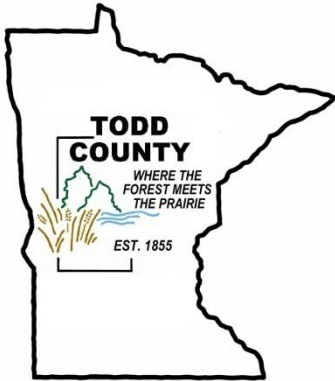
SCHOOL DISTRICT 743	8,883.62
SCHOOL DISTRICT 786	14,372.23
SCHOOL DISTRICT 787	7,933.70
SCHOOL DISTRICT 789	2,188.19
TOWN OF BARTLETT	3,159.22
TOWN OF BERTHA	2,655.27
TOWN OF BURNHAMVILLE	3,713.25
TOWN OF EAGLE VALLEY	4,185.54
TOWN OF FAWN LAKE	2,472.26
TOWN OF GREY EAGLE	3,872.33
TOWN OF HARTFORD	2,726.15
TOWN OF LESLIE	3,406.66
TOWN OF LITTLE SAUK	5,368.46
TOWN OF LONG PRAIRIE	2,914.29
TOWN OF REYNOLDS	2,928.79
TOWN OF ROUND PRAIRIE	3,182.78
TOWN OF STAPLES	4,471.82
TOWN OF STOWE PRAIRIE	3,031.43
PAYMENTS LESS THAN \$2000	69,529.34
FINAL TOTAL.....	\$1,645,912.02

## COMMISSIONER WARRANT LISTING

VENDOR NAME	AMOUNT
FORUM COMM PRINTING	5,700.00
G S EQUIPMENT INC	3,271.44
LONG PRAIRIE OIL COMPANY	3,574.76
MORTON SALT	70,164.48
MOTOROLA	10,845.69
NORTHERN BUSINESS PRODUCTS	6,760.04
NORTHERN STAR COOP	6,677.13
SEH INCORPORATED	2,861.00
SHAMP LAND TREATMENT	11,100.00
SHIRLEY'S GAS & GROCERIES	3,406.49
STAPLES WORLD	9,386.63
WADENA-DEER CREEK HIGH SCHOOL	5,000.00
WIDSETH SMITH NOLTING INC	7,118.50
130 PAYMENTS LESS THAN \$2000	40,554.14
FINAL TOTAL.....	\$186,420.30



# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-04	

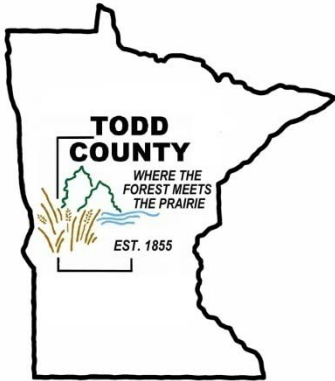
<b>Title (for publication with the Agenda):</b>	
Date of Meeting: 03/01/2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed printout sent to Administrator and Commissioners	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve the payout of Commissioners Warrants -numbers 27260 thru 27385 in the amount of \$75,259.29	
<b>Financial Implications: \$</b>	Comments
Funding Source: Budgeted	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

VENDOR NAME	AMOUNT
CITY OF SEBEKA	4,189.50
FLEET SERVICES DIVISION	6,353.14
LONG PRAIRIE OIL COMPANY	6,660.28
MORTON SALT	15,254.03
NORTHERN STAR COOP	2,715.89
REGION V DEVELOPMT COMMISSIOI	2,000.00
SEBEKA PUBLIC SCHOOLS	4,991.60
TODD COUNTY WELLNESS COMM	3,999.72
118 PAYMENTS LESS THAN \$2000	29,095.13
FINAL TOTAL.....	\$75,259.29

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 20110301-01	

**Title (for publication with the Agenda): Approve Tobacco License**

Date of Meeting: March 1, 2011 Total time requested: 5 minutes

Department Requesting Action: Public Health

Presenting Board Action/Discussion at Meeting: Nathan Burkett, County Administrator, Todd County

**Background X**

**The Todd County Tobacco Sales and Youth Access Ordinance, effective November 2000, is in accordance with MN and federal laws to regulate the sales of tobacco to decrease youth access to tobacco products, and the referenced Ordinance provides for licensing of establishments to sell tobacco, a retailer education opportunity, compliance checks and appropriate legal consequences.**

**Options**  Supporting Documentation enclosed

**Recommendation**  The Todd County Board of Commissioners approves the following by Motion:

License the following to sell tobacco products:

Shipwrex on Mound Lake Grill and Bar, Inc. January 16, 2011 – December 31, 2011

Rohde’s Hub Supper Club February 10, 2011 – December 31, 2011

<b>Financial Implications: \$ 00</b>	Comments
Funding Source:	
Budgeted: Yes <span style="float: right;">No</span>	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

**Signatures**

County Board Chairman:  
  
\_\_\_\_\_

David Kircher

Clerk to the Board:  
  
\_\_\_\_\_

Nathan Burkett, County Administrator

Seal

# TODD COUNTY BOARD OF COMMISSIONERS

## **Approve Tobacco Licenses for Establishments to Sell Tobacco Products in Todd County**

**WHEREAS**, the Todd County Tobacco Sales and Youth Access Ordinance, effective November 2000, is in accordance with MN and federal laws to regulate the sales of tobacco to decrease youth access to tobacco products, and;

**WHEREAS**, the referenced Ordinance provides for licensing of establishments to sell tobacco, a retailer education opportunity, compliance checks and appropriate legal consequences, and;

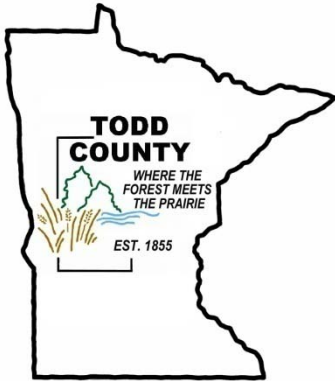
**WHEREAS**, the following establishments have met requirements for licensing: Shipwrex on Mound Lake Grill and Bar, Inc – Shawn Ehlert, Rohde’s Hub Supper Club – Bruce Rohde;

**NOW, THEREFORE BE IT RESOLVED**, the Todd County Board of Commissioners approve the tobacco sales licenses effective:

Shipwrex on Mound Lake Grill and Bar, Inc      January 16, 2011 – December 31, 2011

Rohde’s Hub Supper Club                                      February 10, 2011 – December 31, 2011

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input checked="" type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-03	

<b>Title (for publication with the Agenda):</b> Approving 2011 Public Sale of Tax Forfeited Property	
Date of Meeting: March 1, 2011	Total time requested: 2 min
Department Requesting Action:	
Presenting Board Action/Discussion at Meeting: Karen	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To set the 2011 Tax Forfeited Land Sale for March 25, 2011 and to approve and set the terms of sale as posted and on file in the County Auditor-Treasurer's Office.	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
STATE OF MINNESOTA } COUNTY OF TODD } I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

**RESOLUTION APPROVING THE 2011 PUBLIC SALE OF TAX-FORFEITED PROPERTY**

**BE IT HEREBY RESOLVED**, that the parcels of tax forfeited land appearing on the list filed with the County Auditor/ Treasurer, be appraised and classified; that the basic sale price of each parcel be approved and authorization for a public sale of these lands be granted, pursuant to M.S. 282.01; that said sale will be held at 10:00 A.M., Friday, March 25, 2011, by the County Auditor/Treasurer at the Todd County Courthouse, for not less than the basic price; and that all sales shall be full payment.

**BE IT FURTHER RESOLVED**, that the terms of sale are as follows:

- All property is sold for cash only, no payment plans. Full payment is due on the date of sale.
- A charge of \$25.00 will be made for each State Deed issued.
- A charge of \$46.00 will be made to record the State Deed.
- State Deed Tax on the amount of purchase will be collected. (0.0033 x purchase price)
- A \$40.00 fee for well certificate, if applicable, will be collected.
- A Tax Forfeiture Administration fee of \$125.00 will be collected.
- A 3% Assurance Fund charge will be made (as per Minnesota Statutes 284.28, Subd. 8).

**BE IT FURTHER RESOLVED**, that all the parcels of tax-forfeited land shall be offered for sale subject to liens, existing roads, easements & leases, if any. Any unpaid special assessments canceled at forfeiture may be reassessed by the municipalities after the sale. Todd County reserves the right, in the interest of the public, to withdraw from the land sale, any parcels at any time prior to its sale.

Adopted this 1st day of March 2011.

(Seal)

\_\_\_\_\_  
Mark Blessing, County Board Chairman

\_\_\_\_\_  
Nathan Burkett, Clerk of the County Board

Todd County Board of Commissioners	Yes	No	Other
David Kircher	_____	_____	_____
Gary Kneisl	_____	_____	_____
Gerald Ruda	_____	_____	_____
Randy Neumann	_____	_____	_____
Mark Blessing	_____	_____	_____

Motion \_\_\_\_\_  
Seconded \_\_\_\_\_

Adopted \_\_\_\_\_

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-02	

<b>Title (for publication with the Agenda):</b> Todd County Livestock Advisory Committee to Establish Reciprocal Broadband Services Countywide	
Date of Meeting: March 1, 2011	Total time requested: 5 min
Department Requesting Action: Todd County Livestock Advisory Committee	
Presenting Board Action/Discussion at Meeting: Delvin Durheim	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Options</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Approve Reciprocal Broadband Services	
Do Not Approve Reciprocal Broadband Services	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve Resolution of the Todd County Livestock Advisory Committee To Establish Reciprocal Broadband Services Countywide.	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

## RESOLUTION TO TODD COUNTY COMMISSONERS

### RESOLUTION OF THE TODD COUNTY LIVESTOCK ADVISORY COMMITTEE TO ESTABLISH RECIPROCAL BROADBAND SERVICES COUNTYWIDE

WHEREAS the world's cultural and economic environment is becoming increasingly more knowledge-driven and information-based, and Todd County citizens, businesses, and agriculture need access to that information, and

WHEREAS the needs of modern agriculture require broadband speeds that are higher than current telecommunication companies serving Todd County are willing to provide. Those needs for ag services such as online training, livestock auctions, live stream video links, virtual tours and marketing to name a few, require reciprocal speeds that are not available to the rural community, and

WHEREAS, the members of the Todd County Livestock Advisory Committee wants its citizens to maintain the highest quality of life and its businesses to be as competitive and productive as possible, and

WHEREAS, the highest speed, highest capacity broadband, and other telecommunications services are critical for maintaining a healthy and competitive agricultural community, along with other cultural and economic environments, and

WHEREAS, high speed, high capacity access to telecommunications services should be thought of as an essential public service that should be available to all citizens of Todd County, similar to the way the street and highway system is available to all citizens, and

WHEREAS, private sector providers are currently unwilling and/or unable to provide the highest speed, highest capacity access to broadband services to the citizens and businesses of Todd County via last mile fiber, wireless or other means, and

WHEREAS, the Members of the Todd County Livestock Advisory Committee desires that Todd County retain its right to establish and operate a telecommunications utility under the same terms and conditions as it already operates its electric, water and sewer utilities, and

WHEREAS the Todd County Livestock Advisory Committee would oppose any action by parties that would restrict the ability of all governments in Todd County to establish telecommunications utilities, which would consequently severely restrict the ability of Todd County citizens, businesses, and agriculture to have the highest speed, highest capacity access to broadband services.

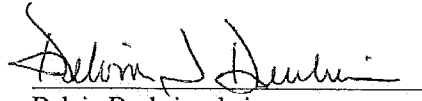
#### **NOW THEREFORE BE IT RESOLVED BY THE TODD COUNTY LIVESTOCK ADVISORY COMMITTEE,**


- a) That the Todd County Livestock Advisory Committee supports any action the Todd County Board of Commissioners would take to establish by any means legally available, a municipal telecommunications utility system county wide that provides the highest speed (reciprocal) speed internet, highest capacity access to broadband services.
- b) That the Todd County Administrator shall provide a copy of this Resolution to the governor, legislators, citizens, businesses, and other interested parties.



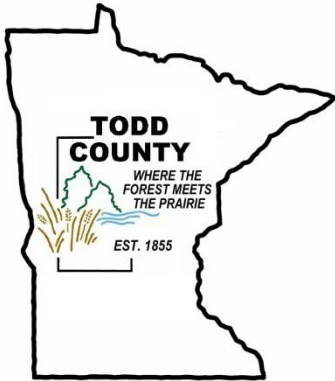
BE IT FURTHER RESOLVED, that all resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict and that the provisions of this Resolution are hereby declared to be separable and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases and provisions hereof.

This resolution is in full effect upon its adoption this 4th day of February 2011.

  
\_\_\_\_\_  
Delvin Durham chairman

ATTEST:  
  
\_\_\_\_\_  
Bruce Paskewitz secretary

# Todd County, MN Board Action Form

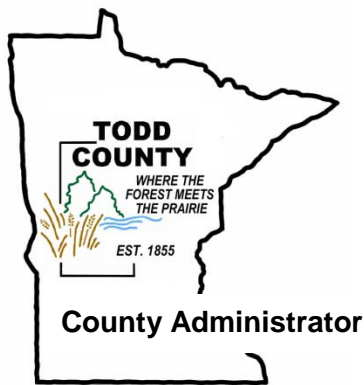


<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-05	

<b>Title (for publication with the Agenda):</b> Data Practices Committee	
Date of Meeting: March 1 2011	Total time requested: 1 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
The County Board directed at work session Jan 24 that a committee be developed to recommend a data practices policy to the County Board. See attached committee charge for purpose and roster.	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve establishment and charge of a committee to review Todd County's data practices policies.	
<b>Financial Implications:</b> \$na	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	



Nathan Burkett  
Todd County Administrator  
347 Central Avenue, Suite 5  
Long Prairie, MN 56347  
[nathan.burkett@co.todd.mn.us](mailto:nathan.burkett@co.todd.mn.us)  
Phone: 320-732-6447

---

To: Data Practices Policy Committee  
Cheryl Schneider  
Kathy Langer  
Pete Mikkelson  
Chuck Rasmussen  
Frank Sandelin  
Chris Pelzer  
Karen Busch

From: Nathan Burkett, County Administrator

Cc: County Board of Commissioners

Date: March 1, 2011

Subject: Data Practices Policy Committee Charge

### **Primary Charge**

- Recommend a draft data practices request policy in accordance with Minnesota Statutes Chapter 13
  - The policy draft should meet all of the requirements of MN Statutes Chapter 13
- Recommend a draft interdepartmental data practices policy
  - The policy draft should include at a minimum, the following information:
    - County wide directive regarding interdepartmental access of records
    - Include forms as attachment for departments to use for clients regarding release of data to intra-county departments

### **Primary Deliverables**

- A draft policy
- Committee report detailing:
  - any recommended policy more stringent than applicable State or Federal regulation
  - recommended process for implementing the data practices policy

### **Guiding Principles (in no specific order)**

- All recommendations should be compliant with applicable statutes and federal laws
- The recommended policies should provide for the greatest level of flexibility and information sharing capacity between county departments, joint powers organizations that County is a member of and approved county organizations
- The recommended policies should provide the public with the greatest level of ease in accessing public data, classified as non-confidential, but strongly protect confidential data

- The recommended policy should address all types of county data, created in or by any and all departments or affiliates, including both paper and electronic data
- The level of data sharing between departments and organizations which has historically occurred should not be a driving factor

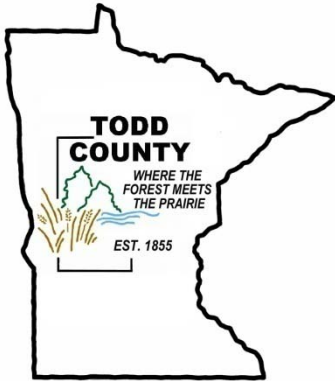
### **Parameters**

- The Committee should report to the County Administrator following each meeting
- All deliverables must be made in final by June 30, 2011
- The Committee may meet as required or communicate via email, etc...

### **Additional Committee Resources**

- The committee may request data of any sort from any department and expect that the data be provided no later than the following week, unless sufficient reasoning for data unavailability is provided.
- The committee may request that the County Administrator or other department head be present at a meeting

# Todd County, MN Board Action Form



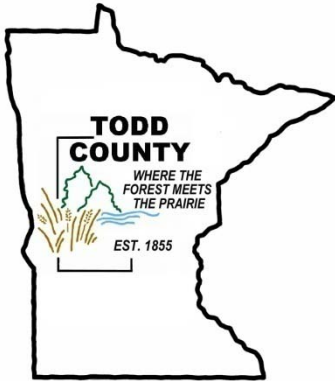
<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-06	

<b>Title (for publication with the Agenda):</b> Historic Courthouse Legacy Grant Request	
Date of Meeting: March 1 2011	Total time requested: 5 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
See attached	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
<b>Financial Implications: \$</b> unk	Comments
Funding Source: grant	
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

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Seal	

# Todd County, MN Board Action Form



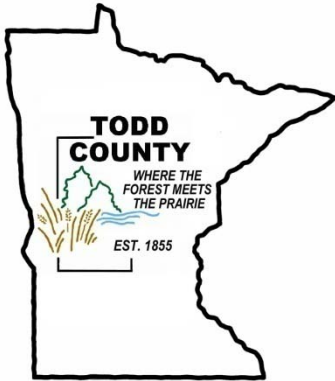
<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-10	

<b>Title (for publication with the Agenda):</b> Approve out of state training and travel for Sheriff and Commissioner	
Date of Meeting: March 1, 2011	Total time requested: 5 minutes
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Administrator	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
Approving out of state travel for the Sheriff and Commissioner Kneisl to Washington.	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve out of state travel for the Sheriff and Commissioner Kneisl to Washington.	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

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# Todd County, MN Board Action Form

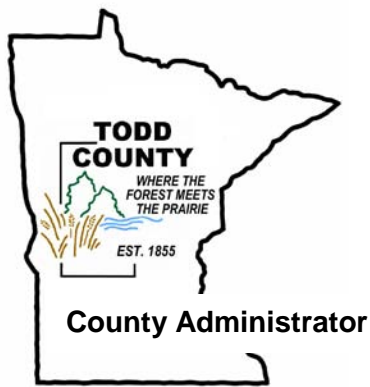


<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110301-07	

<b>Title (for publication with the Agenda):</b> Arial Spraying	
Date of Meeting: March 1 2011	Total time requested: 1 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Todd County has received a request from Central Planes Aviation for approval for arial spraying of Tent Catipillars. This acknolwedgement was provided for 2010 and expired Dec 2010. At this time, County Administration is not aware of any public complaints or any reason why approval should not be granted for 2011.	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve acknowledgment of permission for Central Planes Aviation for spraying of tent catipillars in Todd County.	
<b>Financial Implications:</b> \$na	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
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Seal	



Nathan Burkett  
Todd County Administrator  
347 Central Avenue, Suite 5  
Long Prairie, MN 56347  
[nathan.burkett@co.todd.mn.us](mailto:nathan.burkett@co.todd.mn.us)  
Phone: 320-732-6447

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March 1, 2011

Central Planes Aviation, Inc.  
39115 County Road 186  
Sauk Centre, MN 56378

Re: Authorization to operate agricultural aircraft over congested areas of Todd County to perform aerial spraying.

Central Planes Aviation has requested permission to operate agricultural aircraft over congested areas of Todd County to spray for certain species of pests.

Central Planes Aviation, Inc. is granted permission by acknowledgement of the Todd County Board of Commissioners per FAA waivers. Permission is granted with the following conditions:

1. Applies only to unincorporated areas of Todd County.
2. Central Planes Aviation, Inc. must have a valid license to spray chemicals from the MN Department of Agriculture.
3. This permission expires on March 1, 2012.

This authorization is not an endorsement of this company. Central Planes Aviation, Inc. does not act on behalf of or as an agent of Todd County.

Nathan Burkett, County Administrator  
Todd County, Minnesota