

# TODD COUNTY BOARD OF COMMISSIONERS

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
April 21, 2015*

## **Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 21<sup>st</sup> day of April, 2015 at 9:00 AM. The meeting was called to order by Chairperson Kircher. The meeting was opened with the Pledge of Allegiance. All Commissioners present.

## **Approval of Agenda**

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote. To approve the agenda as presented with the following changes:

1. Add - Parks & Trails Appointment

## **Routine Business**

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve meeting minutes from April 7, 2015.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve the Commissioner Warrants numbers 40346 thru 40467 in the amount of \$100,545.38 and the Health & Human Services Warrants in the amount of \$27,459.78.

On motion by Neumann and second by Erickson, the following motion was introduced and adopted by unanimous vote: To approve a one year Seasonal On & Off Sale 3.2 Malt Liquor License for Hometown Bakery Care, Inc. dba Hometown Holiday Resort for May 1, 2015 through October 31, 2015.

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve a one year Seasonal On & Off Sale 3.2 Malt Liquor License for Lakeshore Resort for May 1, 2015 through October 31, 2015.

On motion by Neumann and second by Kneisl, the following resolution was introduced and adopted by unanimous vote:

### **GAMBLING PERMIT FOR U. OF MINNESOTA, MORRIS**

WHEREAS, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for U. of Minnesota, Morris through this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Todd County Board of Commissioners approve a one day Gambling Permit for U. of Minnesota, Morris to hold a raffle at Greystone Golf Club in Kandota Township at the address 10548 Andrews Dr, Sauk Centre, MN on July 10, 2015.

On motion by Kneisl and second by Becker, the following motion was introduced and adopted by unanimous vote: To approve the transfer of funds of \$75,990 from the Todd County Allocation Funds to the Todd County Development Corporation.

The Midwest Medical Examiner Report was given for the year 2015.

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On motion by Erickson and second by Neumann, the following motion was introduced and adopted by unanimous vote: To approve acknowledgement of Benson Air Ag, Inc of Benson, MN for spraying of tent worms in Todd County in the calendar year 2015 along with the Public shall be notified 48 hours prior to spraying.

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted by unanimous vote: To hire Jeremy Pape as a part time Court Security at a Grade 18, Step 1 with an effective date of March 22, 2015. This is a correction Board Action from the Commissioner Meeting that was held April 7, 2015. The grade read 17 and should have been grade 18.

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve appointment of Gloria Nokes from District 1 to the Todd Parks & Trails Committee.

## Todd County Livestock Advisory

On motion by Becker and second by Kneisl, the following motion was introduced and adopted by unanimous vote: To approve re-appointment of Tony Clasemann to District 4 and Bob Rick to District 1 to the Todd County Livestock Committee.

Breakfast on the Farm topics were discussed. This year Zigan Dairy will be hosting Breakfast on the Farm on June 13, 2015 from 10:00 am to 1 pm.

## Planning & Zoning

On motion by Erickson and second by Neumann, the following motion was introduced and adopted unanimous vote: Request for a Conditional Use Permit to create a cemetery subdivision, located in E2 NE4 NE4, Section 35, Ward Township to be known as "Living Waters Mennonite Church Cemetery". Plat consists of one lot containing 1.23 acres and is located in Agricultural/Forest-2 Zoning District, lot cannot be converted to a dwelling site, due to substandard size. Applicant: Living Waters Mennonite Church. Living Waters Mennonite Church Cemetery, Lot One, Block One, Section 35, Twp 131, Range 33, Ward Township, Todd County. Granted as per application with condition that the site will be maintained by the Mennonite Church. Approval of the preliminary plat of "Living Waters Mennonite Church Cemetery" with the condition that the site will be maintained by the Mennonite Church.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted unanimous vote to deny the following CUP: Conditional Use Permit to operate an outdoor retail business of selling docks and boat lifts from the site. Use Permit is required for Commercial business located in an R-2 zone district. Birchdale Estates, Lot 2, Block 1, Section 23, Twp 127, Range 33, Birchdale Township. Denied due to findings that this commercial use may impede additional residential development in the area, may not be compatible to the existing neighborhood, and although there may be a need there are other better suited locations that can be used.

On motion by Neumann and second by Kneisl, the following motion was introduced and adopted unanimous vote: To authorize signing of cost share contracts totaling \$27,117.97 with five Todd County residents to replace failing septic systems.

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## Health & Human Services

On motion by Neumann and second by Erickson, the following motion was introduced and adopted roll call vote: Neumann, yes; Erickson, yes; Becker, no; Kneisl, yes; Kircher, yes. To approve the Todd County Social Host Ordinance. (Complete Ordinance on file in the Administration Office).

## Ditch & Ag

On motion by Becker and second by Kneisl, the following motion was introduced and adopted unanimous vote: To acknowledge receipt of Hold Harmless Agreement petition from Robert Mudek and Jeff Kobliska to maintain 2,279 feet of County Ditch 20 located in section 14 of Staples Twp.

## MIS

On motion by Kneisl and second by Erickson, the following motion was introduced and adopted unanimous vote: To accept the resignation from Zachary Aaberg with an effective date of 04/15/2015.

On motion by Erickson and second by Becker, the following motion was introduced and adopted unanimous vote: To approve waiving the 90-day waiting period and allow Human Resources to begin the process of recruiting, interviewing and recommending hire to fill the GIS Specialist vacancy.

## Attorneys' Office

On motion by Becker and second by Neumann, the following motion was introduced and adopted unanimous vote: To approve the hire of John Lindemann as Assistant County Attorney I at Grade 23 Step 7 with the hire date of May 4, 2015.

On motion by Neumann and second by Becker, the following motion was introduced and adopted unanimous vote: To approve the new position in the Attorney's Office - Assistance County Attorney III, Grade 25.

On motion by Erickson and second by Kneisl, the following motion was introduced and adopted unanimous vote: To approve the promotion of Mike Schnider to Assistant County Attorney II at Grade 24 Step 8 retroactive to January 1, 2015.

On motion by Becker and second by Neumann, the following motion was introduced and adopted unanimous vote: To approve the promotion of Jane Gustafson to Assistant County Attorney III at Grade 25 Step 8 retroactive to January 1, 2015.

## Auditor Treasurer Report

Sauk River Water Shed Manager, Gary Barber's position is up for renewal June 30, 2015 the Sauk River Watershed is requesting the County advertise for this position for appointment. The State Auditors will be presenting their final findings at the Commissioner Meeting on either May 19 or in June.

## Commissioner's Report

Erickson reported on the Expo Building walk through. All went well, just small items to be fixed. Becker was also on the same tour. Kircher reported there are openings for the Executive Director for Tri-Cap, they are accepting applications for this position and the Executive Director for Great Regional Library, the Committee is currently in the process of interviewing for this position. Kneisl had nothing at this time.

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Neumann reported he attended the annual township meeting in Browerville and the Airport Committee meeting last week they also had a meeting with Round Prairie Township, will be bringing back more information after more research is done. Rainbow Rider hired a new Assistant Administrator currently averaging 2300 - 2400 rides per month. Park Board has a few issues one is with power load hole. The Park Board was approach for rental of 5-7 acres for wildlife habitat. Osakis Lake Associate meeting will be held May 2, 2015. There is a Public Hearing tonight where Crooked Lake, JD 2 are involved.

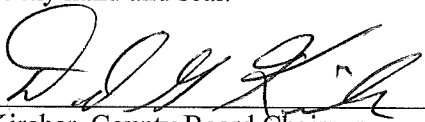
Commissioner Kircher recessed the meeting until May 5, 2015 at 9:00 am.

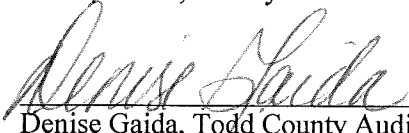
Commissioner Warrants	Amount
BENNETT MATERIAL HANDLING	36,725.00
CENTRACARE HEALTH SERVICES	8,971.59
CHAMBERLAIN OIL COMPANY	3,419.50
HILLYARD	2,404.30
MCCC, MI33	4,771.06
SHIRLEY'S GAS & GROCERIES	2,248.47
STAPLES WORLD	7,368.47
Payments less than 2000	34,636.99
<b>Final Total</b>	<b>100,545.38</b>

HHS Warrants	Amount
Vendor #2763	2,043.11
Vendor #878 Foster Care	2,435.98
Payments less than 2000	22,980.69
<b>Final Total</b>	<b>27,459.78</b>

On a motion by Neumann and second by Kneisl, the preceding minutes of the County Board meeting held April 21, 2015 were duly approved by a unanimous vote of the Todd County Board of Commissioners at the Regular Board Meeting held on May 5, 2015.

Witness my hand and seal:

  
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Dave Kircher, County Board Chairperson

  
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Denise Gaida, Todd County Auditor-Treasurer