

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
March 15, 2016*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 15th day of March, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented.

Routine Business

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from March 1, 2016 Meeting Minutes as read.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 42892 through 43000 in the amount of \$77,929.17 and HHS Warrants in the amount of \$58,844.96.

On motion Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 226811 through 226996 in the amount of \$1,471,102.64.

On motion by Kneisl and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township.

On motion by Kneisl and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year Dance License for Clarissa Ballroom starting April 1, 2016 in Eagle Valley Township at 19281 Kotter Rd, Clarissa, MN.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-Up license for Clarissa Ballroom in Eagle Valley Township at the address of 19281 Kotter Rd, Clarissa, MN.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one day Dance License for Diamond Point to be held July 2, 2016 in the north parking lot of Diamond Point contained by fence at 12867 Bayview Drive, Sauk Centre, MN.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12818 Bayview Drive, Sauk Centre, MN in Birchdale Township.

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On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve a Seasonal On Sale, Off Sale, and Sunday Liquor License for Historic Rock Tavern LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective April 1, 2016 through October 1, 2016.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for The Hub Supper Club LLC at the address of 30905 County 13, Burtrum, MN in Burnhamville Township.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for Knotty Pine Ballroom at the address of 30509 US 71, Browerville, MN in Hartford Township.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-Up license for Knotty Pine Ballroom in Hartford Township at the address of 30509 US 71, Browerville, MN.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Rhodes Midway Gas Bar & Grill Inc at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township.

On motion by Neumann and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR SAUK CENTRE FIRE RELIEF ASSOCIATION

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Fire Relief Association through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a Gambling Permit for Sauk Centre Fire Relief Association to hold gambling activities at T.J.'s on Diamond Point Inc. in Birchdale Township at the address 12867 Bayview Drive, Sauk Centre, MN effective April 1, 2016 for 1 year.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR SOCIETY OF SAINT PIUS X

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of Saint Pius X; Long Prairie, MN Inc. through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Society of Saint Pius X; Long Prairie, MN Inc. to hold a raffle at the St John Vianney Church in Round Prairie Township at the address 18910 Ellipse Loop, Long Prairie, MN on August 7, 2016.

Recorder's Office

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the request: issue a \$990.00 check from the general fund to the Todd County

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Recorder to be deposited into checking account 40-264 to increase this account minimum balance from \$10.00 to \$1,000.00 and allow credit card payment option to cover drivers' license services provided by the Recorder/Registrar's office.

Planning & Zoning

On motion by Kneisl and second by Erickson, the following Zoning Amendment request was introduced and adopted by unanimous vote: To approve the Zoning Amendment request to change the zoning district of the SE4 of the SW4 of Section 25, Eagle Valley Township from AF-1 to AF-2 for the purpose of allowing the existing dwelling to be moved to another location on this property. Owners: Derek Schumann, Steven and Donna Hinzmann. Site Address: 34195 Co 89, Browerville, MN 56378. Parcel #07-0029800. SECT-25 TWP-131 RANG-34, SE4 SW4 Section 25, Eagle Valley Township, 40 ACRES. Granted with no conditions or changes or reasons.

On motion by Neumann and second by Kneisl, the following Re-zoning request was introduced and adopted by unanimous vote: Zoning Amendment request to change the zoning district of the W2 of the NW4 of Section 13, Villard Township from R-2 to AF-2 for the purpose of operating a feedlot. Commercial zoning district to remain. Owners: Shawn Jordahl. Site Address: 33249 Spruce Rd, Motley, MN 56466. Parcel #25-0013400. SECT-13 TWP-133 RANG-32, W2 NW4 80.04 ACRES. Parcel # 25-0013400. Granted without any conditions, changes or reasons.

On motion by Erickson and second by Kneisl, opposed by Kircher. The following request was introduced and was tabled: To deny the Conditional Use Permit request for a riding stable. Site to be used as a destination for Circle R Ranch groups to hitch their horses for watering and for the children to change into their swimsuits. Owner: Jack McCoy. Site Address: 20984 331st Avenue. Parcel #06-0051300-06-005100. SECT-02 TWP-128 RANG-32 BURNHAM, SMITHS, LOCKES ADD TO BURNHAMVILLE W 75 FT LOT 1 BLK 2. Topic will be brought back to the next Commissioner Meeting April 4, 2016.

On motion by Neumann and second by Erickson, the following preliminary plat request was introduced and adopted by unanimous vote: To approve Subdivision request for the preliminary plat named "SEIDE ADDITION" containing 3 residential lots and 3 outlots located on Osakis Lake along County Rd. 55. Owners: Justin Seide and Steven Seide. Site Address: 17660 Lake St E. Parcel: 10-0015000. SECT-20 TWP-128 RANG-35, PART OF GOVT LOT 2 W OF HWY 27 EX PARTS SOLD & EX PARTS PLATTED 4.90 ACRES. Granted without any conditions, changes or reasons.

On motion by Kircher and second by Erickson, the following preliminary plat request was introduced and adopted by unanimous vote: To approve Subdivision request for the preliminary plat named "Maple Hill" containing 2 residential lots located on Big Swan Lake along Duckweed Dr. Owner: Darrell Bacon, Gary Messerich. Parcel #06-0029200, 06-0029500. SECT- 20 TWP- 128 RANG-32, PART OF GOVT LOT 5 DESC AS COMM AT NE COR OF BROOKSIDE FIRST ADD, NW 251.33 FT TO PT OF BEG, NW 150 FT, SW 44.79 FT, NE 442.23 FT, E 119.26 FT, S 501.61 FT, W 104.24 FT

(AND)

BEG AT NE COR OF BROOKSIDE 1ST ADD THENCE NW 251.33 FT, NE 104.24 FT, N 501.61 FT, E 100 FT, S 501.61 FT, NE 129.13 FT, SE 270 FT & WERLY 334.64 FT TO BEG BEING PART OF LOT 5 TO BEG. Granted with the following to be included: This site is located in an agricultural district, and consequently there will be from time to time, sights, sounds and smells associated with the operation

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of farming. No lot owner shall bring action of Law, against any farming operation because of such farming activities, as long as such farming activity complies with state, federal, EPA or Todd County Ordinances."

Soil & Water Conservation

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: To approve agreement to enter into a contract with Sauk River Watershed District, Big Birch Lake Association, and Water Guards, for services outlined in the contracts.

Ditch & Ag

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

HOLD HARMLESS AGREEMENT FOR DITCH/SPOIL MAINTENANCE – COUNTY DITCH 15

WHEREAS, Lance Grewe is requesting to maintain old spoils on approximately 2,254 feet of Lateral 4 and to maintain approximately 1,000 feet of ditch in the same section on CD15. This ditch line is located on his property in Stowe Prairie Twp section 26 on parcel numbers 23-0022300 and 23-0022401, and; WHEREAS, a Hold Harmless Agreement has been submitted to the Ditch Authority and a Wetland Application has been submitted to the TEP. An onsite inspection was done March 7, 2016, and; WHEREAS, applicant is allowed to maintain the drainage ditch to the original width, depth and grade. An improvement by lowering or widening the ditch bottom is not allowed. Sediment and vegetation can only be removed to the extent of the original ditch bottom elevation. Spoil may be side cast and leveled staying within 16.5 feet of the ditch. Applicant is allowed to cut trenches in the old spoil piles every 150 feet or wherever there is a natural swale and to side cast and level the spoil on the existing spoil piles. NOW, THEREFORE BE IT RESOLVED, the Todd County Ditch Authority gives permission to Lance Grewe to maintain old spoils on approximately 2,254 feet of Lateral 4 and to maintain approximately 1,000 feet of ditch on the same section on CD15, located on his own property, at his own expense.

Public Works

On motion by Kircher and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION - 2014 BRIDGE CONSTRUCTION CONTRACT

WHEREAS, the contract with Riley Brothers Construction, Inc. for the 2014 Bridge Construction Contract known as SAP 077-597-004, SAP 077-598-025, SAP 077-598-026, SAP 077-598-027 and SAP 077-599-063 located in various locations in Todd County, has in all things been completed, and; WHEREAS, construction work on this contract was completed in 2015 with the value of the total work certified being \$871,978.18, and; WHEREAS, partial payments amounting to \$824,935.52 have been previously been made to the contractor as work progressed, and; WHEREAS, it has been determined that \$47,042.66 still remains to be paid to Riley Brothers Construction, Inc. NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

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Assessor's Office

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: The County Board hereby sets the Todd County Board of Appeal and Equalization meeting for June 20, 2016, commencing at 6:00 p.m. and not ending before 7:00 p.m.

Emergency Management

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve MOA between Todd County EM and DHS – IPAWS.

Sheriff's Department

Discussion was held regarding rescinding BA Tracking #20151215-24, no action was taken.

Auditor-Treasurer Report

Nothing at this time.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

Adjourn

On motion by Neumann, and second by Erickson the meeting adjourned for the month of March, 2016.

Commissioner Warrants

EPIPHANY COMMUNITY SERVICES	2,125.00
MORRISON CO PUBLIC HEALTH	2,920.23
Otter Tail Co. Dept of Solid Waste	2,659.43
SUMMIT COMPANIES	9,883.10
TURNKEY/THREE SQUARE MARKET	4,121.02
US POSTAL SERVICE	6,353.00
WIDSETH SMITH NOLTING INC	8,465.50
Payments less than 2000	41,401.89
# 4453 Foster Care Provider	2,465.00
# 1911 Foster Care Provider	3,248.57
# 878 Foster Care Provider	2,278.82
KINDRED FAMILY FOCUS	11,618.79
# 14051	3,146.79
PETRANGELO MS Ed. D/GEORGE	2,220.00
PORT OF CROW WING HOME	3,026.00
Payments less than 2000	30,840.99
Final Total	136,774.13

Auditor Warrants

Vendor	Amount
ANOKA CO GOVERNMENT CENTER	15,159.00
CITIMORTGAGE, INC	3,731.20
LONG PRAIRIE SANITATION INC	3,150.64

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MRCC	2,100.00
PHEASANTS FOREVER	11,680.20
RAINBOW RIDER	51,807.08
STREAMWORKS	6,000.00
VERIZON	2,605.26
Payments Less than 2000	5,100.41
AMERICAN HERITAGE BANK	30,252.11
CENTRAL SPECIALTIES INC	138,708.84
COMPUTER PROFESSIONALS	5,763.67
LONG PRAIRIE OIL COMPANY	9,353.14
MN DEPT OF FINANCE	5,102.00
MORRISON COUNTY	6,423.30
NUSS TRUCK & EQUIP	101,574.83
Prairie Lakes Municipal Solid Waste Auth	54,892.21
SURVEY SYSTEMS	9,488.00
TODD COUNTY DAC	3,921.50
TOWN OF BARTLETT	17,740.17
TOWN OF BERTHA	18,283.48
TOWN OF BIRCHDALE	20,225.78
TOWN OF BRUCE	19,405.54
TOWN OF BURLEENE	17,108.77
TOWN OF BURNHAMVILLE	22,060.36
TOWN OF EAGLE VALLEY	24,194.59
TOWN OF FAWN LAKE	20,418.02
TOWN OF GERMANIA	22,094.23
TOWN OF GORDON	26,434.59
TOWN OF GREY EAGLE	18,003.44
TOWN OF HARTFORD	27,511.67
TOWN OF IONA	25,058.82
TOWN OF KANDOTA	14,974.10
TOWN OF LESLIE	19,692.08
TOWN OF LITTLE ELK	15,310.17
TOWN OF LITTLE SAUK	22,859.63
TOWN OF LONG PRAIRIE	21,378.28
TOWN OF MORAN	21,632.56
TOWN OF REYNOLDS	20,536.17
TOWN OF ROUND PRAIRIE	26,030.27
TOWN OF STAPLES	24,016.07
TOWN OF STOWE PRAIRIE	25,467.03
TOWN OF TURTLE CREEK	12,798.54
TOWN OF VILLARD	23,713.85
TOWN OF WARD	21,313.43
TOWN OF WEST UNION	13,488.22

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TOWN OF WYKEHAM	21,639.14
Payments Less than 2000	10,427.29
ALLIANCE BUILDING CORP	9,482.90
CARD SERVICES COBORNS	2,423.63
FLEET SERVICES/WEX BANK	3,765.76
GENE-O'S COUNTRYSIDE REST LLC	7,329.50
GOULD/RHONDA M	2,697.00
MADDEN GALANTER HANSEN, LLP	2,205.91
MINNESOTA POWER & LIGHT	15,292.29
MITCH'S FUEL SERVICE	9,375.00
PETERS & CHURCHWELL	2,745.50
ZAYO ENTERPRISE NETWORKS	3,201.45
Payments Less than 2000	11,320.38
AMERICAN HERITAGE	6,186.24
CENTERPOINT ENERGY	4,646.36
MADDEN GALANTER HANSEN, LLP	4,530.09
RESOURCE TRAINING AND SOLUTIONS	224,851.50
STAPLES ADVANTAGE	2,629.29
TODD CO AUD-TREAS	11,145.00
Payments Less than 2000	6,402.45
CENTRAL LAKES COLLEGE	2,000.00
CITY OF EAGLE BEND	5,062.41
CITY OF STAPLES	5,800.57
SCHOOL DISTRICT 2170	16,294.35
SHAPIRO & ZIELKE LAW OFFICE	3,731.20
TODD TRAILS ASSOCIATION	30,000.25
TOWN OF FAWN LAKE	4,435.94
Payments Less than 2000	12,917.99
Final Total	1,471,102.64

On a motion by Erickson and second by Neumann, the preceding minutes of the County Board meeting held March 15, 2016 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on April 5, 2016.

Witness my hand and seal:


Barb Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer