

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
April 20, 2010*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN, on the 20th day of April at 9:00 A.M. The meeting was called to order by Chairperson Kircher with all members present. The meeting was opened with the Pledge of Allegiance

Approval of Agenda

On motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

1. Process and Internal Control Audit – Solid Waste, 2. Approve P-Card Application

Routine Business

On a motion by Blessing and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants #24189 – #24340 in the amount of \$161,177.62.

On a motion by Neumann and second by Ruda, the following resolution was introduced and adopted by unanimous vote: To approve a 1-day gambling permit for big Lake sportsman's club to hold a raffle at the club house located at 33513 County 16, Cushing, on June 19, 2010.

On a motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve 6 month On & Off Sale 3.2 Malt Liquor License for Hometown Holiday Resort & 6 month On & Off Sale 3.2 Malt Liquor License for Linwood Resort.

On a motion by Ruda and second by Blessing, the following motion was introduced and adopted by unanimous vote: To approve the March 30, 2010 minutes without corrections.

On a motion by Blessing and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the April 6, 2010 minutes without corrections.

Todd County Public Works

On a motion by Ruda and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONTRACT – SAP 77-617-06, SAP 77-618-11, SAP 77-622-12, SP 77-624-17, SAP 77-632-05 (SHOULDER WIDENING, BITUMINOUS OVERLAY, & AGGREGATE SHOULDERING)

WHEREAS, Sealed Bids were received on April 13th, 2010 by the Todd County Public Works Director/Engineer and Auditor/Treasurer for SAP 77-617-06, SAP 77-618-11, SAP 77-622-12, SP 77-624-17, SAP 77-632-05, said construction projects for shoulder widening, bituminous overlay, aggregate shouldering on various County State Aid Highways in Todd County, and;

WHEREAS, Sealed bids were received from Anderson Brothers Construction of Brainerd, Minnesota (\$2,928,987.61), Central Specialties of Alexandria, Minnesota (\$2,935,970.58), Knife River Corporation – North Central of Sauk Rapids, Minnesota (\$2,605,885.92), Mark Sand & Gravel of Fergus Falls, Minnesota (\$2,926,719.38), and Tri-City Paving of Little Falls, Minnesota (\$2,616,643.62).

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of Todd County does hereby accept and award the contract for the above said construction project to Knife River Corporation – North Central of Sauk Rapids, Minnesota based on their low bid of \$2,605,885.92, with said award being made contingent upon the contractor submitting the required EEO and DBE documents to MnDOT and subsequent approval of said documents.

On a motion by Blessing and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

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RESOLUTION TO AWARD OF CONTRACT – CP 77-10-01 (BITUMINOUS PATCHING)

WHEREAS, Sealed Bids were received on April 14th, 2010 by the Todd County Public Works Director/Engineer and Auditor/Treasurer for CP 77-10-01, said construction project for bituminous patching on various County State Aid and County Highways in Todd County, and;

WHEREAS, Sealed bids were received from Knife River Corporation – North Central of Sauk Rapids, Minnesota (\$96,987.50), and Tri-City Paving of Little Falls, Minnesota (\$106,275.00).

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of Todd County does hereby accept and award the contract for the above said construction project to Knife River Corporation – North Central of Sauk Rapids, Minnesota based on their low bid of \$96,987.50.

On a motion by Blessing and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

AWARD OF CONTRACT – CP 77-10-03 (AGGREGATE SHOULDERING)

WHEREAS, Sealed Bids were received on April 14th, 2010 by the Todd County Public Works Director/Engineer and Auditor/Treasurer for CP 77-10-03, said construction project for aggregate shouldering on various County State Aid and County Highways in Todd County, and;

WHEREAS, Sealed bids were received from Central Specialties of Alexandria, Minnesota (\$91,093.40), Knife River Corporation – North Central of Sauk Rapids, Minnesota (\$104,661.70), and Tri-City Paving of Little Falls, Minnesota (\$54,892.50).

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of Todd County does hereby accept and award the contract for the above said construction project to Tri-City Paving of Little Falls, Minnesota based on their low bid of \$54,892.50.

Todd County Environmental Land & Resource Management

On a motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote:

RESOLVED by this board to approve the Todd County Planning Commission recommendations for the following CUP, subject to conditions and as per copy on file in the Administrator's Office: Conrad Tyrrell (70.11 acres) N2 NW4 Ex S 660 ft of W 660 ft of NW4 NW4, Section 5, Twp 131, Range 32, Turtle Creek Township, Todd County for a second home on an existing home site to be occupied by a family member. Section 735 of the TC Ordinance allows "Temporary Family Housing" with CUP for family members only, dwelling not to exceed 1,280 sq feet & sewer septic to be connected to the main home's sewer system (Conforming & sized for number of bedroom for both homes). This property is located in an AF-1 Ag/Forestry District.

On a motion by Ruda and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION FOR DAVID PATTERSON/SHANNON O'TOOLE REZONING

WHEREAS, David Patterson and Shannon O'Toole (property owners) has applied to rezone a portion of their property currently described as parts of W2 NW4 & NW4 SW4, Section 32, Twp 129, Range 33, Long Prairie Township, and;

NOW, THEREFORE BE IT RESOLVED, that the rezoning application be approved as presented with conditions listed.

On a motion by Neumann and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION FOR APPROVAL OF PRELIMINARY PLAT "TIEMANN LEGACY"

WHEREAS, William J. Tiemann (property owner) has applied to plat property on Big Birch Lake, a part of Gov't Lot 3, Section 25, Birchdale Township lying southerly of the M.J.Carroll Subd., southeasterly of

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the public road included in the Birch Lake Hills Add., and northerly of Registered Land Survey #2 containing 1.32 acres; and

NOW, THEREFORE BE IT RESOLVED, that the preliminary plat of "Tiemann Legacy" be approved as presented.

On a motion by Neumann and second by Ruda, the following motion was introduced and adopted by unanimous vote:

RESOLVED by this board to approve the Todd County Planning Commission recommendations for the following CUP, subject to conditions and as per copy on file in the Administrator's Office: William Tiemann, Tiemann Legacy, Block One, Lot 1, Section 25, Twp 127, Range 33, Birchdale Township, Todd County for the residential subdivision known as: "Tiemann Legacy" Subdivision consisting of approximately 1.32 acres.

On a motion by Blessing and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

RESOLUTION FOR FINAL PLAT APPROVAL – "STUEVE ADDITION"

WHEREAS, Philip Stueve (developer) and Paul & Donna Jenc (property owners) have applied to subdivide property in Section 19, Round Prairie Township, Todd County, and;

NOW, THEREFORE BE IT RESOLVED, the final plat of "Stueve Addition" be approved as presented.

Todd County Fairgrounds

On a motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote: Approve construction of a stage not to exceed 30' x 16' in the open air building at the fairgrounds to the south of the Lutheran Church stand.

Discussion was held on repairs to the gates at the fairgrounds. Consensus was to table until the next board meeting May 4, 2010 when they have more information.

Todd County Administrator

Discussion was held on withdraw from South Country Health Alliance. Postponement on voting until a special meeting at the Social Service Meeting April 27th after South Country Health Alliance meets again.

On a motion by Neumann and second by Blessing, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION OPPOSING LEGISLATION CREATING AN UNFUNDED MANDATE RELATED TO THE COSTS OF CIVIL COMMITMENT OF SEX OFFENDERS

WHEREAS, it has been brought to the attention of the Todd County Board of Commissioners that the State Legislature may be considering passing legislation which caps the State contribution to costs related to civil commitment of sex offenders, which would shift these costs to Counties, and;

BE IT FURTHER RESOLVED, the Todd County Board of Commissioners directs that the County Administrator deliver a copy of this resolution to members of the State House of Representatives and Senate as well as the Office of the Governor.

Discussion was held on indicating intent to merge Environmental Land Resource Management and Todd County Soil & Water. Sandy Rohr Manager at Todd County Soil & Water reported other counties in the districts are also doing this merger and finding better cost savings and efficiencies.

On a motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote: Approval of the proposal by Larson-Allen to perform an internal control and process audit of the Solid Waste Department.

On a motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote: Approval for the County Administrator to apply for, approve receipt and usage, and

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authorize cash flow debt on purchasing cards, and approval to execute necessary agreements for those purposes.

County Administrator's Report

The County Administrator reported that they are preparing for bargaining units meeting in May and June our next meeting is next week. Ongoing duties with Solid Waste with Ottertail County. Getting schedules ready for board meetings in the townships. These meetings will be open to the public and no business will be conducted just questions and answers. Next Tuesday April 27 we will be meeting with Collaborative Design Group with their proposal for the amount for the old courthouse renovation. May 4th is the state Audit Report. County Employee Appreciation is April 27th and the Todd County Farm & Home show is this weekend.

Todd County Commissioners' Report

Commissioner Kneisl reported that the County did not receive the fire grant we applied for. We are reapplying now with more specifics on use of the grant money and proof of why we need this grant.

Adjourn

There being no further business to come before this board, Chairman Kircher adjourn the meeting to May 4, 2010 at Nine o'clock a.m. in the Commissioners Board Room.

Commissioner Warrants

CENTRACARE CLINIC-LONG PRAIRIE	10,500.00
CITY OF PERHAM	48,735.36
DELL MARKETING	9,999.77
GENE-O'S FAMILY RESTAURANT	6,120.00
GRANITE ELECTRONICS INC	2,295.94
KRIS ENGINEERING	2,138.83
LONG PRAIRIE OIL COMPANY	2,988.12
MN COUNTIES COMP COOP	3,951.00
MOTOROLA	26,646.13
NORTHERN BUSINESS PRODUCTS	3,624.53
RELIANCE TELEPHONE SYSTEMS INC	2,405.97
SHIRLEY'S GAS & GROCERIES	2,588.66
STAPLES WORLD	5,769.30
137 PAYMENTS LESS THAN \$2000	33,414.01

On a motion by Ruda and second by Kneisl the preceding minutes of the County Board meeting held April 20, 2010 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 4, 2010.

/s/ on file

David Kircher, County Board Chairperson

/s/ on file

Nathan Burkett, County Administrator