

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
April 17, 2018*

## **Public Comment**

Dean Schultes, Lake Latimer Association, Roger Dukowitz, and Roger Zastrow, Todd County Farm Bureau addressed their concerns to the County Board in regards to concerns related to the proposed amendment to the Planning and Zoning Ordinance. Steve Gaugert addressed concerns to the County Board in regards to concerns related to the proposed Aldrich Amish Cemetery preliminary plat.

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 17<sup>th</sup> day of April, 2018 at 9:00 AM. The meeting was called to order by Chairperson Neumann. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

## **Approval of Agenda**

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

## **Consent Agenda**

On motion by Erickson and second by Kneisl, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Commissioner's Meeting Minutes for April 3<sup>rd</sup>, 2018 as presented.

### **GAMBLING PERMIT – HOLY FAMILY SCHOOL**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Holy Family School through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Holy Family School to hold a raffle at the Diamond Point Supper Club in Birchdale Township at the address 12818 Bayview Drive, Sauk Centre, MN on August 10<sup>th</sup>, 2018.

### **GAMBLING PERMIT – ST MARY OF MT CARMEL**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the St Mary of Mt Carmel through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the St Mary of Mt Carmel to hold a raffle at the Thunder Lodge in Long Prairie Township at the address 22056 US 71, Long Prairie, MN on April 20<sup>th</sup>, 2018.

## **Auditor-Treasurer**

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 48627 through 48722 in the amount of \$59,481.31.

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve the Health & Human Services Warrants number 513714 through 513785 in the amount of \$132,711.28 and warrants number 702550 through 702564 in the amount of \$50,512.61.

# TODD COUNTY BOARD OF COMMISSIONERS

On motion by Kircher and second by Becker, the following resolution was introduced and adopted by unanimous vote:

## **TRANSFER OF FUNDS FROM GENERAL FUND TO TODD WADENA COMMUNITY CORRECTIONS FUND**

**WHEREAS**, The 2018 Budget for Todd County's support to Todd Wadena Community Corrections has been approved at \$388,160; and

**WHEREAS**, a letter was received from the Todd Wadena Community Corrections requesting for the allocation of funds from the General Fund to be provided;

**NOW, THEREFORE BE IT RESOLVED**, that The Todd County Board of Commissioners hereby approve the transfer of funds in the amount of \$388,160.00 from the General Fund to the Todd Wadena Community Corrections Fund.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To accept the Sales Order Agreement from KnowInk for the 2018 election equipment purchases outlined by the Todd County Election Equipment Plan of the Electronic Pollbooks in the amount of \$16,893.50.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by majority vote with Kircher voting against: To approve the request to recruit and hire a Deputy Auditor/Treasurer to fill the position vacated due to the promotion within the Todd County Auditor-Treasurer's Office.

### **Public Works**

On motion by Erickson and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the attached proposal from Widseth Smith Nolting for the expo building renovation study.

### **Solid Waste**

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Spring Solid Waste Committee Meeting to be held on May 2, 2018 at 9:00 a.m. at the Todd County Transfer Station.

### **Planning & Zoning**

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To deny the request by Latimer Lake Association to amend Section 7.11 of the Planning and Zoning Ordinance based on the findings presented by staff.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To grant the request to rezone parcels 05-0011800 and 05-0012200 without conditions.

On motion by Becker and second by Erickson, the following motion was introduced and adopted by unanimous vote: To grant the CUP for an additional home for parcel #19-0011300 as requested with conditions assigned by Planning Commission.

# TODD COUNTY BOARD OF COMMISSIONERS

On motion by Erickson and second by Kircher, the following motion was introduced and adopted by unanimous vote: To send the request for the preliminary plat named Aldrich Amish Cemetery on parcel #01-0027300 with conditions back to the Planning Commission for further information gathering and review.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To grant the subdivision for a preliminary plat named Leevilla Townsite First Addition with conditions recommended by the Planning Commission.

## Health & Human Services

On motion by Kircher and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve notification to the Minnesota Department of Commerce, Todd County's intent to administer and deliver the Energy Assistance Program for Federal Fiscal Year 2019.

## Administration

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the change to the County Coordinator job description and invoice Solid Waste for costs.

## Auditor-Treasurer's Report

The Auditor-Treasurer reported on current projects including the Annual Township Meeting, Tax Forfeited Land Auction summary, CLA audit status, and the update of no M1PR volunteer availability this tax season.

## Commissioner's Report

The Commissioners reported on the meetings that they had attended.

## Coordinator's Report

The Coordinator reported on the meetings attended and projects in-progress including current recruitments, meetings with Ottertail County Solid Waste, rock wall grant progress, and a meeting with Todd County HRA.

## Adjourn

On motion by Kneisl and second by Becker, the meeting was adjourned for the month of April, 2018.

### COMMISSIONER WARRANTS

<u>VENDOR NAME</u>	<u>AMOUNT</u>
ALL STATE COMMUNICATIONS	\$ 2,500.00
CARGILL SALT DIVISION	\$ 8,184.24
CENTRAL STATES WIRE PROD INC	\$ 2,121.65
STAPLES WORLD	\$ 8,696.69
WIDSETH SMITH NOLTING INC	\$ 11,367.50
91 PAYMENTS LESS THAN 2000	\$ 26,611.23
Total:	\$ 59,481.31

# TODD COUNTY BOARD OF COMMISSIONERS

## HEALTH & HUMAN SERVICES WARRANTS


VENDOR NAME	AMOUNT
CREMATION SOCIETY OF MINNESOTA - MINNEAPOLIS	\$ 2,683.00
DHS - SWIFT	\$ 6,237.74
RURAL MN CEP INC	\$ 17,224.28
SCHULLER FAMILY FUNERAL HOMES - WADENA	\$ 3,500.00
TODD COUNTY AUDITOR/TREASURER	\$ 15,096.10
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRIE	\$ 2,200.00
9 PAYMENTS LESS THAN 2000	\$ 3,571.49
Total:	\$ 50,512.61

VENDOR NAME	AMOUNT
# 14524	\$ 2,505.42
# 14813	\$ 2,128.46
ANU FAMILY SERVICES INC	\$ 5,245.80
# 14000	\$ 3,045.04
# 15336	\$ 2,419.04
COMMUNITY AND FAMILY SRVS LLC	\$ 2,703.67
HEARTLAND GIRLS RANCH	\$ 7,082.57
HOLISTIC FAMILY EDUCATION SRVS	\$ 4,078.40
# 12512	\$ 3,591.40
# 14655	\$ 3,310.18
KINDRED FAMILY FOCUS	\$ 9,609.29
# 12714	\$ 3,113.99
LITTLE SAND GROUP HOME	\$ 6,942.45
LUTHERAN SOCIAL SERVICE OF MN-ST PAUL	\$ 2,768.92
# 10746	\$ 3,498.04
MID MINNESOTA DRUG TESTING INC	\$ 2,090.00
PAKLONSKI/CHERYL	\$ 2,709.00
# 15286	\$ 3,869.42
STEP	\$ 13,047.82
VILLAGE RANCH INC	\$ 9,634.48
WEST CENTRAL REG JUVENILE CTR	\$ 3,479.17
PAYMENTS LESS THAN 2000	\$ 35,838.72
Total:	\$ 132,711.28

On a motion by Erickson and second by Kircher, the preceding minutes of the County Board meeting held April 17, 2018 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on May 1, 2018.

Witness my hand and seal:

  
 Randy Neumann, County Board Chairperson

  
 Denise Gaida, Todd County Auditor-Treasurer