

TODD COUNTY BOARD OF COMMISSIONERS

Regular Board Meeting Agenda

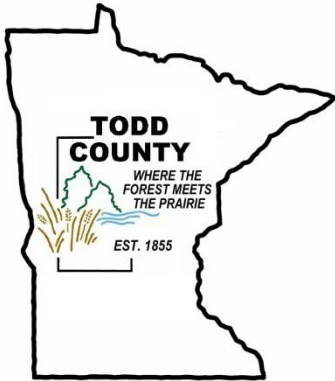
Date: February 15, 2011

Time: 9:00 AM

Meeting to be held in the County Board Room, Main Street Government Center, 347 Central Avenue,
Long Prairie, Minnesota.

Item #		Approx. Time
1	Call to Order and Roll Call	9:00
2	Pledge of Allegiance	9:01
3	Amendments to the Agenda	9:03
4	Potential Consent Items	9:05
4.1	Region V	
4.2	Auditor Warrants	
4.3	Commissioner Warrants	
4.4	Approve February 1, 2011 Minutes	
4.5	3.2 Malt Liquor Licenses - Staples Softball Association & T. Rose On Sale Liquor & Sunday Liquor Licenses - Sunsets Inc. & Thunder	
4.6	Lodge Sports Bar	
4.7	Board of Appeal and Equalization Meeting Date	
5	Todd County Public Works	9:10
5.1	County Projects Authorization	
6	Todd County Planning and Zoning	9:15
6.1	Contractor's List	
7	Administration	9:20
7.1	Legislative Positions	
7.2	Contract Grant Writing Services	
7.3	Appointment of At-Large Member to Extension Committee	
7.4	Appoint Commissioner to P & Z Commission Committee	
7.5	Purchase agreement for NJPA Building	
	Standing Reports	
	Administrator's Report	
	Commissioners' Report	
	Adjourn	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 2011025-03	

Title (for publication with the Agenda): Auditor Warrant Approval	
Date of Meeting: 2/15/2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Administrator and Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the payout of January Auditor Warrants -numbers 215433 thru 215615 in the amount of \$1,645,912.02	
Financial Implications: \$	Comments
Funding Source: Budgeted	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

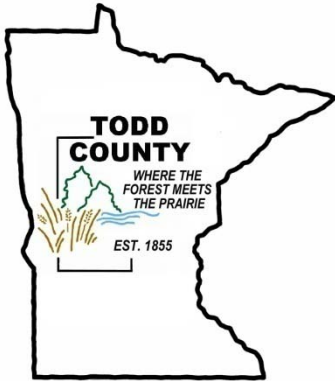
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:

Seal

AUDITOR WARRANT LISTING	
VENDOR NAME	AMOUNT
CENTRAL SPECIALTIES INC	27,209.41
EAGLE BEND SENIOR CITIZEN CEN	6,500.00
GREAT RIVER REGIONAL LIBRARY	80,133.50
LARSON ALLEN LLP	2,223.65
MCIT	2,500.00
RESOURCE TRAINING AND SOLUTION	168,243.50
AMERICAN HERITAGE BANK	38,990.08
CITY OF PERHAM	38,229.12
COMPUTER PROFESSIONALS	5,578.30
FRIENDLY RIDER TRANSIT	7,000.00
GENE-O'S FAMILY RESTAURANT	3,132.00
LARSON ALLEN LLP	12,050.00
LONG PRAIRIE OIL COMPANY	4,587.99
MCIT	344,735.00
MN DEPT OF FINANCE	5,935.00
MORRISON COUNTY	17,704.93
TODD CO HISTORICAL SOCIETY	8,500.00
MITCH'S FUEL SERVICE	22,950.00
MOODY'S INVESTORS SERVICE	5,100.00
PEMBERTON SORLIE RUFER	7,273.50
TODD COUNTY DAC	3,410.00
ZAYO ENTERPRISE NETWORKS	2,984.28
AMERICAN HERITAGE	3,106.17
CARD SERVICES COBORNS	2,319.07
CENTERPOINT ENERGY MINNEGASCO	2,470.79
FLEET SERVICES	4,483.27
MINNESOTA POWER	12,787.88
PETERS & CHURCHWELL	3,415.00
PRAIRIE MOTORS INC	12,990.00
RAINBOW RIDER	4,000.00
RESOURCE TRAINING AND SOLUTION	168,558.50
STOECKEL JAHNER INC	8,707.00
TODD TRAILS ASSOCIATION	50,371.04
US BANK	161,850.00
WIDSETH SMITH NOLTING INC	19,374.78
WSB AND ASSOCIATES	30,232.22
BRAUN INTERTEC CORPORATION INC	2,625.15
COLLABORATIVE DESIGN GROUP INC	18,794.95
MINNEGASCO CENTER POINT	8,886.07
MRCC	2,100.00
TODD CO AGRICULTURAL SOC.	12,000.00
WEST GROUP PAYMENT CENTER	3,947.70
SCOTT WONDERLICH	3,273.50
AMERICAN HERITAGE BANK	12,307.37
CITY OF CLARISSA	2,456.00

CITY OF EAGLE BEND	5,516.91
CITY OF HEWITT	2,224.53
CITY OF LONG PRAIRIE	4,524.11
CITY OF STAPLES	13,265.78
SCHOOL DISTRICT 213	13,164.50
SCHOOL DISTRICT 2170	16,329.63
SCHOOL DISTRICT 2753	53,973.27
SCHOOL DISTRICT 2759	12,695.82
SCHOOL DISTRICT 486	7,195.42
SCHOOL DISTRICT 743	8,883.62
SCHOOL DISTRICT 786	14,372.23
SCHOOL DISTRICT 787	7,933.70
SCHOOL DISTRICT 789	2,188.19
TOWN OF BARTLETT	3,159.22
TOWN OF BERTHA	2,655.27
TOWN OF BURNHAMVILLE	3,713.25
TOWN OF EAGLE VALLEY	4,185.54
TOWN OF FAWN LAKE	2,472.26
TOWN OF GREY EAGLE	3,872.33
TOWN OF HARTFORD	2,726.15
TOWN OF LESLIE	3,406.66
TOWN OF LITTLE SAUK	5,368.46
TOWN OF LONG PRAIRIE	2,914.29
TOWN OF REYNOLDS	2,928.79
TOWN OF ROUND PRAIRIE	3,182.78
TOWN OF STAPLES	4,471.82
TOWN OF STOWE PRAIRIE	3,031.43
PAYMENTS LESS THAN \$2000	69,529.34
FINAL TOTAL.....	\$1,645,912.02

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-04	

Title (for publication with the Agenda): Commissioner Warrant Approval	
Date of Meeting: 2/15/2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Printout sent to Administrator and Commissioners	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve the payout of Commissioners Warrants -numbers 27117 thru 27259 in the amount of \$186,420.30	
Financial Implications: \$	Comments
Funding Source: Budgeted	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

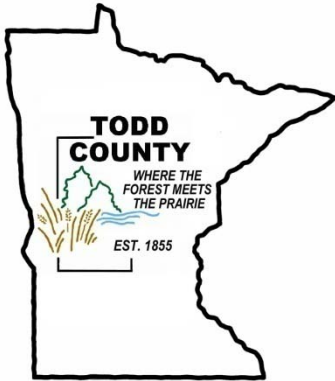
Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

COMMISSIONER WARRANT LISTING

VENDOR NAME	AMOUNT
FORUM COMM PRINTING	5,700.00
G S EQUIPMENT INC	3,271.44
LONG PRAIRIE OIL COMPANY	3,574.76
MORTON SALT	70,164.48
MOTOROLA	10,845.69
NORTHERN BUSINESS PRODUCTS	6,760.04
NORTHERN STAR COOP	6,677.13
SEH INCORPORATED	2,861.00
SHAMP LAND TREATMENT	11,100.00
SHIRLEY'S GAS & GROCERIES	3,406.49
STAPLES WORLD	9,386.63
WADENA-DEER CREEK HIGH SCHOOL	5,000.00
WIDSETH SMITH NOLTING INC	7,118.50
130 PAYMENTS LESS THAN \$2000	40,554.14
FINAL TOTAL.....	\$186,420.30

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-10	

Title (for publication with the Agenda): Approve February 1, 2011 Minutes	
Date of Meeting: February 15, 2011	Total time requested: 1 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: County Administrator	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
Minutes	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approval of the February 1, 2011 Minutes without changes	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA}	
COUNTY OF TODD}	
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Seal	

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 1, 2011*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 1st day of February, 2011 at 9:00 A.M. The meeting was called to order by Chairperson Blessing with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

1. Adding Planning Commission Resolution

Routine Business

On motion by Neumann and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the January 18, 2011 minutes without changes.

On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants # 26956 thru 27116 in the amount of \$316,056.74.

On motion by Kneisl and seconded by Kircher, the following motion was introduced and adopted by unanimous vote: To reappoint Jerome Koehn - District #4, Shawn Roe - District #2, Jay Noska - District #3 to the 2011 Livestock Advisory Board.

Todd County Recorder, Cheryl Perish gave the year end report for 2010.

On motion by Ruda and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve appointment of Mike Goff to the EMS Advisory Board Commission and Ron Stokes as Alternate.

Todd County Transfer Station

On motion by Kneisl and seconded by Ruda, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING A TIPPING FEE FOR SOLID WASTE HAULERS LICENSED BY TODD COUNTY AT THE TODD COUNTY TRANSFER STATION

WHEREAS, the Todd County Board of Commissioners is responsible for setting fees at the Todd County Transfer Station, and;

WHEREAS, the Todd County Board of Commissioners has engaged in an agreement which requires that Todd County dispose of a certain volume of solid waste at the Perham Resource Recovery Facility;

WHEREAS, Todd County's cost to dispose of waste at the Perham Resource Recovery Facility is increasing to \$77.00 (seventy seven dollars) per ton.

TODD COUNTY BOARD OF COMMISSIONERS

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners establishes the tipping fee for solid waste haulers licensed by Todd County at the Todd County Transfer Station at a rate of \$65.00 (sixty five dollars) per ton.

On motion by Kneisl and seconded by Ruda, the following resolution was introduced: Curbside Recycling Subsidy Resolution was tabled until March 1, 2011. Kneisl and Ruda withdrew their motions.

Closed Session

On motion by Kircher and seconded by Ruda, the Todd County Commissioners' Meeting was recessed and went into closed session with Tom Sellnow, Attorney to discuss the purchase of the NJPA Building in Staples.

On motion by Neumann and second by Kneisl, the Todd County Commissioners Meeting was resumed.

Todd County Public Works

On motion by Kircher and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the County Engineer to sign the attached purchase agreements for the purchase of the following items: 2 - 2011 Caterpillars 120M Motor grader from Ziegler Equipment of Brainerd, Minnesota for \$271,035.00, 2 - 2011 GMC Sierra 1500 Pickups from Nelson Auto Center of Fergus Falls, Minnesota for \$49,396.81 and 1 - 2011 GMC Sierra 2500 Pickup from Nelson Auto Center of Fergus Falls, Minnesota for \$23,187.86 (Purchase agreement on file in the Todd County Administrator's Office.)

On motion by Kircher and seconded by Ruda, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE COUNTY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the Board of Commissioners of Todd County, Minnesota (the "County"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the County for project expenditures made by the County prior to the date of issuance.

(b) The Regulations generally require that the County make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of

TODD COUNTY BOARD OF COMMISSIONERS

such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The County desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

(a) The County proposes to undertake the following project or projects and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project or projects in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum to be Financed</u>
2- 2011 Caterpillar 120M Motor grader	\$272,000
2 - 2011 GMC Sierra 1500 Pickups	\$47,000
1 - 2011 GMC Sierra 2500 Pickup	\$22,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f) (1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f) (2) of the Regulations, the County will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no County funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The County Administrator shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the County to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the County maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

TODD COUNTY BOARD OF COMMISSIONERS

Todd County Public Health

On motion by Kneisl and seconded by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the grant agreement between Todd County Public Health and the MN Organization on Fetal Alcohol Syndrome, effective dates January 1, 2011- June 30, 2012.

Todd County Planning Commission

On motion by Neumann and seconded by Ruda, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION MAKING APPOINTMENTS TO THE TODD COUNTY PLANNING COMMISSION

WHEREAS, the County Board is responsible for making appointments to the Todd County Planning Commission.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners make the following appointment to the Todd County Planning Commission to serve four year terms, from January 1, 2011 until December 31, 2014: District 5 Alternate Scott VanNorman.

Todd County Development Corporation

Rick Utech, from the Todd County Development Corporation gave the Quarterly Report.

Todd County Administration

On motion by Kneisl and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To approve the 2011 Fairgrounds Storage and Rental Fees. Kneisl moved to leave the current rates the same as last year and only increase the deposit amount. (Current fee schedule on file at the Todd County Administrator's Office.)

On motion by Ruda and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING TAX COMPLIANCE PROCEDURES RELATING TO TAX-EXEMPT BONDS AND "BUILD AMERICA BONDS"

WHEREAS, the Todd County Board of Commissioners has authorized the issuance of Build America Bonds, and;

WHEREAS, it is a requirement for usage of said bonds to establish tax compliance procedures.

NOW, THEREFORE BE IT RESOLVED, that all Todd County Departments adopts the following procedure for Tax Exempt and Build America Bonds:

I. Purpose:

To ensure (1) that interest on tax-exempt bonds (or "TEBs") of Todd County (the "Issuer") remains excludable from gross income under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); and (2) that bonds of the Issuer, the

TODD COUNTY BOARD OF COMMISSIONERS

interest on which would otherwise be excludable from gross income under Section 103 of Code, intended to be issued as Build America Bonds (Direct Payment) under Section 54AA of the Code (or “BABs”), including recovery zone economic development bonds, will be qualified, and will continue to be qualified, as such, with the result that the Issuer shall be entitled to the credit provided in Section 6431 of the Code.

These written procedures are intended to formally memorialize certain practices and procedures of the Issuer previously adopted or followed in connection with its issuance of the Issuer’s TEBs or BABs (collectively, “Bonds”). These procedures are not intended to replace or override the provisions of any resolution or tax or other closing certificate prepared in connection with a particular series of Bonds, but are intended to summarize the salient provisions of the Issuer’s procedures with respect to Bond issuance and post-issuance compliance.

The Issuer’s procedures for compliance are as follows:

II. BAB Designations & Elections:

- A. BAB “Bond Resolution” (which term shall include an Indenture of Trust in respect of Bonds, where applicable), or a certificate of an authorized officer of the Issuer dated and executed not later than the date of issue of the BABs, shall irrevocably designate the BABs as such and irrevocably elect to have Section 54AA(g) of the Code apply to the BABs. In the case of BABs which are recovery zone economic development bonds, the County shall irrevocably designate such Bonds as “Recovery Zone Economic Development Bonds” under Section 1400U-2 of the Code.
- B. Where the federal tax credit is pledged to pay debt service on BABs, the Issuer shall, by the Bond Resolution, covenant and agree with the registered owners from time to time of the BABs that it will not take or permit to be taken by any of its officers, employees or C. agents, any action which would cause the BABs to lose their status as such under the Code and applicable Treasury Regulations, and shall covenant to take any and all actions within the Issuer’s powers to ensure that the BABs will remain such under the Code and Treasury Regulations.
- C. In an Official Statement for BABs, the Issuer shall state that (i) interest on the BABs is includible in gross income for federal income tax purposes (or they are “taxable”), (ii) the BABs are “direct payment,” and (iii) holders of the BABs are not entitled to a tax credit as a result of ownership of the BABs.

III. BABs *De Minimis* Premium and Yield Calculation:

- A. Each Notice/Terms of Sale distributed for BABs shall clearly state that: (i) the prospective purchaser must specify the expected reoffering price of the BABs for each maturity, (ii) each such reoffering price cannot exceed the par amount of the maturity by more than 0.25% multiplied by the number of complete years to the earlier of the

TODD COUNTY BOARD OF COMMISSIONERS

maturity date or the first optional redemption date for the maturity of the BABs, and (iii) in the initial offering, no BABs may be sold for a price in excess of such limit unless the Internal Revenue Service provides authoritative guidance to the contrary.

- B. Each Notice/Terms of Sale distributed for BABs shall list the maximum permitted reoffering price for each maturity of BABs.
- C. Prior to acceptance of a proposal for the purchase of BABs, the Issuer's financial advisor shall be responsible for computations to verify that the expected reoffering price, as certified by the purchaser, does not exceed the par amount of the maturity by more than 0.25% multiplied by the number of complete years to the earlier of the maturity date (or, in the case of term bonds, the weighted average maturity thereof, rounded down to the number of complete years) or the first optional redemption date for the maturity of the BABs.
- D. The Certificate of Purchaser shall include certifications that: (i) the Bonds of each maturity were initially reoffered to the public at the prices shown therein or in the final Official Statement, and (ii) as of the date of sale of the Bonds, the purchaser reasonably expected that at least 10% of each maturity of the Bonds would be sold to members of the public (other than bond houses and brokers, or similar persons or organizations acting in the capacity of underwriters or wholesalers) at said public offering prices.
- E. The Certificate of Purchaser shall provide a certification that, as of the date of issue of the Bonds, the purchaser has actually sold at least 10% of each maturity of the Bonds to members of the public at or below the public offering prices expected as of the date of sale, provided, however, that if the purchaser will not provide this certification, the Issuer's representative or bond counsel shall inquire as to the circumstances preventing sales at such prices or why otherwise such certification will not be made.
- F. The Issuer's Tax Certificate for BABs shall certify that the "issue price" of the BABs is the initial reoffering price of the BABs to the public and, as shown in the Certificate of Purchaser, the issue price of the BABs does not include more than a *de minimis* amount of premium within the meaning of Section 54AA(d)(2)(C) of the Code.
- G. The Issuer's financial advisor shall review records available through EMMA (or through other readily accessible and available sources) of the secondary market trading activity for Bonds between the sale date and the date of issue of the Bonds to determine if there is reason to question the reasonableness of the expectations of the purchaser as of the date of sale of the Bonds.
- H. The Issuer's financial advisor shall be advised that the yield on BABs is to be computed in accordance with Section 148 of the Code and reduced as required by Section 6431(c) of the Code to reflect the federal credit allowed to the Issuer.

TODD COUNTY BOARD OF COMMISSIONERS

- I. The Issuer's financial advisor shall certify to the Issuer that the offer accepted by the Issuer for the purchase of Bonds is a reasonable offer under customary standards applicable in the municipal bond market for similar Bonds.

IV. Expenditure/Use of Proceeds:

- A. Expenditure of Bond proceeds will be reviewed by the Issuer's Auditor-Treasurer Department.
- B. The Issuer has separately established procedures for preparation and review of requisitions of Bond proceeds, through the accounting system of the Issuer.
- C. Requisitions must identify the Bond-financed property in conformity with the Issuer's Tax Certificate executed at closing of the Bonds, including certifications as to the character and average economic life of the financed property.
- D. None of the proceeds of Bonds will be used to reimburse the Issuer for costs of a capital project paid prior to the date of issuance of the Bonds unless the Issuer shall have fully complied with the provisions of Section 1.150-2 of the Treasury Regulations, and for BABs, the Act, with respect to such reimbursed amounts.
- E. "Available Project Proceeds" for a BAB issue shall be calculated as (i) the excess of the proceeds from the sale of the issue, over the issuance costs financed by the issue (which issuance costs may not exceed 2 percent of such proceeds), and (ii) the proceeds from any investment of the excess described in (i).
- F. 100% of the Available Project Proceeds for a BAB issue, less an amount in a reasonably required reserve fund with respect to such issue, will be used for capital expenditures. No portion of any proceeds will be used for working capital.
- G. The Issuer shall acknowledge in its Tax Certificate that a failure to use proceeds of the BABs for purposes specified in such certificate may result in the retroactive loss of the federal tax credit that the Issuer otherwise would be entitled to receive.
- H. Requisitions will be summarized in a "final allocation" of Bond proceeds to uses not later than 18 months after the in-service date of the financed property (and in any event not later than 5 years and 60 days after the issuance of the Bonds or not later than 60 days after earlier retirement of issue) in a manner consistent with allocations made to determine compliance with arbitrage yield restriction and rebate requirements.
- I. Expenditure of proceeds of Bonds will be measured against the Issuer's Tax Certificate expectation to proceed with due diligence to complete the capital project and fully spend the net sale and investment proceeds within three years.

TODD COUNTY BOARD OF COMMISSIONERS

- J. If there are any TEB proceeds remaining in the project or construction fund established pursuant to the Bond Resolution after completion of any authorized project, such proceeds shall be applied to payment of principal and interest due the TEBs.
- K. If there are any BAB proceeds remaining in the project or construction fund established pursuant to the Bond Resolution after completion of of any authorized project, such proceeds shall be applied to defease the BABs.
- L. The Issuer's Tax Certificate for BABs shall provide, and the Auditor-Treasurer's Department shall ensure, that no more than 65% (or such other percentage as is arrived at by subtracting from 100 the percentage of any federal credit allowable) of any interest payment on BABs shall be funded with proceeds of such BABs.

V. Use of Financed Property:

- A. Use of financed property when completed and placed in service will be reviewed by the Auditor-Treasurer's Department.
- B. Upon issuance of Bonds, there shall be no expectation that the Bond-financed property will be sold or otherwise disposed of by the Issuer during the term of the Bonds.
- C. Appropriate department managers shall be advised in writing concerning restrictions on the use of the Bond proceeds and the facilities financed thereby and instructed to consult with the Auditor-Treasurer's Department and bond counsel regarding any third-party contract concerning use of the facilities, including without limitation leases, use, management or service contracts, and research contracts.
- D. Agreements with business users for lease, use, management, or any other service with respect to, or non-governmental use of, Bond-financed property will be reviewed prior to execution for compliance with the Code. Such agreements will be approved by the Auditor-Treasurer's Department in consultation with bond counsel, who will be responsible for determining whether the proposed agreement (i) results in private business use of the facilities, and (ii) if applicable, meets the compensation, term and other requirements under Revenue Procedures 97-13 and 2007-47.
- E. No item of financed property will be sold or transferred by the Issuer without approval of the Issuer's Auditor-Treasurer's Department upon advice of bond counsel or advance arrangement of a "remedial action" under the applicable Treasury Regulations.

VI. Investments:

- A. Investment of Bond proceeds in compliance with the arbitrage and rebate requirements of the Code and applicable Treasury Regulations will be supervised by the Issuer's Auditor-Treasurer's Department.

TODD COUNTY BOARD OF COMMISSIONERS

- B. At closing, the Issuer may consult with its financial advisor to determine an estimate of the reasonably expected investment earnings on the sale proceeds of the BABs, and such estimate shall be included in the Issuer's Tax Certificate.
- C. Investment of the gross proceeds of BABs prior to expenditure thereof will be made only as permitted by the Bond Resolution and Tax Certificate, and all investments will be purchased only at fair market value, as determined under applicable Treasury Regulations.
- D. Guaranteed investment contracts ("GICs"), federal securities and other investments will be purchased only according to applicable Treasury Regulations, including bid requirements and fee limitations.
- E. Calculations of rebate liability will be performed by outside consultants and reviewed by the County Auditor-Treasurer of the Issuer. Such calculations shall be made, as necessary, prior to each 5 year anniversary of the date of issue of the Bonds.
- F. Upon final expenditure of the gross proceeds of Bonds, and in any event promptly following the fifth anniversary of the date of issuance of the Bonds or earlier retirement of the Bonds, the Chief Financial Officer / County Administrator will consult a qualified professional to prepare a spending exception report or an arbitrage rebate computation (as applicable) for the issue of Bonds.
- G. Rebate payments, as necessary based upon the advice of a qualified professional, will be made with Form 8038-T no later than 60 days after (i) each fifth anniversary of the date of issuance of the Bonds and (ii) the final retirement of the Bond issue.

VII. Requests for Credit for BABs:

- A. Requests for the refundable credit for BABs, including the calculation of the credit payable and timely filing of requests for payment pursuant to Form 8038-CP and in accordance with the closing letter of bond counsel, shall be the responsibility of the County Auditor-Treasurer, who shall verify eligibility for the credit and sign such form.
- B. For fixed rate BABs, interest payments calculated by the purchaser shall be verified by the Chief Financial Officer / County Administrator or the Issuer's financial advisor.
- C. For variable rate BABs, interest payments shall be as calculated pursuant to the Bond Resolution and shall be verified by the Chief Financial Officer / County Administrator or the Issuer's financial advisor.
- D. Payment of the credit shall be directed to the Issuer or to such other party as provided in the Bond Resolution.

TODD COUNTY BOARD OF COMMISSIONERS

VIII. Record Management and Retention:

- A. Management and retention of records related to Bond issues will be supervised by the Chief Financial Officer / County Administrator.
- B. Records for Bonds will be retained for the life of the Bonds, plus any refunding Bonds, plus three years. Such records may be in the form of documents or electronic copies of documents, appropriately indexed to specific Bond issues and compliance functions.
- C. Retainable records pertaining to Bond issuance shall include a transcript of documents executed in connection with the issuance of the Bonds and any amendments; copies of requests for refundable credits for BABs; and copies of rebate calculations and records of payments, including Forms 8038-T.
- D. Retainable records pertaining to expenditures of Bond proceeds include requisitions; trustee statements, if applicable, and final allocation of proceeds.
- E. Retainable records pertaining to use of Bond-financed property include all third-party contracts concerning use of the facilities, including (without limitation) leases, use, management or service contracts, and research contracts.
- F. Retainable records pertaining to investments include GIC documents under the Treasury Regulations, records of purchase and sale of other investments, and records of investment activity sufficient to permit calculation of arbitrage rebate or demonstration that no rebate is due.

IX. Overall Responsibility:

- A. Overall administration and coordination of these procedures is the responsibility of the Chief Financial Officer / County Administrator of the Issuer.
- B. Review of compliance with these procedures shall be undertaken periodically, and in any event, not less than annually.
- C. The Issuer understands that failure to comply with the provisions of the Code and Treasury Regulations reflected in these policies and procedures could result in the retroactive loss of (i) the exclusion of interest on TEBs from federal gross and Minnesota taxable net income, and (ii) the federal tax credit with respect to BABs; and, thus, it would be advisable to consult with bond counsel in advance regarding deviations from the facts and expectations as set forth in the closing certifications relating to any issue of Bonds.

TODD COUNTY BOARD OF COMMISSIONERS

- D. Any violations or potential violations of federal tax requirements shall promptly be reported to the Chief Financial Officer / County Administrator, and such officer will engage qualified consultants and bond counsel to further investigate potential violations or recommend appropriate remedial actions.

On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To authorize the County Administrator to solicit bids for equipment in the Todd County Historic Courthouse, with all sales subject to County Board approval.

On motion by Kneisl and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To appoint Commissioner Kircher and Commissioner Neumann to the Hazard Mitigation Planning Team.

On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by majority vote with Neumann voting against: To approve the labor agreement for 2011 - 2013 with AFSCME - Public Works, Social Service and Public Health.

On motion by Kircher and seconded by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the establishment and charge of a committee to review Todd County's records retention policies. Commissioner Ruda volunteered to be on the committee.

Todd County Historic Courthouse

A presentation was given by the Contegrity and Collaborative Design Group with the updates on the Historic Courthouse renovation. On motion by Kircher and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: To proceed with the project.

Recess

The Todd County Board of Commissioners' Meeting will resume at 1:00 at the Staples City Hall.

Community Services

Blessing called the meeting back to order at 1:00 pm in the Staples City Hall.

The County Board received a report on a project titled "Building Foundation for Reform of Health and Human Services".

Adjourn

Meeting was adjourned.

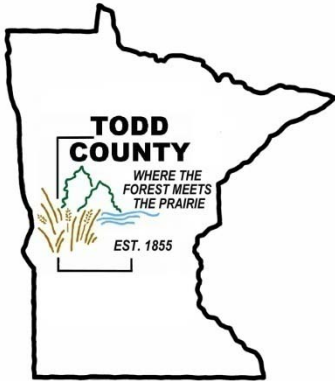
COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
CPS TECHNOLOGY SOLUTIONS	2,136.00
DELL MARKETING	4,993.50
DEPT OF EMPLOYMENT ECO DEV	5,283.00
FLEET SERVICES DIVISION	6,788.68

TODD COUNTY BOARD OF COMMISSIONERS

HOLY TRINITY CATHOLIC SCHOOL	4,850.00
KRIS ENGINEERING	11,172.27
LAKEWOOD HEALTH SYSTEMS	2,426.00
LINDBERGH ELEMENTARY	3,155.59
LITTLE FALLS COMM HIGH SCHOOL	2,296.00
LITTLE FALLS MACHINE INC	2,077.86
MARY OF LOURDES ELEM SCHOOL	2,350.38
MARY OF LOURDES MIDDLE SCHOOL	2,050.38
MCIU	8,333.50
MIDSTATES EQUIP AND SUPPLY	49,286.48
MORTON SALT	142,406.20
PIONEER ELEMENTARY	4,477.45
REGENTS OF THE UNIV OF MN	9,575.33
SWANVILLE PUBLIC SCHOOLS	4,674.00
UPSALA AREA SCHOOLS	4,675.00
WOLTERS BODY SHOP	3,177.03
YIPA	2,141.00
ZIEGLER INC	3,489.28
139 PAYMENTS LESS THAN \$2000	34,241.81
FINAL TOTAL.....	\$316,056.74

Todd County, MN Board Action Form



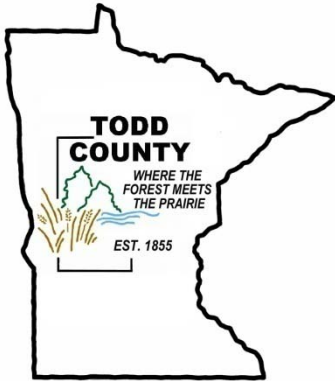
Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-01	

Title (for publication with the Agenda): 4 Month on Sale 3.2 Malt Liquor License Staples Softball Assoc	
Date of Meeting: February 15, 2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application received for a 4 month On Sale 3.2 Malt Liquor License for Staples Softball Assoc. at Dower Lake Park, in Staples Township	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a 4 month On Sale 3.2 Malt Liquor License for Staples Softball Assoc, at Dower Lake Park, in Staples Township	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



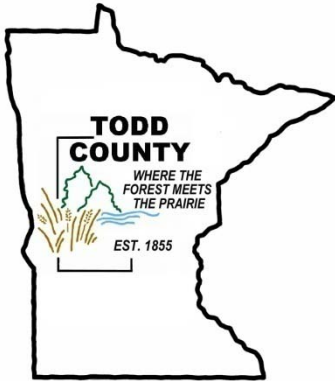
Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-02	

Title (for publication with the Agenda): On & Off 3.2 Malt Liquor License - T Rose	
Date of Meeting: February 15, 2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application received for a 6 month On and Off Sale 3.2 Malt Liquor License for T. Rose Inc. (Linwood Resort) located in Gordon Township	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
to approve a 6 month On & Off Sale 3.2 Malt Liquor License for T. Rose Inc., (Linwood Resort) located in Gordon Township	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
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Seal	

Todd County, MN Board Action Form



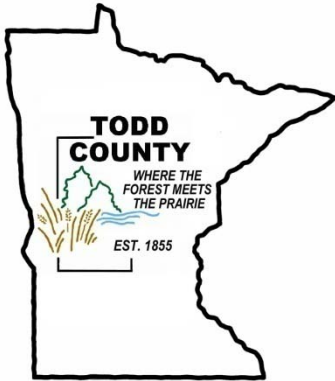
Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-06	

Title (for publication with the Agenda): Sunsets, Inc. On Sale and Sunday Liquor	
Date of Meeting: February 15, 2011	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application received for a one year On Sale and Sunday Liquor License for Sunsets, Inc. in Kandota Twp.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On Sale and Sunday Liquor License for Sunsets, Inc. located in Kandota Towndhip	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-07	

Title (for publication with the Agenda): Thunder Lodge Sportsbar On Sale and Sunday Liquor	
Date of Meeting:February 15, 2011	Total time requested:1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Application received for a one year On Sale and Sunday Liquor License for Thunder Lodge Sportsbar & Supper club located in Long Prairie Township	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to approve a one year On Sale and Sunday Liquor License for Thunder Lodge Sportsbar & Supper Club located in Long Prairie Township	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
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Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-05	

Title (for publication with the Agenda): Todd County Board of Appeal and Equalization Meetig	
Date of Meeting: February 15, 2011	Total time requested:
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting: Nate	
Background <input type="checkbox"/> Supporting Documentation enclosed	
According to M.S. 274.14 , the County Board must meet after June 10, and before June 30, 2011 to hold their Co. Board of Appeal and Equalization meeting. This meeting must be an evening meeting and it can not end before 7:00 p.m.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
The County Board hereby sets the Todd County Board of Appeal and Equalization meeting for Monday, June 13, 2011, commencing at 6:30 p.m. and does not end before 7:00 p.m.	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
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Seal	

TODD COUNTY BOARD OF COMMISSIONERS

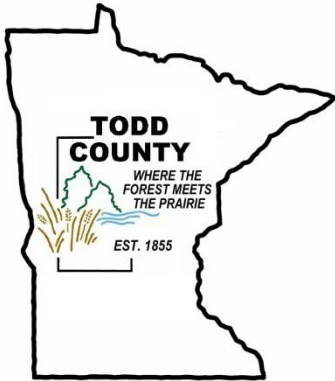
RESOLUTION OF 2011 COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING

WHEREAS, M.S. 274.14 provides that the County Board of Appeal and Equalization must meet after June 10, and before June 30, 2011 on at least one meeting day and may meet for up to ten consecutive meeting days; and

WHEREAS, at least one of the meeting days must include an evening meeting that does not end before 7:00 p.m.

NOW, THEREFORE BE IT RESOLVED, the Todd County Board of Appeal and Equalization meeting for 2011 will be set for Monday, June 13, 2011 commencing at 6:30 p.m. and that it does not end before 7:00 p.m., in the County Board Room, at 347 Central Ave, Long Prairie, Minnesota.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 2011021515	

Title (for publication with the Agenda): 2011 County Project Authorization	
Date of Meeting: February 15 th , 2011	Total time requested: 10 minutes
Department Requesting Action: Public Works	
Presenting Board Action/Discussion at Meeting: Loren Fellbaum, County Engineer	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Requesting approval to proceed with preparation of plans and specifications for County Project 11:55 (County Road 55 Mill and Overlay) as listed in the 2011 County Construction Program and 5 Year Road Construction Plan.	
Options <input checked="" type="checkbox"/> Supporting Documentation enclosed	
#1 Approve attached resolution.	
#2 Do not approved attached resolution.	
Recommendation <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve attached resolution.	
Financial Implications: \$80,000	Comments
Funding Source: Road and Bridge	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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Seal	

TODD COUNTY BOARD OF COMMISSIONERS

2011 County Projects Authorization

WHEREAS, the Todd County Public Works Department Proposed 5-Year Road Improvement Plan has identified segments of County State Aid and County highways which require construction work to be done in the near future in order to maintain, at it's current level, the overall highway system of Todd County, and;

WHEREAS, the costs for the proposed work will be paid for with funds available from the County's Road and Bridge Account, and;

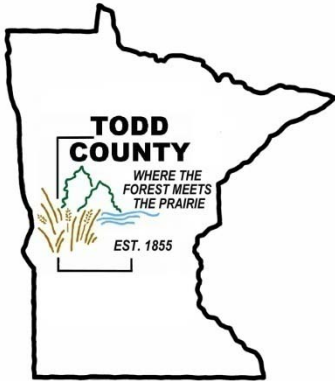
WHEREAS, for the year 2011, the following projects have been recommended for the 2011 County Construction Program:

CP 11:55 (County Road 55 from Trunk Highway 27 to Trunk Highway 27)

Bituminous Mill & Overlay with Aggregate Shouldering Project

NOW, THEREFORE BE IT RESOLVED, that the Public Works Department is hereby directed to prepare the necessary plans and specifications for the above noted projects.

Todd County, MN Board Action Form



Action Requested	
<input type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-08	

Title (for publication with the Agenda): Contractor (SSTS) List	
Date of Meeting: February 15, 2011	Total time requested: 5 min
Department Requesting Action: Planning & Zoning Office	
Presenting Board Action/Discussion at Meeting: Garry Johanson	
Background <input type="checkbox"/> Supporting Documentation enclosed	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To adopt a process to update and keep current the existing SSTS contractors distribution list	
Financial Implications: \$	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
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Seal	

TODD COUNTY BOARD OF COMMISSIONERS

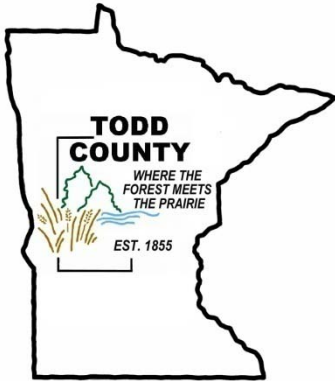
Contractor List Resolution

WHEREAS, the ELRM Office has in the past created a distribution list of local area SSTS Contractors (Installers, Designers and Inspectors) for the public use, and;

WHEREAS, there are often concerns about who is listed on this information sheet who decides who will be on the list and also in an attempt to keep an up to date and accurate list of qualified SSTS contractors;

WHEREAS, NOW, THEREFORE BE IT RESOLVED, the policy in the Todd County ELRM Office will be to conduct an annual meeting for the contractors who would like to be placed on the distribution list. All contractors in attendance would have their contact information updated on this list which would be available for public use.

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 2011021511-09	

Title (for publication with the Agenda): 2011 Legislative Positions	
Date of Meeting: Feb 15, 2011	Total time requested: 10 Min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Administrator	
Background <input checked="" type="checkbox"/> Supporting Documentation enclosed	
See Attached	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approval of Todd County 2011 Legislative Positions.	
Financial Implications: \$na	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA COUNTY OF TODD}	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

2011 Legislative Positions

Todd County, Minnesota Board of Commissioners

Introduction

The Todd County Board of Commissioners, as the duly elected governing body of the County of Todd, State of Minnesota adopts the following policy positions for the 2011 Legislative Session of the State of Minnesota Legislature.

Todd County is located in what most would consider to be the geographical center of the State of Minnesota. Situated between St. Cloud, Brainerd, Alexandria and Fergus Falls, the County is of a rural, agricultural nature.

The Todd County Board of Commissioners has chosen to adopt legislative positions for the purpose of informing State Legislators of issues and needs of the County. As fellow elected officials the County Board has worked to ensure that the positions taken are positions which are true possibilities, taking in to account the political and fiscal realities that State Legislators are faced with. Additionally, the focus of each of these positions is what a Legislator can do affirmatively to help County government to work more efficiently and in a capacity of partner to the State.

Executive Summary

1. Support Working Collaboratively to Provide Flexibility and Efficiency
2. Support Communication Pathways between Local Government Officials and Legislators, Governor's Office and State Agencies
3. Support the Association of Minnesota Counties Policy Positions
4. Support the Minnesota Rural Counties Caucus Policy Positions
5. Support Removal of Data Privacy Barriers between County Departments and Agencies
6. Support Waiver of Sales Tax for Purchase of Materials and Supplies for Renovation of the Todd County Historic Courthouse
7. Support Specific Direction to the Committee to Study Potential Revisions to the Ditch Law
8. Support the Creation of a Committee to Study Potential Revisions to the Property Tax System with the Goal of Simplification
9. Support Legislative Balancing of Rural versus Metro issues

General Policy Statement

1. Support Working Collaboratively to Provide Flexibility and Efficiency

The Todd County Board of Commissioners understands and appreciates the issues that the Legislature is facing, particular in the current economic and political climate. The County Board believes that it is both financially responsible and politically possible to explore methods for the County and the State to work together to reduce mandates placed upon local governments and explore further possibilities for collaboration. Creating flexibilities for the County Board, as elected officials to execute the will of the Constituents is key to ensuring the greatest possible levels of service, efficiency and public value.

The County Board recognizes that it is a likely scenario that County Program Aids (CPA) and Market Value Credits (MVC) will be reduced or eliminated altogether in 2011 or in the next few years. While the County Board believes in CPA and MVC, and believes that CPA and MVC should be fully funded, the County Board understands that the reality of the State's budget situation requires reducing expenditures. The County Board supports the Legislature in their effort to balance the budget and wishes to be a partner in the solution. If a part of that solution is to reduce or eliminate CPA or MVC, the County Board believes that there should be a corresponding reduction in State mandates placed on local governments.

Specifically as it relates to MVC, the County Board believes that the State should allow counties to make explicit note in tax statements that a certain portion of property tax increase is a direct result of MVC reductions enacted by the State.

The County Board understands that mandates are placed by the Legislature to ensure that certain tasks are completed, and that the interest of the public is protected. While the County Board respects the position of the Legislature, the County Board asks that the legislature consider that the County Board can be an equivalent steward of the public trust. Many of the mandates that the State places on the County can be accomplished in much more efficient manners, with similar or better results than the "one size fits all" framework created by the State.

The County Board has a stated goal to improve accountability and transparency in government. The County Board is of the position that the ability of the Board to make accountable and transparent decisions is impeded by mandates placed upon the local government by the State. Some research suggests that up to 80% of County spending is a direct result of a State mandate. It is by definition then, non-transparent government when a local elected body is accountable for spending that there is no control over. The County Board understands that often the mandates coming from the State result from Federal mandates, but believes that through sincere efforts at collaboration that efficiency and greater public value can be realized.

The County Board supports a "fast track" option for Counties with strategic goals to obtain all necessary waivers of State mandates, rules and statutes in order to meet those strategic goals. Such a method would require special legislation and establishment of a committee or state department which is responsible for working with counties on agreement on strategic goals, acceptable measures and time periods. Local control over inputs and execution will undoubtedly increase efficiency and transparency in government.

~~A great example of successful mandate relief is the elimination of the requirement for a Truth in Taxation Meeting. While the Legislature still requires a Budget Meeting, Todd County was able to minimally reduce costs, and provide better information and service to the local constituency because the boilerplate meeting format did not have to be specifically followed. There are still many more mandates that can be relaxed or eliminated that could result in a greater level of government accountability and transparency.~~

Specific Policy Statements

2. Support Communication Pathways between Local Government Officials and Legislators, Governor's Office and State Agencies

The County Board believes that fundamentally, state and local officials generally want the same outcomes for people in the State of Minnesota and within the jurisdiction of their local unit of government or district. Throughout the course of time, it seems as though relationships between the State and Local units of government have deteriorated which has caused a disconnect in the policies established by each.

The County Board suggests that by increasing the frequency of communication, openness in communication and honesty of communication between the State and Local officials that many of the differences between them can be alleviated. Many times throughout the course of time the experience of local officials has been that the State adopts laws, rules and regulations which are unnecessary or overly burdensome. An effective communication pathway and open communications will provide a groundwork for the State and Local government units to agree on an outcome and share information back and forth as to observations, knowledge and resources.

Specifically, the County Board supports meetings with Legislators at least 2 – 3 times a year, at least 1 meeting with a ranking member of the administration, and a meeting with a ranking member and/or regional representative of each of the following agencies. Ideally, the meeting would be with an official who has reasonable influence upon the policy recommendation of the department, and the rulemaking authority of the department:

1. Department of Human Services
2. Minnesota Department of Health
3. Department of Natural Resources
4. Minnesota Pollution Control Agency
5. Department of Revenue
6. Department of Public Safety
7. Secretary of State
8. State Auditor
9. Department of Employment and Economic Development

3. Support the Association of Minnesota Counties (AMC)

The Todd County Board of Commissioners generally supports the positions of the Association of Minnesota Counties, unless those positions are in conflict with a specific position adopted by the County Board in this document. The positions of AMC are available on their website: www.mncounties.org.

4. Support the Minnesota Rural Counties Caucus (MRCC)

The Todd County Board of Commissioners generally supports the positions of the Minnesota Rural Counties Caucus, unless those positions are in conflict with a specific position adopted by the County Board in this document.

5. Support Removal of Data Privacy Barriers between County Departments and Agencies

Minnesota Statutes Chapter 13.05 subdivision 9 states:

Subd. 9. Intergovernmental access of data.

A responsible authority shall allow another responsible authority access to data classified as not public only when the access is authorized or required by statute or federal law....

The County Board specifically requests a change to this statute to add the stipulation that the responsible authority may share information freely between departments and agencies under their authority.

The County Board specifically requests a statutory provision in the Data Practices chapters that states that the County Board, or designee defined by resolution, is by default the “responsible authority” for all data generated or collected by any County Department or agency, including repeal of all statutes to the contrary.

The County Board specifically requests a statutory provision in the Data Practices chapters that states that any County Board participating in a joint powers organization has the same rights to access data as the “responsible authority”, including repeal of all statutes to the contrary.

6. Support Waiver of Sales Tax for Purchase of Materials and Supplies for Renovation of the Todd County Historic Courthouse

The voters of Todd County approved bonding authority for the Todd County Board of Commissioners to renovate and re-use the Todd County Historic Courthouse. The project will be completed by June 1, 2012, and will increase efficiencies between county departments.

The County Board requests legislation that specifically exempts supplies and materials purchases for renovation of the Todd County Historic Courthouse. The total materials expense is projected to be approximately \$1.6 million. Total savings to the County would be projected at approximately \$110,000.

5. Support Specific Direction to the Committee to Study Potential Revisions to the Ditch Law

The County Board supports specific direction to the Ditch Law Committee to come up with a method for Counties to:

1. Facilitate the vacation and abandonment of County ditches that are providing agricultural value to less than 50% of the ditch
2. Re-determine benefits on County ditches using Geographic Information Systems
3. Re-determine benefits on County ditches based on the usage of the land, and the need for drainage for that usage.

6. Support the Creation of a Committee to Study Potential Revisions to the Property Tax System with the goal of simplification

The Todd County Board of Commissioners supports and respectfully requests that the Legislature create a committee to research and make recommendations for changes to the Property Tax System. Minnesota

has one of the most complex property tax systems in the nation. The complexity of the system and all the rules thereof make it difficult to explain to constituents.

The County Board understands that undertaking any tax reform is a challenge, but believes that it is a challenge that if undertaken in a collaborative manner can be completed in such a way that all parties benefit. By simplifying the system it will increase transparency and accountability and in all likelihood decrease the costs of administration. The County Board does not at this time have answers as to how to specifically change the property tax system, but is willing to be a part of the solution for positive change.

9. Support Legislative Balancing of Rural versus Metro issues

The Todd County Board of Commissioners supports and respectfully requests that the Legislature take measures to ensure that the rural areas of Minnesota are able to effectively voice their concerns over issues, and to be able to affect change at the Legislature.

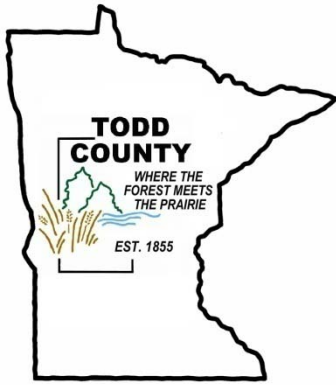
The County Board asks that the Legislature considers that “one size fits all” solutions which are unilaterally applied across the State are inappropriate and that there may be situations where rules and requirements for rural and metro local governments may be necessarily different. The needs of the constituencies of rural areas are dramatically different than the needs of metro areas, yet often local governments are mandated to perform the same functions. Further, funding mechanisms are generally balanced to benefit metropolitan areas of rural areas, which results in an increased local burden to meet those mandates.

Conclusion

The Todd County Board of Commissioners requests, as fellow elected officials, that the Legislature consider the proposals and positions outlined within this document.

The County Board believes that Minnesota’s history of local government is a strong foundation for a continued and positive partnership with the State. The County Board wishes to be a part of solutions, and not part of a problem, and will present for the purposes of testifying or discussion at the request of the Legislature or individual Legislators.

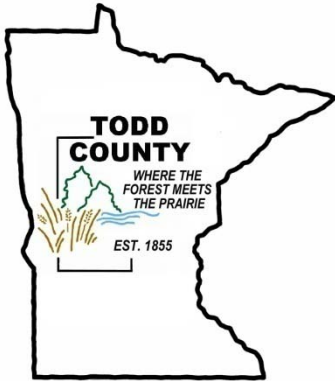
Todd County, MN Budget Request Form



Action Requested
<input checked="" type="checkbox"/> Budget Amendment (Complete Section A) <input type="checkbox"/> Carryover (Complete Section A) <input type="checkbox"/> Purchase (Complete Section B)
FRF Tracking Number (Admin Use) FRF # 2011-01

Department: Administration			
Section A:		Budget Year: 2011 Carryover to Budget Year: na	
Transfer from	(Description)	Amount	Transfer to (Description)
01-31-0-0-6102	(FT Salaries and Wages)	\$20,000	01-31-0-0-6263 (Professional Services)
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
Total:		\$	
Section B:			
Purchase Line Item	(Description)	Amount	Vendor
-	-	-	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
Total		\$	
Purpose and/or Description of Purchase, Documentation of Bid Process			
Purpose: funding of grant writing services			
<input type="checkbox"/> Supporting Documentation enclosed			
Authorization		Signature	Date
Purchaser (if completed Section B)			
Department Head:		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
County Administrator: Nathan Burkett		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Board Chairperson: Mark Blessing		<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Filed: <input type="checkbox"/> Department <input type="checkbox"/> Administrator <input type="checkbox"/> Auditor-Treasurer		Warrant Number:	

Todd County, MN Board Action Form



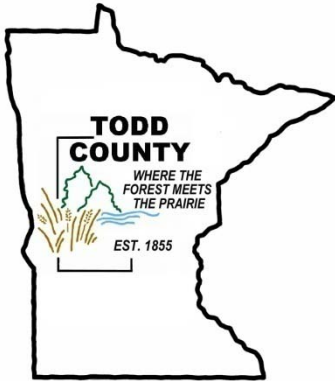
Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 2011	

Title (for publication with the Agenda): Contract Grant Writing Services Funding	
Date of Meeting: February 15, 2011	Total time requested: 5 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The Executive Committee has considered options for grant writing services and is requesting that the county board approve the attached budget amendment to set aside funding for contracted grant writing services.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
approve, not approve, amend, table	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approval of budget amendment 2011-01.	
Financial Implications: \$20000	Comments
Funding Source: Levy	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

Signatures	
STATE OF MINNESOTA } COUNTY OF TODD }	
I, Nathan W. Burkett, County Administrator, Todd County, Minnesota hereby certify that I have compared the foregoing copy of the proceedings of the County Board of said County with the original record thereof on file in the Administration Office of Todd County in Long Prairie, Minnesota as stated in the minutes of the proceedings of said board and that the same is a true and correct copy of said original record and of the whole thereof, and that said motion was duly passed by said board at said meeting. Witness my hand and seal:	
Seal	

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 2011	

Title (for publication with the Agenda): Appointment of At-Large Member to Extension Committee	
Date of Meeting: February 15, 2011	Total time requested: 5 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The Extension Committee has requested that the County Board appoint an at large member. The County Board needs to make such an appointment, and also to adopt a method for making such an appointment.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
approve, not approve, amend, table	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve appointment of _____ as the at-large member of the Extension Committee.	
Financial Implications: \$20000	Comments
Funding Source: Levy	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

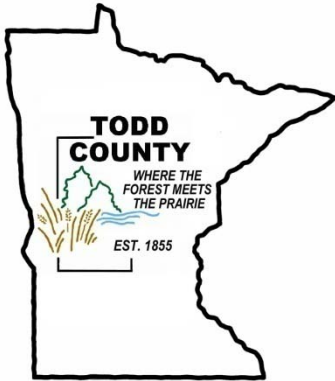
Signatures

STATE OF MINNESOTA }
 COUNTY OF TODD }

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Seal

Todd County, MN Board Action Form



Action Requested	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Copy Requested: <input type="checkbox"/> BA Form <input type="checkbox"/> Resolution <input type="checkbox"/> Signed Attachments Board Action Tracking Number (Admin use): 20110215-13	

Title (for publication with the Agenda): Appoint Commissioner to P & Z Commission Committee	
Date of Meeting:February 15, 2011	Total time requested:1 min
Department Requesting Action: Administration	
Presenting Board Action/Discussion at Meeting: Admin	
Background <input type="checkbox"/> Supporting Documentation enclosed	
The P & Z Commission has established a committee to review the County's planning and Zoning ordinance. The request is for a commissioner appointment to the committee. Chairman Blessing has recommended Commissioner Ruda due to the fact he is the current board assignee to the P & Z Commission.	
Options <input type="checkbox"/> Supporting Documentation enclosed	
Recommendation <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve appointment of Commissioner Ruda to the Planning Commission subcommittee for Ordinance Review.	
Financial Implications: \$na	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

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Seal	