

TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on
February 2, 2016*

Call to Order

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 2nd day of February, 2016 at 9:00 AM. The meeting was called to order by Chairperson Becker. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

Approval of Agenda

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the addition of:

1. Gambling Permit – St Mary of Mt Carmel Parish

Routine Business

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from January 5, 2016 and January 19, 2016 Meeting Minutes as read.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Auditor Warrants number 226624 through 226810 in the amount of \$1,959,382.15.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants number 42630 through 42725 in the amount of \$77,324.37 and Health & Human Services Warrants in the amount of \$69,123.83 and \$145,078.97.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On Sale, Off Sale, and Sunday Liquor License for Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year On & Off Sale 3.2 Malt Liquor License for MB Thomes Enterprises LLC dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve a one year Set-Up license for MB Thomes Enterprises LLC dba Head of the Lakes Resort at the address of 15080 Gardenia Drive, Osakis, MN in Leslie Township.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one day 3.2 Malt Liquor License for the Swanville & Sobieski Lions for the Long Lake Fishing Derby to be held on February 27, 2016 on Long Lake located in Burtrum, MN.

On motion by Kircher and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

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GAMBLING PERMIT FOR PRAIRIE PARTNERS - MIDWEST OUTDOORS UNLIMITED INC

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Prairie Partners – Midwest Outdoors Unlimited Inc. through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Prairie Partners – Midwest Outdoors Unlimited Inc. to hold a raffle at The Hub Supper Club in Burnhamville Township at the address 30905 County 13, Burtrum, MN on March 5, 2016.

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR WAHOO VALLEY CHAPTER OF THE MN DEER HUNTERS ASSOCIATION.

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Wahoo Valley Chapter of the MN Deer Hunters Assoc. through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the Wahoo Valley Chapter of the MN Deer Hunters Assoc. to hold a raffle at the Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on April 2, 2016.

On motion by Neumann and second by Kircher, the following motion was introduced and adopted by unanimous vote: to approve the Professional Services Agreement between Minnesota Counties Computer Cooperative and Trimin Systems, Inc. for the maintenance and support of the IFS (Integrated Financial System) program.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve and authorize the Quilt Raffle for Todd County Council on Aging, Hands of Hope, and Todd Co Chaplaincy to be held on April 19, 2016 at the Todd County Council on Aging meeting.

On motion by Kneisl and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

EXCLUDED BINGO PERMIT – TODD COUNTY COUNCIL ON AGING

WHEREAS, the Todd County Board of Commissioners are establishing their approval for an Excluded Bingo Permit for the Todd County Council on Aging through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Excluded Bingo Permit for the Todd County Council On Aging to hold a bingo at The Clarissa Ballroom in Eagle Valley Township at the address 19281 Kotter Road, Clarissa, MN on February 14, 2016.

On motion by Erickson and second by Kircher, the following resolution was introduced and adopted by unanimous vote:

GAMBLING PERMIT FOR ST MARY OF MT. CARMEL PARISH

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the St Mary of Mt. Carmel Parish through this resolution;

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NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for the St Mary of Mt. Carmel Parish to hold a raffle at the Head of the Lakes Resort in Leslie Township at the address 15080 Gardenia Drive, Osakis, MN on February 6, 2016.

Todd County Development Corporation

Rick Utech, Todd County Development Director was presented and reported on the 2015 Semi-Annual Report.

Public Works

On motion by Erickson and second by Neumann, the following resolution was introduced and adopted by unanimous vote:

FINAL PAYMENT AUTHORIZATION - 2015 BITUMINOUS CONSTRUCTION CONTRACT

WHEREAS, the contract with Central Specialties, Inc. for the 2015 Bituminous Construction Contract known as SAP 077-611-032, SAP 077-601-020, SAP 077-620-005, CP 15:63, CP 15:64, CP 15:89-01, CP 15:89-02 and CP 77-15-01 located along various Todd County Highways, has in all things been completed, and;

WHEREAS, construction work on this contract was scheduled and completed in 2015 with the value of the total work certified being \$2,749,552.92, and;

WHEREAS, partial payments amounting to \$2,610,844.08 have been previously been made to the contractor as work progressed, and;

WHEREAS, it has been determined that \$138,708.84 still remains to be paid to Central Specialties, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners does here accept said completed project for and in behalf of the County of Todd and authorize final payment as specified.

On motion by Kircher and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the County Engineer to purchase the following equipment: 2016 F-750 Diesel, SuperCab from Boyer Ford Trucks, Inc. for \$63,333.00 - State Bid Price Sign Body and Equipment from Truck Utilities for \$127,217 (includes trade) - State Bid Price.

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To authorize the County Engineer, on behalf of the County, to enter into an engineering contract with Widseth Smith Nolting, Inc. for the development of the Bridge 77507 (CSAH 26) Project for an estimated cost of \$39,843.00.

Soil & Water

On motion by Kneisl and second by Erickson, the following resolution was introduced and adopted by unanimous vote:

WATER PLAN ADOPTION AND IMPLEMENTATION AFTER BWSR APPROVAL

WHEREAS, the Todd County Board of Commissioners has been notified by the Minnesota Board of Water and Soil Resources that the Todd County Comprehensive Local Water Management Plan has been approved according to Minnesota Statutes Chapter 103B.301;

NOW, THEREFORE BE IT RESOLVED, the Todd County Board Commissioners hereby adopts and will begin implementation of its approved comprehensive water plan.

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BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, the Todd County Board shall amend existing water and related land resources plans and official controls as necessary to conform them to the applicable and approved comprehensive water plan.

BE IT FURTHER RESOLVED, after the adoption of the local comprehensive water management plan, Todd County shall notify local units of government within the County of the adoption of the plan or amendments to the plan. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the County Board for review.

BE IT FURTHER RESOLVED, within 180 days, the Todd County Board shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls, and local comprehensive water management plan. The Todd County Board shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the local comprehensive water management plan.

BE IT FURTHER RESOLVED, if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county's recommendations to appeal the recommendations to the Board of Water and Soil Resources.

BE IT FURTHER RESOLVED, after receiving the recommendations of the Todd County Board, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the Todd County Board for review and recommendations.

Sheriff's Department

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Tyler Thiel as a full-time Deputy at a Grade 20, Step 3 with an effective date of February 7th, 2016.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To hire Eric Karnes as a full-time Jailer/Dispatcher at a Grade 17, Step 1 with an effective date of February 7th, 2016.

On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To hire Sherry Bryniarski as a full-time Jailer/Dispatcher at a Grade 17, Step 1 with an effective date of February 21st, 2016.

Health & Human Services

On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the hire of Stacie Toenyan to the position of Public Health Secretary / Office Support Specialist at \$13.776/hour contingent upon successful completion of required background checks and/or employee physical. Stacie is currently employed by Todd County as a Home Health Aide / Homemaker.

On motion by Kircher and second by Kneisl, the following motion was introduced and tabled: Request to Hire Home Health Aide / Homemaker. Recommendation was made after more research is done to bring back to the next Commissioner Meeting February 16, 2016.

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On motion by Kircher and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve the 2016 Adult Mental Health Grant Plan between Todd County and the Department of Human Services, Mental Health Division.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve the 2016 tobacco license application for Full of Fun LLC-Saukinac Campground.

On motion by Kircher and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve to ratify the PH-Doc Maintenance & Support Agreement with MN Counties Computer Cooperative renewal for April 1, 2016 – March 31, 2018.

Auditor-Treasurer Report

Auditor-Treasurer will be attending the MACO Conference from February 2 – 5, 2016.

Commissioners' Report

The Commissioners reported on the meetings they had attended.

Commissioner Becker recessed the meeting until 11:00 am for Closed Session.

Closed Session

On motion by Erickson and second by Neumann, the Todd County Commissioners' Meeting was recessed and went into Closed Session for negotiation strategy at 11:00 am.

On motion by Neumann and second by Kneisl, the Todd County Commissioners' meeting was re-opened at 11:19 am.

Commissioner Becker recessed the meeting until February 16, 2016 at 9:00 am. There will also be a Work Session on February 16, 2016 following the Regular Board Meeting.

Auditor Warrants

AMERICAN HERITAGE BANK	36,831.36
COMPUTER PROFESSIONALS	4,492.00
GENE-O'S COUNTRYSIDE REST LLC	6,819.38
GREAT RIVER REGIONAL LIBRARY	85,418.50
LONG PRAIRIE OIL COMPANY	4,418.97
LONG PRAIRIE SANITATION INC	3,123.65
MCIT	325,130.00
MN DEPT OF FINANCE	6,101.00
Otter Tail County Treasurer	24,465.40
TODD CO HISTORICAL SOCIETY	8,500.00
Payments less than 2000	8,988.01
AMERICAN HERITAGE BANK	4,093.53
ASSOC OF MN COUNTIES	10,963.00
FLEET SERVICES/WEX BANK	3,646.33

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GOULD/RHONDA M	2,412.00
HOST EXTERIOR INC	2,475.00
MCIT	2,611.00
MORRISON COUNTY	16,114.15
TODD COUNTY DAC	5,086.50
TODD TRAILS ASSOCIATION	54,000.45
US BANK	523,096.88
WONDERLICH/SCOTT A	5,528.75
Payments less than 2000	7,323.77
AMERICAN HERITAGE BANK	18,877.74
CITY OF BERTHA	4,517.01
CITY OF BROWERVILLE	4,503.19
CITY OF CLARISSA	8,288.68
CITY OF EAGLE BEND	4,824.29
CITY OF HEWITT	5,756.80
CITY OF LONG PRAIRIE	10,089.04
CITY OF STAPLES	13,529.70
SCHOOL DISTRICT 213	23,480.89
SCHOOL DISTRICT 2170	20,009.93
SCHOOL DISTRICT 2753	65,689.44
SCHOOL DISTRICT 2759	14,704.36
SCHOOL DISTRICT 486	12,891.40
SCHOOL DISTRICT 743	12,404.19
SCHOOL DISTRICT 786	22,538.81
SCHOOL DISTRICT 787	18,274.47
TOWN OF BARTLETT	3,129.13
TOWN OF BERTHA	4,832.12
TOWN OF BIRCHDALE	3,374.32
TOWN OF BRUCE	4,517.24
TOWN OF BURLEENE	5,487.47
TOWN OF BURNHAMVILLE	4,898.99
TOWN OF EAGLE VALLEY	3,437.50
TOWN OF FAWN LAKE	2,952.50
TOWN OF GERMANIA	3,337.94
TOWN OF GORDON	2,855.40
TOWN OF GREY EAGLE	6,490.60
TOWN OF HARTFORD	5,446.44
TOWN OF IONA	6,293.85
TOWN OF LESLIE	3,438.79
TOWN OF LITTLE ELK	2,614.35
TOWN OF LITTLE SAUK	4,547.24
TOWN OF LONG PRAIRIE	2,731.87
TOWN OF MORAN	5,168.18

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TOWN OF REYNOLDS	3,126.32
TOWN OF ROUND PRAIRIE	5,213.02
TOWN OF STAPLES	4,713.27
TOWN OF STOWE PRAIRIE	5,380.39
TOWN OF VILLARD	2,915.09
TOWN OF WARD	4,169.27
TOWN OF WEST UNION	4,833.67
TOWN OF WYKEHAM	6,126.18
Payments less than 2000	12,438.84
AMERICAN HERITAGE	5,536.09
CARD SERVICES COBORNS	3,433.84
MASWCD	3,262.32
MCCC, MI33	7,350.88
MINNESOTA POWER & LIGHT	15,445.89
MN COUNTY ATTORNEY'S ASSOC	3,000.00
NORTHERN STAR COOP	3,047.02
PETERS & CHURCHWELL	5,380.80
Prairie Lakes Municipal Solid Waste Auth	58,035.60
Payments less than 2000	17,017.20
CENTERPOINT ENERGY	4,226.00
LONG PRAIRIE OIL COMPANY	4,090.13
PETERS & CHURCHWELL	2,950.00
RANGER CHEVROLET	38,934.22
RESOURCE TRAINING AND SOLUTIONS	230,487.50
STAPLES ADVANTAGE	2,101.73
TODD CO AUD-TREAS	8,525.00
ZAYO ENTERPRISE NETWORKS	3,200.18
Payments less than 2000	6,868.20
Total	1,959,382.15

Commissioner Warrants	
CENTRACARE HEALTH LONG PRAIRIE	4,612.87
COMPASS MINERALS AMERICA	16,131.82
DIGITAL ALLEY	2,120.00
MCCC, MI33	7,585.63
METRO SALES INC	8,383.99
MN STATE AUDITOR	6,022.00
RELIANCE TELEPHONE INC	2,000.00
TURNKEY/THREE SQUARE MARKET	3,595.76
WIDSETH SMITH NOLTING INC	5,790.00
Payments less than \$2000	21,082.30
Final Total	77,342.37

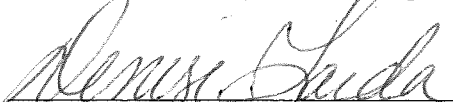
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HHS	
NORTHERN PINES MENTAL HLTH CTR	29,601.00
PARISH/JON	2,853.65
PESTA/JEANNETTE & KENNETH	2,307.34
TODD COUNTY DAC	7,036.48
WACOSA	2,566.77
WEST CENTRAL REG JUVENILE CTR	3,312.50
Payments less than \$2000	21,446.09
Final Total	69,123.83
HHS	
CDW GOVERNMENT INC	6,472.28
DHS - ANOKA METRO RTC - 412	39,074.00
DHS - MSOP- MN SEX OFFENDER PROGRAM	7,224.00
DHS - SWIFT	33,324.37
DOBRATZ-HANTGE FUNERAL CHAPEL - HUTCHINSON, MN	3,705.00
MORRISON COUNTY SOCIAL SERVICE	2,912.50
PERISH/ALAN	2,539.99
RURAL MN CEP INC	2,010.02
SHELLEY FUNERAL CHAPELS INC - LITTLE FALLS, MN V12371	2,376.48
WILLIAMS DINGMANN FAMILY FUNERAL - LONG PRAIRIE, MN	2,200.00
Payments less than \$2000	39,740.33
Final Total	145,078.97

On a motion by Kneisl and second by Neumann, the preceding minutes of the County Board meeting held February 2, 2016 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on February 16, 2016.

Witness my hand and seal:


Barb Becker, County Board Chairperson


Denise Gaida, Todd County Auditor-Treasurer