

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
January 5, 2010*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN, on the 5th Day of January at Nine o'clock A.M. The meeting was called to order by Chairperson Kneisl with all members present. The meeting was opened with the Pledge of Allegiance.

Approval of Agenda

On motion by Blessing and second by Ruda, the following motion was introduced and adopted by unanimous vote to approve the agenda as amended with the following changes:

One-day gambling license for the Bruno's Hub Supper Club.

Board Organization

On motion by Ruda and seconded by Blessing the following motion was introduced and adopted by unanimous vote: RESOLVED by this board to nominate Dave Kircher as Chairperson for 2010.

On motion by Kneisl and seconded by Neumann the following motion was introduced and adopted by unanimous vote: RESOLVED by this board to nominate Mark Blessing as Vice Chairperson for 2010.

On motion by Ruda and seconded by Blessing, the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING BOARD PROTOCOL

RESOLVED, that the following Board Protocol is adopted: Copy of Board Protocol is on file at the Administrator's Office.

A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER

RESOLVED, that the, Todd County Board of Commissioners accept the bid of The Staples World, with a bid of \$9.15 per column inch to be the Official Newspaper for the year 2010, and;

BE IT FURTHER RESOLVED, that the Todd County website (www.co.todd.mn.us) be also designated as an official publication for all statutory requirements.

On motion by Blessing and seconded by Ruda the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION DESIGNATING AN EXTRA PUBLICATION

RESOLVED, that the, Todd County Board of Commissioners accept the bid of the Long Prairie Leader, with a bid of 7.30 per column inch to be the extra publication for the year 2010.

On motion by Ruda and seconded Neumann the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING COMMISSIONER COMMITTEE ASSIGNMENTS FOR 2010

RESOLVED, that the attached Committee Roster (Attachment 1) is hereby adopted as the County Commissioners' Committee Roster for 2010. Roster on file at Administrator's Office.

On motion by Neumann and seconded by Ruda the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING MEETING DATES FOR 2010

RESOLVED, that the Todd County Board of Commissioners plans to meet on the first and third Tuesday of each month, at 9 am and in any month that has a fifth Tuesday at 7:30 pm in the County Board Room, at Long Prairie, MN.

BE IT FURTHER RESOLVED, the following dates are planned for Work Sessions of the Board:

February 11 at 10:30 am	February 23 at 10:30 am	March 11 at 10:30 am
March 23 at 10:30 am	July 13 at 10:30 am	August 24 at 10:30 am
October 12 at 10:30 am	October 26 at 10:30 am	December 14 at 10:30 am

Todd-Wadena Community Corrections

On motion by Kneisl and seconded by Blessing the following resolution was introduced and adopted by unanimous vote:

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A RESOLUTION RENEWING THE TODD-WADENA COMMUNITY CORRECTIONS JOINT POWERS AGREEMENT

RESOLVED, the Todd County Board of Commissioners approves this Joint Powers agreement as presented by Todd-Wadena Community Corrections.

On motion by Neumann and seconded by Ruda the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING CORRECTIONS EXECUTIVE COMMITTEE APPOINTMENTS

RESOLVED, the members of the Executive Committee are appointed as follows: (on file in County Administrator's Office)

BE IT FURTHER JOINTLY RESOLVED, the Todd and Wadena Counties Boards of Commissioners vest authority in the Executive Committee, by this resolution, to implement and maintain the Comprehensive Community Corrections Plan for Todd and Wadena Counties.

On motion by Blessing and seconded by Ruda the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING CORRECTIONS COMMUNITY ADVISORY BOARD

RESOLVED, pursuant to the revision of said law, that the following persons are hereby appointed by the Chairperson of each County Board of Commissioners, with the advice and consent of each, to the Community Corrections Advisory Board: (on file in the County Administrator's Office)

Auditor-Treasurer

On motion by Blessing and seconded by Kneisl the following motion was introduced and adopted by unanimous vote: To approve the January 8, 2010 Commissioner Warrants #23259 to #23342 in the amount of \$69,921.08. A Roll Call Vote was taken with all Commissioners voting yes. Received majority vote, motion approved.

On motion by Ruda and seconded by Blessing the following motion was introduced and adopted by unanimous vote: To approve the January Auditor Warrants #213456 to #213606 in the amount of \$395,300.92. A Roll Call Vote was taken with all Commissioners voting yes. Received majority vote, motion approved.

On motion by Ruda and seconded by Neumann the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR NATIONAL WILD TURKEY FEDERATION AT BRUNO'S HUB SUPPER CLUB

RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for National Wild Turkey Federation for a raffle to be held at Bruno's Hub Supper Club, located at 30905 County Road 13, Burtrum, MN, on February 6th, 2010.

On motion by Blessing and seconded by Kneisl the following **resolution** was introduced and adopted by unanimous vote:

Todd County Sheriff's Department

A RESOLUTION ACCEPTING A TRAFFIC SAFETY AWARD

RESOLVED, that the Todd County Sheriff's Office enter into an agreement with the Minnesota Department of Public Safety, Office of the Traffic Safety for the period of January 3, 2010 to June 2, 2010. Sheriff Peter J. Mikkelson is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the Todd County Sheriff's Office.

BE IT FURTHER RESOLVED, that Sheriff Peter J. Mikkelson is hereby authorized to be the fiscal agent and administrator of the grant on behalf of the Todd County Sheriff's Office.

On motion by Ruda and seconded by Neumann the following **resolution** was introduced and adopted by unanimous vote:

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Todd County Veterans Service Officer

A RESOLUTION ACCEPTING A VETERANS SERVICES GRANT

RESOLVED, by Todd County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Project: CVSO Veterans Service Enhancement Project. This grant must be used to enhance the operations of the County Veterans Service Office under Minn. Stat. §197.608 Subd. 4 (a), and should not be used to supplant or replace other funding.

RESOLVED, that the Veterans Service Officer, Pete Berscheit be authorized to execute the attached Grant Contract for the above-mentioned Project on behalf of the County.

On motion by Ruda and seconded by Kneisl, the following motion was introduced and adopted by majority vote: It is RESOLVED that the Board reconsider the resolution of support passed December 15, 2009 regarding the Veterans Scenic Loop.

County Recorder

Todd County Recorder presented a new fee schedule for consideration. The new fees presented were: \$20.00 ordination fee, \$20.00 reprinting of a marriage certificate, \$20.00 consent for a minor to marry and \$20.00 marriage license five day waiver fee.

On motion by Blessing and seconded by Ruda the following motion was introduced and adopted by unanimous vote: Approval of the Recorder's Fee schedule with the exception of the ordination fee.

Administration

On motion by Kneisl and seconded by Ruda the following motion was introduced and adopted by unanimous vote: To amend the agenda

Human Resource Director introduced Jim Jedlicka to the Commissioners on his retirement from the Todd County Transfer Station.

On motion by Blessing and seconded by Kneisl the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ESTABLISHING MINIMUM SALARY FOR CERTAIN COUNTY OFFICIALS SCHEDULED FOR 2010 ELECTION

NOW, THEREFORE BE IT RESOLVED, that the minimum salary for the terms beginning in January 2011 for the offices of Todd County Auditor/Treasurer, Recorder, Sheriff and Attorney, be set as follows:

Todd County Attorney,	Grade 26, Step 1	\$56,070
Todd County Recorder	Grade 21, Step 1	\$41,909
Todd County Sheriff,	Grade 25, Step 1	\$52,403
Todd County Auditor/Treasurer,	Grade 22, Step 1	\$44,451

RESOLVED, that the Todd County Board reserves the right, as set out in the above cited statutes, to set the salary for any or all of the above offices for 2011 at whatever it deems appropriate so long as it is at or above the minimums.

On motion by Kneisl and seconded by Neumann the following resolution was introduced and adopted by unanimous vote:

A RESOLUTION ACCEPTING RESPONSIBILITY FOR THE TODD COUNTY ECONOMIC DEVELOPMENT CORPORATION

RESOLVED, that for purposes of re-defining the mission, structure, and work plan of the Todd County Economic Development Corporation, that the Todd County Board of Commissioners accepts responsibility for and authority over the Todd County Economic Development Corporation and will carry out the duties required thereof until July 1, 2010 at which time, authority will be returned to an independent board of the Todd County Economic Development Corporation.

On motion by Ruda and seconded by Neumann the following motion was introduced and adopted by unanimous vote: Approval of the Memorandum of Agreement between the University of Minnesota,

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Extension Services and Todd County. Copy of Agreement is on file at the County Administrator's Office.

Committee of the Whole

Discussion was held on Legislative Positions, American Reinvestment and Recovery Act (ARRA) Bonds, Todd County Development Corporation Steering Committee Appointments and Park Use Policies.

Commissioners' Reports

Commissioner Neumann thanked Commissioner Kneisl for his service as Board Chair during 2009.

Adjourn

There being no further business to come before this board, Chairman Kircher recessed the meeting to January 19, 2010 at nine o'clock a.m. in the Commissioners Board Room.

Approved Payments

Mark Anderson	500.00	Donald Asmus	800.00
Assoc of MN Counties	11,172.00	Jon Barber	800.00
Leanne Becker	500.00	Gwen Berry	401.78
Melinda Bruder	413.16	Don Burns	800.00
Core Professionals	800.00	Jon Decock	800.00
Scott Dirkes	800.00	David Erickson	500.00
Carol Frerichs	500.00	Chris Gorr	800.00
Mark Grinstead	800.00	Corey Heid	800.00
Michele Klimek	500.00	David Laven	800.00
Mary Littler	500.00	Long Prairie Plumbing	1,540.47
Susan Lorentz	381.81	Donna Mackove	520.69
MACO	4,500.00	Lonnie Marcyes	800.00
Peter Mikkelson	800.00	MN Counties Computer Coop	21,234.65
MN State Sheriff Assoc	2,232.00	Morris Electronics	469.25
Pam Motl	502.32	Rosemary Nienaber	559.46
Steve Och	800.00	Patricia Pesta	581.41
Tami Petrie	500.00	Pettit Construction	1,479.56
Marie Rickbeil	380.88	Sheila Roth	416.30
Pam Ruehle	620.46	Wendy Schultz	394.19
Bryan Tebben	800.00	Mark Vigil	500.00
Travis Winter	800.00	Cynthia Wiuff	340.23
Angie Wright	500.00	Scott Wright	500.00
payments less than \$300	\$4,780.46		
American Heritage Bank	26,134.46	Century Link	617.79
City of Perham	30,043.39	Computer Professionals	3,638.30
Elan Financial Services	816.55	Larson Allen LLP	1,280.00
Long Prairie Postmaster	1,642.00	Long Prairie Sanitary	2,665.13
Mn Dept of Finance	4,920.50	Morrison County	19,709.54
Zayo Onvoy	3,150.98	Prairie Sanitary Service	958.56
Purchase Power	750.00	The Bridge-World Language Cent	405.00
Todd County DAC	3,751.00	Trimin Systems Inc.	2,053.85
Verizon	1,563.09	Waste Management of Central MN	628.81
American Heritage	1,168.00	Card Services	1,580.15
City of Long Prairie	390.32	Fleet Services	1,082.06
Hasler Financial Services	376.49	Lexisnexis Mathew Bender	1,361.46
Minnegasco Center Point Energy	844.25	Minnesota Power	10,263.17
Peters & Churchwell	2,176.00	Jena Peterson	568.88
Rainbow Rider	4,000.00	Rinke-Noonan Corp	790.00
Curtis Stoeckel	1,470.00	Ultra Chem Inc.	655.02

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West Group Pay Center	2,728.23	Scott Wonderlich	559.00
Cardmember	1,578.45	Centerpoint Energy	958.59
Elan Financial Services	615.20	GMAC	438.52
Long Prairie Oil	4,100.43	Midwest Contracting LLC	9,709.70
Minnesota Power	512.55	Pemberton Sorlie Rufer & Ker	758.00
SCW Construction	2,537.50	Tri County Septic	1,150.00
Univ of MN Ext	24,621.75	Zayo Enterprises	3,165.71
Alamo Sales Corp	587.30	Anoka Co Govt Center	17,252.50
Braaten Sand & Gravel	2668.27	Century Link	835.28
Echo MN	562.00	Fleet Services Div	8,108.41
GECapital	309.94	Hillyard	906.30
Midwest Machinery	496.23	Minnegasco Center Point Energy	4,818.36
Northern Star Coop	2,073.48	Jay Noska	420.00
Peters & Churchwell	1,283.50	Jena Peterson	615.00
Prairie Motors	925.81	Resource Training & Solutions	150,367.50
S & T Office Products	306.00	Verizon	1,801.58
Widseth Smith Nolting Inc.	2,243.95	WSB & Associates	5,303.53
Ziegler Inc.	458.14	Payments under \$300	8,069.46
Charge Card Payments were to:		Natl Emergency Number	100.00
EMV Online Order	274.57	Target	112.67
Walmart	127.96	The Supply Guys	71.14
Cheapestthemes.com	4.81	Americinn Lodge	64.13
Keepitpoppin	224.99	NEBS	304.84
Ramada Mall of America	86.46	Subway	53.44
Amazon	139.92		

On a motion by Ruda and second by Kneisl the preceding minutes of the County Board meeting held January 5, 2010 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on February 2, 2010.

Witness my hand and seal:

/s/

David Kircher, County Board Chairperson

/s/

Nathan Burkett, County Administrator