



## Todd County Employment Opportunity

### Todd County Employment Opportunities

#### Jailer-Dispatcher

The Todd County Sheriff's Office is expanding the applicant pool for part-time Jailer-Dispatchers.

**Jailer Dispatcher Minimum Qualifications:** High School Diploma or equivalent. Computer knowledge, radio communications, good human relation skills and clerical office skills. The successful candidate must be willing to work flexible hours including evenings, weekends, holidays and be available to cover shifts on short notice. Must successfully pass a background check and have a valid Driver's License or access to transportation.

**How to apply:** Required application materials and job description may be obtained on the County Website, [www.co.todd.mn.us](http://www.co.todd.mn.us) or the Todd County Administration/Human Resources Department, 347 Central Avenue, Suite Five, Long Prairie, MN 56347, phone 320-732-6155. Completed Todd County Applications may be e-mailed to [karla.nalezny@co.todd.mn.us](mailto:karla.nalezny@co.todd.mn.us), or mailed/delivered to the Administration/Human Resources Department. Please indicate on the application if you have a preference for working in the jail or dispatch areas.

**Application Deadline:** Applications are regularly accepted for this position; first screening will be held on February 24, 2012.

*Todd County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

P/D 02/10/2012.