

# TODD COUNTY BOARD OF COMMISSIONERS

## *Regular Board Meeting Agenda*

Date: March 2, 2010

Time: 9:00 AM

Meeting to be held in the County Board Room, Main Street Government Center, 347 Central Avenue,  
Long Prairie, Minnesota.

<b>Item #</b>		<b>Approx. Time</b>
<b>1</b>	<b>Call to Order and Roll Call</b>	9:00
<b>2</b>	<b>Pledge of Allegiance</b>	9:01
<b>3</b>	<b>Amendments to the Agenda</b>	9:03
<b>4</b>	<b>Potential Consent Items</b>	9:05
4.1	Auditor Warrants #213765 - 213902 \$913,364.52	
4.2	Commissioner Warrants #23759 - 23894 \$97,869.39	
4.3	Application for Set-up license for Donald Panitzke - Rainbow Lodge	
4.4	Applications for liquor licenses	
4.5	Applications for 3.2 malt liquor licenses	
4.6	February 16, 2010 Minutes	
	Letter of Support for the Central MN Community Broadband	
4.7	Collaborative	
4.8	Temporary Grade Adjustment	
<b>5</b>	<b>Todd County Extension Services</b>	9:10
5.1	Appointments to the Livestock Advisory Council	
<b>6</b>	<b>Todd County Ditch &amp; Ag Inspector</b>	9:15
6.1	Hold Harmless Agreement CD #15	
<b>7</b>	<b>Committee of the Whole</b>	9:30
7.1	Veterans Scenic Drive	
7.2	AMC PACT	
7.3	Solid Waste	
<b>8</b>	<b>Public Health</b>	10:15
8.1	Discussion - Licensed Establishments	
8.2	Toabacco License Application - Jimmy's Saloon	
<b>9</b>	<b>Standing Reports</b>	
9.1	Administrator's Report	
9.2	Commissioners' Report	
<b>10</b>	<b>Adjourn</b>	

The County Board Meeting will begin promptly at the prescribed time. The County Board reserves the right to alter the order of the agenda items and the amount of time allowed for an item based on business needs.

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020002	

<b>Title (for publication with the Agenda):</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer's	
Presenting Board Action/Discussion at Meeting:	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Audit listing has been forwarded to Administrator for review of February Auditor Warrants</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To approve February 2010 warrant #213765 -213902 in the amount of \$913,364.52	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
David Kircher	
Clerk to the Board:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
Nathan Burkett, County Administrator	

Seal

# Todd County, MN Board Action Form



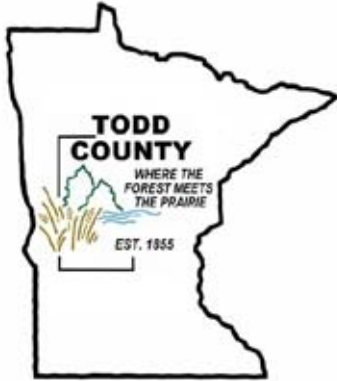
<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020014	

<b>Title (for publication with the Agenda):</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer's	
Presenting Board Action/Discussion at Meeting:	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Audit listing has been forwarded to Administrator for review of Commissioner Warrants</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To approve Commissioner warrant #23759 thru 23894 in the amount of \$97,869.39	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
_____	
David Kircher	
Clerk to the Board:	
_____	
Nathan Burkett, County Administrator	
Seal	

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020010	

<b>Title (for publication with the Agenda):</b> Set up license for Donald Panitzke - Rainbow Lodge	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer	
Presenting Board Action/Discussion at Meeting:	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Application have been submitted for Set up License for:</b> Donald Panitzke-Rainbow Lodge	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
To approve a : Six Month Set-Up License for Rainbow Lodge	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>
County Board Chairman:  _____
David Kircher
Clerk to the Board:  _____
Nathan Burkett, County Administrator

Seal

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020011	

<b>Title (for publication with the Agenda): Applications for Liquor Licenses</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Auditor-Treasurer's	
Presenting Board Action/Discussion at Meeting:	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Applications have been submitted to County for Liquor Licenses:</b> <b>Captain's Table LLC, Whoopee Inn LLC, Saukinac Campground, Oscar Jacobson Post</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: To approve: 1 Yr On Sale County Liquor & Sunday Sales for Captain's Table LLC, 1 Yr On & Off Sale County Liquor & Sunday Sales for Whoopee Inn, Seasonal On Sale County Liquor & Sunday Sales for Saukinac Campgrounds, 1 Yr On Sale Club and Sunday Sales for Oscar Jacobson Pos	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
_____	
David Kircher	
Clerk to the Board:	
_____	
Nathan Burkett, County Administrator	Seal

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020012	

**Title (for publication with the Agenda): Applications for 3.2 Malt Liquor Licenses**

Date of Meeting: March 2 Total time requested: 1 minute

Department Requesting Action: Auditor-Treasurer

Presenting Board Action/Discussion at Meeting:

**Background**  Supporting Documentation enclosed

**Applications have been submitted to sell 3.2 Malt Liquor Licenses for:**  
**Donald Panitzke at Rainbow Resort (Kandota Twp)**  
**Staples Softball Association at Dower Lake Park**

**Options**  Supporting Documentation enclosed

**Recommendation**  The Todd County Board of Commissioners approves the following by Motion:

To approve a:  
 6 month On & Off Sale 3.2 Malt Liquor License for Donald Panitzke at Rainbow Resort  
 Seasonal (4 months) On Sale 3.2 Malt Liquor License for Staples Softball Association

<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

**Signatures**

County Board Chairman:  
 \_\_\_\_\_

David Kircher

Clerk to the Board:  
 \_\_\_\_\_

Nathan Burkett, County Administrator

Seal

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020005	

<b>Title (for publication with the Agenda): February 16 ,2010 Minutes</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Minutes forwarded to Commissioners for review.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: to Approve the February 16 ,2010 minutes with/without changes.	
<b>Financial Implications: \$0</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
David Kircher	
Clerk to the Board:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
Nathan Burkett, County Administrator	

Seal

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
February 16, 2010*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN, on the 16th day of February, 2010 at Nine o'clock A.M. The meeting was called to order by Chairperson Kircher with all members present. The meeting was opened with the Pledge of Allegiance.

## **Approval of Agenda**

On motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes: To remove the Budget Amendment – Centralized Technology Purchasing.

## **Routine Business**

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous votes to approve the Commissioner Warrants #23620 - #23758 in the amount of \$212,903.38.

On motion by Ruda and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the February 2, 2010 minutes without corrections.

On motion by Ruda and second by Kneisl, the following motion was introduced and adopted by unanimous vote to approve the transfer of \$1,321.00 from the General fund to Forfeited land to cover settlement.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

## **RESOLUTION AUTHORIZING PARTICIPATION IN PLANNING PROCESS AND EXECUTION OF SUB-GRANT AGREEMENT**

WHEREAS, the County of Todd is participating in a hazard mitigation planning process as established under the Hazard Mitigation Act of 2000; and  
WHEREAS, the Act establishes a framework for the development of a county hazard mitigation plan; and  
WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and  
WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county. maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and  
WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and  
WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and



# TODD COUNTY BOARD OF COMMISSIONERS

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and WHEREAS, approval of the all hazard mitigation will make the county eligible to receive Hazard Mitigation Assistance Program grants and other funding sources.

NOW, THEREFORE BE IT RESOLVED, that Todd County enter into a sub-grant agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance Programs for Development or update of the Todd county Mitigation plan. Mike Wisniewski Emergency Management Director is hereby authorized to execute and sign such sub-grant agreements and any amendments hereto as are necessary to implement the plan on behalf of Todd County.

On motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote: Approval of a charge account with Holiday Station Stores Fleet Management.

## Todd County Extension Services

On motion by Kneisl and second by Ruda, the following motion was introduced and adopted by unanimous vote: Approval and acceptance of the Minnesota Horse Council Grant in the amount of \$3,880.00 for the purpose making improvements to the horse barn and arena at the Todd County Fairgrounds.

## Todd County Environmental Land Resource Management

On motion by Neumann and seconded by Ruda, the following motion was introduced and adopted by unanimous vote: RESOLVED by this board to approve the Todd County Planning Commission recommendations for the following CUP, subject to conditions and as per copy on file in the Administrator's Office: Philip Stueve (24.35 acres) NW4, NW4 lying E of Hwy Ex comm. at NE cor of NW4, NW4, W 615.65 ft to ctr of Hwy 71, SW 214.86 ft to pt of beg, thence SE 448.44 ft, SW 465.94 ft, NW 446.51 ft to ctr of Hwy 71, NE 508.86 ft to beg, Section 19, Twp 128N, Range 33W, Round Prairie Township, Todd County. To start a business of Auto repair that will be a part of his permitted use of auto sale retail which is allowed in the commercial district and allow the adjoining property owner to have access to the north end of his property due to the loss of the shared access.

On motion by Neumann and second by Ruda, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION FOR APPROVAL OF PRELIMINARY PLAT "STUEVE ADDITION"**

WHEREAS, Philip Stueve and Paul & Donna Jenc (property owners) have applied to subdivide property in Section 19, Round Prairie Township, and;

WHEREAS, This property is currently zoned commercial which is designated for commercial development, and;

WHEREAS, Subdividers have completed the plat application and appeared before the Todd County Planning Commission for a public hearing on February 4, 2010 where this preliminary plat known as "Stueve Addition" was recommended for approval with conditions as follows: (1) applicant abides by all local and state standards and rules regarding this request and applies for all the required permits from all

# TODD COUNTY BOARD OF COMMISSIONERS

agencies in order to operate this commercial venture; (2) use best management practices during and after construction to avoid any pollution from entering the groundwater table of the area; (3) existing approach to Hwy #71 be moved north a distance as required by MNDOT; (4) applicant will construct an approach off 231<sup>st</sup> Ave. to allow the adjoining property owner to have access to the north end of his property - due to the loss of the shared access, and;

BE IT FURTHER RESOLVED, that the preliminary plat of "Stueve Addition" be approved with conditions as presented.

## Todd County Public Works

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION REQUESTING BOND DOLLARS FOR LOCAL ROADS AND BRIDGES**

WHEREAS, all Minnesota communities and businesses rely on a safe, efficient and integrated transportation system to move people and goods; and

WHEREAS, agricultural interests, manufacturers, trucking companies and other business need a network of local roads and bridges, connecting to the trunk highway system, that meet the definition of year-round, 10-ton roads; and

WHEREAS, funding for roads and bridges is not adequate to meet the needs and many road and bridges projects are ready to go but need funding in order to be let for construction; and

WHEREAS, investments in transportation infrastructure not only create immediate jobs in construction and engineering, but also stimulate overall economic activity and provide benefits to our businesses; and

WHEREAS, the Minnesota Legislature has previously appropriated funds in the capital bonding bill for the Local Bridge Program and the Local Road Improvement Program – funds that have been used to make needed repairs to local roads and bridges while reducing the burden on local property taxes; and

WHEREAS, our county has benefitted from funding provided through these programs and the past and has projects ready for funding now;

WHEREAS, the Legislature is working to develop a new two-year capital investment bill during the 2010 Legislative Session; and

WHEREAS, Minnesota's transportation system is failing to meet the capacity needs necessary to sustain population growth and promote economic development; and

WHEREAS, the Minnesota Department of Transportation has requested \$75 million in bond proceeds for the Local Bridge Program and local governments have identified over \$50 million in projects for the Local Road Improvement Program.

BE IT FURTHER RESOLVED, that in 2010 the Minnesota Legislature pass a comprehensive capital bonding bill that includes \$75 million for the Local Bridge Program and \$50 million for the Local Road Improvement Program.

## Todd County Administrator

On motion by Ruda and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

# TODD COUNTY BOARD OF COMMISSIONERS

## A RESOLUTION APPROVING LEGISLATIVE POLICY POSITIONS

WHEREAS, the Todd County Board of Commissioners is the duly elected governing body of the County of Todd, State of Minnesota, and;

WHEREAS, the Todd County Board of Commissioners believes that there are certain actions that the state can take, even in consideration of the current economic and political climate, which will help the County to better serve the needs of constituents and to maintain reasonable property tax rates, and;

WHEREAS, the County Board believes that the legislative positions contained in Attachment 1 to this resolution are reasonable solutions to some challenges facing Todd County.

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners hereby adopts and recommends the legislative policy positions contained in Attachment 1 to this resolution, and;

BE IT FURTHER RESOLVED, that the Todd County Board of Commissioners will take opportunities to discuss issues with State Legislators and to work to get these positions passed in to law during the 2010 Legislative Session.

On motion by Blessing and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **A RESOLUTION APPROVING THE PRAIRIE LAKES MUNICIPAL SOLID WASTE AUTHORITY JOINT POWERS AGREEMENT**

WHEREAS, the Todd County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and, WHEREAS, the Todd County Board of Commissioners agree to join together with Otter Tail County, Becker County, and Wadena County, to form a joint powers agreement authorized under Minnesota Statute 471.59 for the purpose of purchasing the Perham Resource Recovery Facility and to work together to resolve solid waste issues in an environmentally preferred manner.

THEREFORE, BE IT RESOLVED, That Todd County will join together with Otter Tail County, Becker County, and Wadena County to create a joint powers agreement to be called the Prairie Lakes Municipal Solid Waste Authority.

On motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote: To Approve a charge account with Holiday Station Stores Fleet Management.

### **Todd County Administrator's Report**

The County Administrator reported that the meeting requested for March, 3 2010 with Beltrami County has been tentatively accepted.

### **Commissioners' Report**

Kneisl spoke on the meeting in Browerville last Tuesday February 9<sup>th</sup> with the Todd County Development Corporation. Cheryl Hill from Region 5 facilitated the meeting and they set timelines, goals for projects and talked about applications that need to be sent out for the development.

### **Closed Session**

On motion by Ruda and second by Blessing the Todd County Board of Commissioners went into closed session to discuss allegations against an employee and to discuss union negotiation strategy.

# TODD COUNTY BOARD OF COMMISSIONERS

On motion by Blessing and seconded by Neumann the Board reconvened.

On motion by Ruda and second by Blessing, the following motion was introduced and adopted by unanimous vote:

## **A RESOLUTION DIRECTING PERSONNEL ACTION**

WHEREAS, Tim Cadwallader in his capacity as Solid Waste Director has engaged in serious employee misconduct.

NOW, THEREFORE BE IT RESOLVED, that Cadwallader be terminated from his employment with Todd County effective immediately.

### **Approved payments**

VENDOR NAME	
AMERICAN HERITAGE BANK	47,435.23
COMPUTER PROFESSIONALS	4,352.80
FRIENDLY RIDER TRANSIT	7,000.00
RHONDA GOULD	2,766.27
LONG PRAIRIE SANITARY SERVICE	2,542.33
MN DEPT OF FINANCE	8,799.50
STATEMA'S BACKHOE SERVICE LLC	2,438.00
TODD COUNTY DAC	3,751.00
TODD TRAILS ASSOCIATION	50,410.88
US BANK	158,600.00
22 PAYMENTS LESS THAN \$2000	<u>14,174.53</u>
	\$302,270.54

### **Adjourn**

There being no further business to come before this board, Chairman Kircher adjourned the meeting to March 2, 2010 at nine o'clock a.m. in the Commissioners Board Room.

On a motion by (commissioner) and second by (commissioner) the preceding minutes of the County Board meeting held (date) were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on (date)

Witness my hand and seal:

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David Kircher, County Board Chairperson

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Nathan Burkett, County Administrator

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020013	

<b>Title (for publication with the Agenda): Letter of Support for the Central MN Community Broadband Collaborative</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>The Board has previously approved a letter of support to apply for ARRA grant funding for a broadband network throughout the County. This letter is for a second round application.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion: Approve the attached letter of support.	
<b>Financial Implications: \$0</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>
County Board Chairman:  _____
David Kircher
Clerk to the Board:  _____
Nathan Burkett, County Administrator

Seal

Revised 01/10

## Letter of Support for the Minnesota Community Collaborative Broadband Project

February 24, 2010

TO: The National Telecommunications and Information Administration/USDA Rural Utilities Service  
Broadband Technology Opportunities Program

RE: **ENDORSEMENT OF MID-STATE EDUCATION DISTRICT'S ARRA PROPOSAL FOR THE  
MINNESOTA COMMUNITY COLLABORATIVE BROADBAND PROJECT (MCCBP) EasyGrant 5428**

Todd County is pleased to endorse the proposal for the Mid-State Education District's **MINNESOTA COMMUNITY COLLABORATIVE BROADBAND PROJECT (MCCBP) EasyGrant number 5428** submitted by Mid-State Educational District (MSED) for funding through the American Recovery and Reinvestment Act. We support this innovative and necessary network deployment that is the result of public-private partnerships between MSED and local broadband providers to bring 21<sup>st</sup> Century infrastructure into rural unserved and underserved areas of the three county area of the Mid-State Education District grant project.

The Minnesota Community Collaborative Broadband Project's high speed fiber and wireless deployment, adding approximately 150 miles of fiber, will bring critical broadband access to our schools, colleges, hospitals and clinics, and over 36 communities in the three Minnesota Counties.

The three county area of the MCCBP grant project faces substantial challenges in re-tooling for healthy economic development. This broadband project will bring with it opportunities for economic development and business attraction, workforce training, enhanced K-12 and community colleges distance learning and healthcare innovations and streamlined delivery of government services. This will result in higher-paying jobs and higher average incomes for our region and reduced costs for our public institutions. Such a significant build-out cannot occur, however, without the essential financial resources made available through the American Recovery and Reinvestment Act.

The Mid-State Education District's Minnesota Community Broadband Project will bring with it significant public benefits including:

- 21<sup>st</sup> Century Infrastructure to promote regional **economic development**;
- The ability to **interconnect state, county, and city government** to promote innovation and **streamline the delivery of government services**;
- Ease of **interoperability among public safety agencies**;
- 21<sup>st</sup> century learning environments that **leverage digital learning tools, rich content, and distance learning capabilities for K-12 education and community colleges**;
- Remote access to **advanced healthcare services and improved patient care outcomes**;
- **High capacity broadband connectivity for the Mille Lacs Band of Ojibwe**; and
- **Improved E-Government Applications and increased Civic Participation.**

MSED is uniquely poised to facilitate broadband capacity and services. In addition to 24 years of demonstrated educational technologies, MSED already has a fiber-optic network that successfully serves more than 10 schools, and has a proven track record in providing broadband access.

The Mid-State Education District's Minnesota Community Broadband Project will benefit our local rural communities and Todd County in significant, measurable ways. We urge your approval of this proposal for which ARRA Stimulus support is essential.

Should there be any questions regarding our support or this letter, please do not hesitate to contact us.

Sincerely,

David Kircher, Chairman  
Todd County Board of Commissioners

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020007	

<b>Title (for publication with the Agenda): Temporary Grade Adjustment</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>County policy requires a grade adjustment for work performed out of grade for a period longer than 17 days. Employee Lenny Doroff has been determined to be working out of grade since December 23, 2009 and will continue to do so until such time as a new management arrangement for Solid Waste is adopted.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>1. Approve</b> <b>2. Do not Approve</b>	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Approve a temporary out-of-grade adjustment for Lenny Doroff, Transfer Station Supervisor to Grade 19, Step 8 until July 1, 2010, or until a new management structure is adopted, whichever comes first.	
<b>Financial Implications: \$1200</b>	Comments
Funding Source: SW Enterprise	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

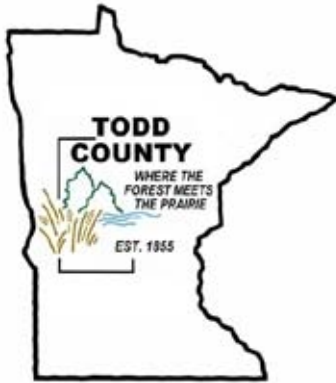
Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
David Kircher	
Clerk to the Board:	
<div style="border-bottom: 1px solid black; width: 100%;"></div>	
Nathan Burkett, County Administrator	

Seal



# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020001	

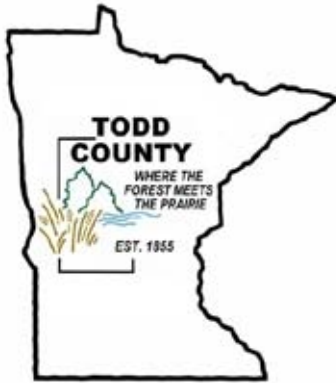
<b>Title (for publication with the Agenda): Appointment of Livestock Advisory Board Members</b>	
Date of Meeting: March 2, 2010	Total time requested: 5 minutes
Department Requesting Action: Randy Pepin, UMN Extension Todd County	
Presenting Board Action/Discussion at Meeting: Appointment of Livestock Advisory Board Members	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<p><b>All board terms are normally four years.</b>  <b>Reappointment to a second full term: Jeff Rohde, Leland Buchholz, Russ Keller.</b>  <b>New appointment to a one year term to finish a full term: Shawn Rowe.</b>  <b>New appointment to a three year term to finish a full term: Bruce Paskewitz.</b></p>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Reappoint Jeff Rohde, Leland Buchholz, Russ Keller to a second full year term. Appoint Shawn Rowe to a one year term to finish a full term. Appoint Bruce Paskewitz to a three year term to finish a full term.	
<b>Financial Implications: \$0</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>
County Board Chairman:
_____ David Kircher
Clerk to the Board:
_____ Nathan Burkett, County Administrator

Seal

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input checked="" type="checkbox"/> Action/Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020008	

<b>Title (for publication with the Agenda): Acknowledge receipt of HHA petition - County Ditch 15</b>	
Date of Meeting: 3/02/2010	Total time requested: 5 minutes
Department Requesting Action: Ditch/Ag	
Presenting Board Action/Discussion at Meeting: Nancy Uhlenkamp	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Attachment 1: Hold Harmless Petition submitted by Lance Grewe requesting to install a cattle crossing on CD15</b>	
<b>Attachment 2: Map of project location</b>	
<b>Options</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Acknowledge receipt of HHA petition for County Ditch 15.</b>	
<b>Do not Acknowledge receipt of HHA petition for County Ditch 15.</b>	
<b>Recommendation</b> <input checked="" type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
Acknowledge receipt of HHA petition for installation of cattle crossing on County Ditch 15	
<b>Financial Implications: \$0</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>
County Board Chairman:
<div style="border-bottom: 1px solid black; width: 80%; margin-left: 0;"></div>
David Kircher
Clerk to the Board:
<div style="border-bottom: 1px solid black; width: 80%; margin-left: 0;"></div>
Nathan Burkett, County Administrator
Seal

RCud 1/29/08

# HOLD HARMLESS AGREEMENT

For County Ditch Maintenance/ Repair

Whereas, Lance Grewe requests permission of the Todd County Board of Commissioners to maintain/repair a portion of County Ditch No. 15 that runs through his property at his own expense:

Legal description to read as follows: Parcel number 23-00 30300  
Section 35 Stone Prairie Township Todd County MN.  
T-133 N.  
R. 35 W.

Section 35 Township Stone Prairie Range 35 W

Proposed Project Description: Length of ditch to be maintained 45 ft

Include map of project location and project plans  
I Plan TO Excavate on Each Side of Ditch ~~12' wide~~ A ~~12'~~ 12' wide Crossing ~~the~~ (Enclosed Isometric view) I would then put in 9-14" Rocks in Bottom Level with CRICK Bed TO STOP Erosion Level OFF Sides (note Spoil From Ditch Digging needs TO Be inspected before work begins) I don't believe this is our Problem because it was supposed to be leveled when Ditch Cleared. cattle will only cross 4-5 times / yr. no watering in crick, no grazing page added  
Applicant will have one year from the date of this application approval to complete the proposed project.

Person/Contractor name doing work: Braaten Aggregate Inc.  
Address: 44621 Hwy 71  
Contact phone #'s: Bertna, MN. 56437

Whereas, applicant is allowed to maintain the drainage ditch to the original width, depth, and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Culverts can be replaced at the existing elevation. Spoil must be side cast, leveled and seeded. This work will be done at applicant's own expense.

Whereas, APPROVAL OF THIS HOLD HARMLESS AGREEMENT ONLY APPLIES TO THE COUNTY DITCH AUTHORITY (MN Rule Chapter 103E). Permits from local, state and federal agencies may be required. Before commencing work in or near wetlands, the application form for Water/Wetland Project must be filled out and mailed to the appropriate agencies; 1. Todd Soil & Water Conservation Dist. 2. Army Corps of Engineers, 3. MN DNR Division of Waters, 4. Sauk River Water Shed (if in dist.) 5. Board of Water Soil Resources. 6. Planning & Zoning

Whereas, said applicant will mail or deliver copies of said application and copies of the replies received from the agencies to the County Auditor-Treasurer's office to be put into the ditch files.

Whereas, said applicant will not do any cleaning/repair of said ditch until approval is received from all agencies. Applicant will notify County Ditch Inspector the day work begins and the day work ends.

Whereas, the applicant and/or contractor agrees to defend, indemnify, and hold Todd County, its employees and officials harmless from any claims, demands, actions or causes of action, including reasonable attorney's fees and expenses arising out of any act or omission on the part of the applicant, or its subcontractors, partners or independent contractors or any of their agents or employees in the performance of or with relation to any of the work or services to be performed or furnished by the applicant or the subcontractors, partners, or independent contractors or any of their agents or employees under the agreement.

I do hereby Agree to the above terms, I agree to hold the County harmless and indemnify it and follow all the rules and regulations.

Dated: 1-26-10  
Applicant Signature: Lance Grewe  
Phone Number: (318) 924-2238

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020004	

<b>Title (for publication with the Agenda): Veterans Scenic Drive</b>	
Date of Meeting: March 2	Total time requested: 1 minute
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Continued discussion on a potential Scenic Drive in the County. Attachments and Documentation will be provided at the meeting.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
David Kircher	
Clerk to the Board:	
Nathan Burkett, County Administrator	
Seal	

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020006	

<b>Title (for publication with the Agenda):</b> AMC PACT	
Date of Meeting: March 2	Total time requested: 10 Minutes
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Discussion on the AMC PACT and recent AMC developments. Administration will ask for guidance regarding a potential Todd County response or position. AMC PACT information available at <a href="http://www.mncounties.org">www.mncounties.org</a>.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
David Kircher	
Clerk to the Board:	
Nathan Burkett, County Administrator	
Seal	

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020003	

<b>Title (for publication with the Agenda):</b> Solid Waste	
Date of Meeting: March 2	Total time requested: 10 Minutes
Department Requesting Action: Admin	
Presenting Board Action/Discussion at Meeting: Admin	
<b>Background</b> <input checked="" type="checkbox"/> Supporting Documentation enclosed	
<b>Discussion on the potential for changing the method used to reimburse recycling and beginning discussion on adoption of a Solid Waste ordinance.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation</b> <input type="checkbox"/> The Todd County Board of Commissioners approves the following by Motion:	
<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
David Kircher	
Clerk to the Board:	
Nathan Burkett, County Administrator	
Seal	

February 25, 2010

Nate:

Thank you for the call to let us know the County would be discussing the recycling and solid waste ordinance at the next meeting. We appreciate being included in the discussion as this not only impacts us but also our customers.

Regarding Todd County Solid Waste Ordinance, in 2005, we obtained a copy of the Morrison County Solid Waste Ordinance. At that time, we replaced the word "Morrison" with "Todd" and provided this to Tim for review and assistance for updating the Todd County Solid Waste Ordinance.

We have attached the Ordinance for you, at this time, for additional information and possible suggestions for Todd County to consider for their ordinance.

We are also emailing this information to the Todd County Commissioners for their review.

Regarding the recycling:

- Recycling service by the haulers was started in 1997 at the request, assistance and support of Todd County when the County had to remove the recycling containers due to the excessive amounts of non-recyclable materials filling the recycling containers placed in the Cities throughout the County.
- Todd County reduced its costs for serving the recycling containers as well as eliminating the disposal costs incurred for disposal of all the non-recyclable materials being placed of in the recycling bins.
- Every household (including apartments) have recycling service available to them in the cities of Long Prairie, Browerville, Clarissa, Eagle Bend, Bertha and Hewitt by Long Prairie Sanitary Service and Prairie Sanitary Service.
- The number of households in these Cities was estimated in 1997. The number of households for the Cities has not changed since implemented in 1997 nor has the rate of reimbursement from the County to the haulers.
- Long Prairie Sanitary Service also provides recycling pick up for any of their customers in the City of Staples and rural customers we serve in various townships.
- Todd County should continue to assist or support recycling efforts of only the haulers that bring the recycling product to Todd County.
- Todd County should apply support per customer based on the number that has recycling available to them.
- This would continue recycling availability to rural areas of Todd County where costs to provide the rural service exceed any benefits to the hauler by the reduction of refuse.
- If Todd County's support is changed to by the ton hauled to Todd County, this could result in a reduction in service to those areas of the county where it would be prohibitively expensive (fuel, labor and overhead costs) to provide recycling service.
- Per ton support could result in additional recycling brought into the Transfer Station resulting in a higher volume of recycling and increased processing costs. Some recyclables (such as glass) have a very high weight per ton but a very low value as a commodity.
- In conclusion, we would like Todd County to continue the recycling support as it exists today but only for the haulers that bring recycling product to Todd County.

As is previous discussions, we have met with you, Gary Kneisel and Jerry Ruda. If time would permit, we would again like to get together prior to the Commissioners Meeting on Tuesday, March 2.

Thank you for your time and consideration.

Long Prairie Sanitary Service – Lert & Lona Zander

Prairie Sanitary Service – Mike & Ginny Bruder

# Todd County, MN Board Action Form



<b>Action Requested</b>	
<input type="checkbox"/> Action/Motion <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020015	

**Title (for publication with the Agenda): Licensed Establishments**

Date of Meeting: March 2 Total time requested: 10 Minutes

Department Requesting Action: Public Health

Presenting Board Action/Discussion at Meeting: Public Health Director

**Background**  Supporting Documentation enclosed

**The Todd County Board of Commissioners will be required to make a decision regarding the licensing program administered by TCPH. This discussion item is for the purposes of obtaining direction of the Board regarding their desire to continue the program.**

**Options**  Supporting Documentation enclosed

**Recommendation**  The Todd County Board of Commissioners approves the following by Motion:

<b>Financial Implications: \$</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

**Signatures**

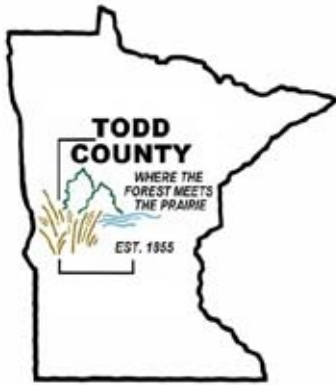
County Board Chairman:  
 \_\_\_\_\_  
 David Kircher

Clerk to the Board:  
 \_\_\_\_\_  
 Nathan Burkett, County Administrator

Seal



# Todd County, MN Board Action Form



<b>Action Requested</b>	
<b>X Action/Motion</b> <input type="checkbox"/> Discussion <input type="checkbox"/> Information Item	<input type="checkbox"/> Report <input type="checkbox"/> Resolution <input type="checkbox"/> Other
Board Action Tracking Number (Admin use): 201003020009	

<b>Title (for publication with the Agenda): Approve Tobacco License Application</b>	
Date of Meeting: <b>March 2, 2010</b>	Total time requested: <b>5 minutes</b>
Department Requesting Action: <b>Public Health</b>	
Presenting Board Action/Discussion at Meeting: <b>Cheryl Schneider, Director, Todd County Public Health</b>	
<b>Background X</b>	
<b>The Todd County Tobacco Sales and Youth Access Ordinance, effective November 2000, is in accordance with MN and federal laws to regulate the sales of tobacco to decrease youth access to tobacco products, and the referenced Ordinance provides for licensing of establishments to sell tobacco, a retailer education opportunity, compliance checks and appropriate legal consequences.</b>	
<b>James Wurst – Jimmy’s Saloon and Grill, Inc. Hewitt, MN 56453 has met the requirements for licensing.</b>	
<b>Options</b> <input type="checkbox"/> Supporting Documentation enclosed	
<b>Recommendation X</b> The Todd County Board of Commissioners approves the following by Motion:	
<b>License James Wurst – Jimmy’s Saloon and Grill, Inc. Hewitt, MN to sell tobacco products 3-2-2010 thru 12-31-2010.</b>	
<b>Financial Implications: \$ 00</b>	Comments
Funding Source:	
Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Action	Voting in Favor	Voting Against
Motion:	<input type="checkbox"/> Blessing	<input type="checkbox"/> Blessing
Second:	<input type="checkbox"/> Kneisl	<input type="checkbox"/> Kneisl
<input type="checkbox"/> Passed	<input type="checkbox"/> Ruda	<input type="checkbox"/> Ruda
<input type="checkbox"/> Failed	<input type="checkbox"/> Kircher	<input type="checkbox"/> Kircher
<input type="checkbox"/> Tabled	<input type="checkbox"/> Neumann	<input type="checkbox"/> Neumann

<b>Signatures</b>	
County Board Chairman:	
_____	
David Kircher	
Clerk to the Board:	
_____	
Nathan Burkett, County Administrator	
Seal	